



**CATHOLIC RELIEF SERVICES SOUTH SUDAN PROGRAM
(RFSP)**

JOB ADVERTISEMENT

Title : Project Officer (Livelihood)
Location : Duk
Department : Program
Report to : Field Area Coordinator or Designee
Supervisory : None

Catholic Relief Services is a global non-governmental Christian humanitarian and development organization with a special focus serving the needs of disadvantaged populations to ensure that the dignity of the human person is maintained regardless of race, religion, gender or color.

Catholic Relief Service (CRS) South Sudan program is implementing the **Resilience Food Security Program (RFSP)** in Bor, Uror (Yuai), Pibor, Duk (Padiet, Poktap, Payuel and Pajut), and Twic East.

Job Summary:

The RFSP Project officer is a lead person at the county level from agriculture, livestock and SILC/agro-enterprise and provide cross county coordination. The post is located at the county and report to Field Area Coordinator administratively and technically report to Livelihood Deputy Program Manager based in Bor and put in loop sector leads.

Job Responsibilities:

- Provide supervisory, coordination and leadership role at county level amongst livelihood team in the implementation of agriculture, livestock and SILC activities;
- Provide direct supervision, coaching and performance monitoring/appraisal to the agriculture, SILC and livestock officers at county level
- Represent livelihood team in MEAL working group at county level when filling ITT on monthly basis
- Ensure integration of livelihood activities at community and household level with other sectors;
- Represent RFSP at county level on food security cluster meeting and facilitate donor, partner and government visit to the project sites;
- Prepare monthly reports and track activity progress on regular basis;
- Ensure proper documentation of all livelihood documents at field level;

Background, Experience & Requirements:

Education and Experience

- At least a BSc degree in a relevant specialism in agriculture or livelihoods from a recognized agricultural training institution;
- At least 3 years of relevant field-based experience;
- Substantive relevant experience of rural development and food production systems;

- Experience of working in humanitarian emergencies and conflict and post-conflict settings for livelihoods recovery;
- Knowledge of agriculture and rural development environment;
- Strong cross-cultural skills and a demonstrated ability to influence change without direct authority, and to work successfully with farmers and professionals.

Personal Skills

- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners and community members
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented

Required/Desired Foreign Language

- Good English language speaking and writing skills;

Travel Required (include percentage of required travel, if applicable)

Key Working Relationships:

Supervisory: Livelihood DPM

Internal: sector livelihood managers, DPM, Livelihood TL and FAC

External: Government ministries, and NGOs.

Agency-wide Competencies (for all CRS Staff):

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Trusting Relationships
- Professional Growth
- Partnership
- Accountability

MEAL Competencies

- *MEAL in Design: 3*
- *Monitoring: 4*
- *Evaluation: 3*
- *Accountability: 3*
- *Learning: 3*
- *Analysis & Critical Thinking: 3*
- *ICT for MEAL: 2*
- *MEAL in Management: 1*

Disclaimer: This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.

Equal Opportunity Employer

Application submission

Non-refundable application letters and CVs together with the names of three professional referees, should reach the undersigned not later than **Monday April 22, 2019**. Only short-listed candidates will be contacted.

Human Resources Manager (Deng.John@crs.org)

Catholic Relief Services –

South Sudan program, Bor Office (or drop at the CRS Juba Office)

Or

Deputy Human Resources Manager (Peter.Awan@crs.org)

Catholic Relief Services- Jonglei State

Bor Office

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Approved

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