**REQUEST FOR QUOTATIONS**

**INVITATION FOR BIDS FOR THE AUDIT OF**

**FCL Representation Office in South Sudan**

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| **Organisation** | Fondation Caritas Luxembourg (FCL) is an International Non-Governmental Organization operating within Imotong State, Kapoeta State and Jubek State. FCL-SSD is implementing Food security and Livelyhood Project in Palotaka, Magwi County; Community Resilient Project in Magwi and Torit Counties; Nutrition and Agriculture Project in Ikwotos County and support Health Care Projects in Kapoeta (Kapoeta South) and Nimule (Magwi) |
| **Location of the audit** | Torit, Torit State, South Sudan |
| **Currency** | All the quotations should be in USD |
| **Contract Period** | 2 months starting the date of the signature of the contract.  |
| **Key tasks & responsibilities** | FCL is planning to carry out an external Audit for its representation office in South Sudan, Torit, Torit State. Ref Terms of Reference |
| **Qualifications Criteria** | * The Auditor and/or the firm is a member of a national accounting or auditing body or institution which in turn is member of the International Federation of Accountants (IFAC).
* The Auditor and/or the firm is a member of a national accounting or auditing body or institution. Although this organization is not member of the IFAC, the Auditor commits him/herself to undertake this engagement in accordance with the IFAC standards and ethics set out in these ToRs.
* Best technical and financial offer.
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| **Deadline of submission** | * The deadline for the submission of bids will be on 30th November 2018 at 11:00 am. Late submission will be subject to disqualification.
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| **Notification of the results** | * Only successful binder will be contacted, if you don’t receive communication within two (2) weeks after the date of deadline consider yourself unsuccessful.
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| **Application** | If you feel your firm has profile, let us know by sending you offer before 30th November 2018 to Head of Mission-South Sudan via email to francois.nzabahimana@caritas.lu with **mention offer for audit o**r hand delivery to Caritas Luxembourg south Sudan Program Office in Torit inside Caritas Switzerland Compound, Mission area, Hai Katire road in Torit State  |
| **Disclaimer** | FCL reserves the right to either amend or to cancel the whole exercise at any time with or without a notice and therefore FCL shall not accept any liability whosoever. The prospective bidder are responsible for any cost incurred during preparations and submission of quotations/bids. |