

Approved 11/07/17



DEVELOPING INDEPENDENT MEDIA  
IN SOUTH SUDAN

## EYE MEDIA Job Description

Job Title: Broadcast Journalist-News/Music Presenter, Eye Radio (Grade 5)  
Location: Juba, South Sudan  
Supervisor: Editor, News  
Reports To: Editor, News

Eye Media (EM) is a South Sudanese non-governmental organization registered in 2012 to manage Eye Radio, a Juba-based FM station, with a vision to develop into a self-sustaining independent media institution serving all of South Sudan. Eye Radio produces detailed, objective news and information, programs with content related to education, health, agriculture and other important issues, as well as music, sports and entertainment. Since 2015, Eye Radio has been expanding its broadcast coverage to state capitals across the country.

The BJ-News/Music Presenter works with the editors to introduce new ideas, and innovative ways to present music programs, attract/retain audience. The BJ-News, Music presenter performs all the tasks and responsibilities of a Broadcast Journalist at an excellent level, working under the guidance of an Editor, independently and in collaboration with colleagues and in addition, performs the role-specific daily music program tasks.

### Main Tasks and Responsibilities:

- Role-specific task: Presents daily music program, e.g. song request
- Identifies, researches and sets-up news stories. Contributes to story and programming ideas.
- Writes copy and/or presents scripts.
- Clips audio and writes copy for bulletins.
- Conducts live reporting/cover live events.
- Presents news programs. Reads news bulletins.
- Conducts news interviews.
- Produces live output in the studio or on site at outside broadcasts.
- Responsibility to develop basic capacity in studio/technical operations in order to perform your daily work, to learn/adhere to stated guidelines, to take care to maintain and protect studios/equipment and to promptly report faults to studio/engineering team.
- Responsibility to comply with and implement commercial content including scheduled commercials, PSAs and co-produced programming as advised by Programming Editor in coordination with Commercial Manager and Producer, Commercial/Station Sound.
- Responsibility to familiarize and adhere to all Eye Radio policies (editorial, style guide, code of ethics, station sound/presenter guidelines, etc.) and Eye Media organizational policies and procedures (Staff Handbook, conflict of interest, etc.)
- Responsibility to conduct oneself at all times in a way which maintains the station's high standards of professionalism and is consistent with the Eye Media mission and values.
- Travels in Juba, within South Sudan or other locations to cover events, gather news, etc. as assigned.
- Performs other tasks as assigned, whether in one's specific role or to support across the station.
- Station Manager may shift Rota assignments and schedule based on Eye Radio program requirements.

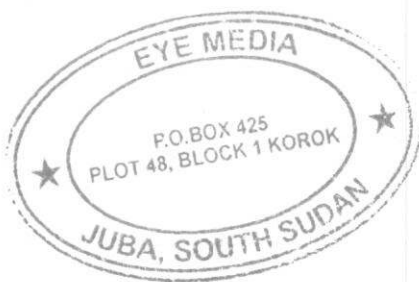
## Qualifications

1. Diploma in Journalism or Mass Communication
2. Strong broadcast and/or writing skills.
3. Computer literacy required, Knowledge of audio editing software preferred.
4. Self-motivated and able to work in a fast-paced, deadline-driven environment.
5. Have native fluency in and be able to read and write at least two of the following; English, Arabic, Simple Arabic and local language(s). This is a key selection criteria.
6. Excellent interpersonal skills, communication & influencing skills.
7. Strong understanding of and commitment towards editorial values.
8. Willingness to work standard business hours or evening/weekend hours, whether on assigned shifts or on call/standby.
9. Initiative, adaptability, good interpersonal and well-developed organizational skills.
10. Ability to manage and prioritize own workload and work independently.
11. Ability to work both independently and in a team.
12. Awareness, understanding of, and demonstrable support of Eye Media mission and values.
13. Ability, initiative and willingness to support tasks and colleagues across teams/divisions as needed (offering to assist when need is observed) or as assigned.
14. Willingness to learn new skills and pass on skills to support the development of one's colleagues.
15. Ability to positively receive constructive criticism and proactively apply it to develop oneself.
16. Ability to work well with others and foster a positive, healthy, collaborative work environment.
17. South Sudanese nationality required.
18. Female candidates are strongly encouraged to apply.

## Instructions for applicants:

Interested candidates who meet the above requirements should submit their updated CV, cover letter and copy of Nationality ID card to Eye Radio compound at Korok, Block 1 Plot 48 opposite South Sudan Beverages Limited (SSBL) or via email to [EyemediaHR@eyeradio.org](mailto:EyemediaHR@eyeradio.org)

The deadline for receiving applications is 26 July, 2017 at 5:00 pm. This position is open to South Sudanese nationals only. Female candidates are encouraged to apply. Only shortlisted candidates will be invited for interview. Applications once received are not returnable. Please do not submit your original certificates.



Approved 11/07/2017  
RRC - Juba  
Chen Zhanhui