

## CALL FOR QUOTATION

### **Background**

Action Africa Help International (AAH-I) is a nongovernmental and nonprofit making Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for quotations from competent and reputable suppliers for supply of various items as per the table below:

1	Supply of assorted construction materials
2	Supply of office supplies and household items
3	Supply of Workshop tools

Interested suppliers can pick lists of items from **AAH-I/UNHCR Logistic Base Juba South Sudan**.

### **REQUIREMENTS**

**Price and Currency:** The prices shall be in **United States Dollars (USD)**.

### **Submission of Quotes**

The quotations shall be submitted in **Hard copies in sealed envelopes**, and there shall be no submission of quotes in soft copies for local suppliers.

### **Submission Address**

The local bids shall be submitted to:

**AAH-I/UNHCR Logistic Base Juba South Sudan**  
**Near JIT Supermarket, the envelope should be labeled**  
**Read: Various items**  
**AAH-I South Sudan.**

**NB: All suppliers must be legally registered in South Sudan and should have a store/shop in South Sudan having materials that are requested in this CFQ.**

**Registration for submission:**

Please ensure that, you register your hand delivered quotation with the Procurement department and drop it in the tender box yourself, before you leave the AAH-I office compound.

**Request for clarifications**

Any request for clarification must be made in writing through the email:

[procurement.southsudan@actionafricahelp.org](mailto:procurement.southsudan@actionafricahelp.org)

Strictly and must be received not later than **Thursday the 2<sup>nd</sup> of November 2017 at 4:00 pm**

**Local Time.**

**Deadline for the submission of the quotation**

The deadline for the submission of the quotes will be strictly on **Tuesday the 7<sup>th</sup> November, 2017 at 12:00 pm Local Time.**

**Notification of the results**

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiring of the deadline, consider your bid not successful.

**Award of the Contract & Bid validity**

The Contract agreement shall be awarded to the selected bidder not later than **15<sup>th</sup> November, 2017**, your bid should remain valid until that day.

**Language for the bids**

The language for the bids shall be **English** only.

**Disclaimer**

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.