



# Christian Mission for Development

*Transforming lives, building communities*



<b>Position:</b>	Education Specialist
<b>Reporting To:</b>	Programs Manager
<b>Contract duration:</b>	12 Months with possibility of extension
<b>Location:</b>	Juba with frequent travel to Jonglei, Upper Nile and E. Equatoria
<b>Application deadline:</b>	30 <sup>th</sup> August, 2018

## About CMD

Christian Mission for Development (CMD) is a registered non-profit, humanitarian relief and development organization based in Juba, South Sudan. CMD was founded in 2005 following the signing of Comprehensive Peace Agreement – CPA. Since then, CMD has been operational as a humanitarian and development organization mitigating suffering, providing lifesaving assistance and holistic social services to most vulnerable communities focusing especially on women, children and youths in South Sudan.

## Our Vision

“CMD envisions empowered, holistically transformed and peaceful communities growing in unity and diversity towards self-reliance”

## Our Mission

“CMD exists to inspire, empower and transform communities to move towards self-reliance through the provision of holistic social services and development assistance”

## Background and Role Purpose

Christian Mission for Development (CMD) is hiring a self-driven, competent and result-oriented **Education Specialist** to provide technical support to CMD’s country Office responding to medium and large-scale emergencies. The Education specialist will be expected to lead on sectoral assessment, programme design and master-budgeting, coordination (including the Cluster), and support fundraising, recruitment and procurement liaising and linking with other



sectors as appropriate. The post-holder will be expected to mentor and/or capacity build existing education staff specifically engaged in humanitarian programme and the EiE working groups. Furthermore, the post holder will contribute to the overall development of an improved emergency response capacity in CMD. An important part of the position will be to support the Country Office in proposals development for local and international fundraising.

## **Role, Tasks and Responsibilities**

### ***Coordination and Resource Mobilization***

- i. Actively contribute to EiE Coordination Mechanisms in country. Where required, take a co-leadership role in the Education Cluster or the Education Sector Working Group.
- ii. Establish/maintain new/existing relationships with key donors.
- iii. Support CMD's Country Office to build a diversified portfolio of funding for EiE. Develop quality proposals in response to identified opportunities at CO level.

### ***Assessment and Program Design***

- i. Ensure all Education programming has a strong gender and child protection mainstreaming in line with CMD's GBV and Child Protection Policy (2018-2022).
- ii. Lead education needs assessments in coordination with CMD's other programmatic areas and country-based Education partners, National and State Education Clusters and EiE Working Groups.
- iii. Provide technical assistance to the field teams in Jonglei and Upper Nile States on Education quality programming, community engagement and protection mainstreaming.
- iv. Ensure that all EiE interventions are linked to longer term programming and the prevention of child, early and forced marriage.

### ***Program Implementation***

- i. Support CMD Country Office to ensure programmes are implemented according to CMD's Strategic Plan (2018-2022), Emergency Contingency plan, Education in Emergency minimum standards and within the framework of Education Cluster programming.
- ii. Conduct summative and formative capacity assessment of Education Staff; design and implement training and continuous capacity building relevant to their capacity needs.
- iii. Through cooperation, support integrated programming within education, ECD, child protection and other programs such as Nutrition and WASH.



- iv. Contribute to the alignment of CMD's Education in Emergencies work with key cross cutting priorities.
- v. Ensure that EiE interventions are aligned with the Inter-Agency Network for Education in Emergencies Minimum Standards (INEE MS) and other existing global guidelines and tools for EiE.
- vi. Identify EiE program supply needs and coordinate with the logistics team to ensure timely procurement and delivery.

***Monitoring and Evaluation, Reporting and Accountability***

- i. Document key learning from the EiE responses.
- ii. Produce timely reports on EiE projects in compliance with internal procedures and donor requirements.
- iii. Compile and submit 5Ws reports, departmental/project progress report as required.
- iv. Report according to M & E framework.
- v. Contributing to the establishment of accountability activities for education, ensuring that feedback from all relevant stakeholders is considered throughout all phases of the response.

***Advocacy***

- i. Contribute in the design of national and sub-national initiatives to magnified educational efforts
- ii. Develop business cases that support education programming and policies

**Technical expertise, skills and knowledge**

***Essential***

- Advance University Degree or equivalent in education or related fields
- Proven record in implementing education programmes, preferably in emergency context, minimum 3 years' field experience
- Experience in project cycle management
- Good knowledge of and experience in INEE Minimum Standards and with the Education Cluster
- Experience in program design and proposal development (concept notes)
- Proven ability to secure funding from public and private funding streams. Proven skills in report/proposal writing
- Experience of conducting education needs assessments, preferably in emergency context
- Proven ability to offer technical support



- Experience of capacity building on education
- Experience of designing and delivering training
- Fluency in English, written and spoken

**How to apply:**

To apply, please send copies of your academic certificates, CV and a cover letter highlighting **why you would like to apply for the job** to CMD Office in Tongpiny, Kololo Road, next to Catholic University, Juba na Bari Area or E-mail your application to the following e-mails [hrcmdsouthsudan@gmail.com](mailto:hrcmdsouthsudan@gmail.com) copying [education@cmdafrica.org](mailto:education@cmdafrica.org) and [cmdsouthsudan@gmail.com](mailto:cmdsouthsudan@gmail.com) **by 30 /August /2018** with the email subject “**Education Specialist**” . Please also include the names and contact details of two referees.

*Female candidates who meet the requirements are highly encouraged to apply.*

**This position is open to only South Sudanese Nationals.**

