



Request for quotation (RFQ)

Quotation

Address: Malteser International South Sudan Coordination Office
P.O. BOX 352 Juba,
Plot No 445 Tongping
Tel: 0955290712; 0926595060
Email: malis.edward@malteser-international.org

All correspondence and documents relating to this RFQ must show this No.: RFQ/JUB/2017 0198

Malteser International hereby invites you to submit your quotation for the items listed below.

Terms of payment:

(normally within 7 days upon receipt of goods, original air waybill (if applicable) and presentation of copy of PO and original invoice.)

Delivery place and mode of transport (include freight charges when quoting):

Expected delivery date:

Packing / labelling and special instructions:

Item No.	Description	Quantity Kgs	Unit	Unit price USD	Sub-total USD
				To be filled by supplier	
1	HP Laptop 7th Generation Intel Core i7 processor 8 GB Ram HDD Storage 1 Tera bite	3	Pcs		
2	Sony Camara (20.1 Mega Pixel)	1	pcs		
3	HP LaserJet Enterprise M605dn Wireless Monochrome Laser Printer, Up to 58ppm Black, 1200x1200dpi, 100-Sheet Multipurpose/500-Sheet Input Tray	1	Pcs		
4					
5					
6					
7					
8					
9					
10					
				Total in currency USD	

Please note that RFQ does not constitute a commitment to purchase from your company unless notified officially to you.

Supplier are free to describe or attach more detailed specification of quoted items or use an own quotation form indicating all requested information.

Quotations will be evaluated based on: a) compliance with technical specifications and quality standards b) ability to deliver and meet timeframes as specified c) best quality / price ratio.

Malteser International reserves the right to accept all or part of your offer. Please Submit Your quote by 25/08/2017

This quotation is valid until:

22/08/2017 / Malis Edward / 

For Malteser International: date, name, function, signature

For Supplier: date, name, function, signature

