



South Sudan  
Plot 277, Block 3K, American residence Road  
Tomping, Juba

26th October 2018

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Community Health Supervisor  
**NUMBER OF POSITION:** One (1) post  
**DUTY STATION:** Kajo-Keji County  
**REPORTS TO:** County Coordinator – Kajo-Keji  
**STATUS:** Full Time  
**START DATE:** As soon as possible

### COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements a multi-sectoral program that includes primary health care, tertiary care, Nutrition, WASH and Gender based violence prevention and response activities. ARC currently works closely with the County Health Departments in large scale county wide health and nutrition programming. ARCs GBV programming is expanding its outreach mechanisms and introducing innovative new initiatives. ARC has program activities in Central and Eastern Equatoria, Northern Bahr Gazal, Unity and Upper Nile.

### PRIMARY PURPOSE OF THE POSITION

To provide support to ARC program particularly at community & facility level. The post holder will be responsible for organizing, mobilizing and supervising HHPS to increase access to health and nutrition through health education, screening for malnutrition, home visit, home follow ups and referral in collaboration with the facility staff, CHD and ARC in Kajo-Keji County in South Sudan.

### MAJOR AREAS OF ACCOUNTABILITY PRIMARY DUTIES/RESPONSIBILITIES:

- To participate in home visits and follow ups at community level.
- Supervise and support home health promoters (HHPS) and women social network group for nutrition to mobilize community to improve general health of people in Kajo-Keji County.
- Closely work with HHPs to increase access to health and nutrition information and services.
- Work with community leaders and facility staff in selecting, training and deploying of HHPs.
- In collaboration with CHD and community in developing key message for nutrition, health and hygiene promotion.
- Participate in refresher training of HHPs and other community based agents.
- Maintain records of activities accurately, consistently and complete for timely report flow from community based intervention to health facility then to CHD.



- Together with HHPs participate in mobilizing community for community based nutrition outreach screening and specific health education.
  - Liaise with health facility staff, Community mobilizer for regular supervision of HHPs in the community.
  - Provide written and concise reports for all supervision visits made Responsible
  - Together with CHD & ARC health team conduct monthly review meeting with HHPs and other agent meetings
  - Provide on –the-job training for HHPs based on identified gaps and needs.
  - Organize community based outreach to screen malnourished children and for appropriate action and referrals.
- Others.**
- Undertake any other duties as directed by Line manager for improvement of the health status of targeted beneficiaries.
  - Report on weekly bases to County & Hospital Coordinator.

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## EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- This position is open to South Sudanese nationals only.
- Health Degree/Diploma in recognized institution with Community experience.
- At least two years' experience in related field
- Experienced at capacity building and facilitating training.
- Fluent and clear English speaker with good writing skills.
- Computer skills including Ms Excel/Word and Email
- Experience of working in a team and Emotional Mature.
- Experience in writing clear and concise report.
- Ability to exercise sound judgment, to remain flexible to a changing environment, and to make decisions independently
- Ability to work well with a cross-cultural team
- Strong communication skills, both oral and written

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## HOW TO APPLY

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ARC South Sudan office located on Plot 277, Block 3K, South Tong Ping, Juba American Residence Road, Next to Canada house. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org) or ARC field offices in Kajo-Keji.

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

**The Deadline for receiving applications is 15<sup>th</sup> November 2018 at 5:00 pm local time.**

