

## VACANCY ANNOUNCEMENT INTERNAL/EXTERNAL

**Position:** Community Health Worker [REDACTED]  
**Location:** Maban, South Sudan  
**Reports to:** Health & Nutrition Supervisor  
**Start Date:** 01-April-2018  
**Eligibility:** South Sudanese National Only

*About RI:* Relief International (RI) is a home to teams of humanitarian activist-professionals committed to transforming adversity into renewal for the world's most vulnerable populations. By partnering with beneficiaries and communities on the front-lines, RI innovatively bridges the gap between immediate relief and long-term community development.

### Position summary:

The Community Health Worker will support both facility and community-based services. At the facility level, the CHW will assist in support service delivery through patient registration, record keeping, management of stocks (including diagnostics) and providing counselling and health education to patients. At the community level, the CHW will work with home health promoter and community mobilizers to conduct outreach activities including awareness raising sessions, training of community members and referrals.

### Key Responsibilities:

- **At the facility level:**
  - Support in stock management for pharmaceuticals and supplies including recording consumption, organizing stocks and dispensing medication
  - Conduct rapid diagnostic tests and keep records of consumption
  - Maintain health facility records through patient registration and documentation of diagnosis and treatment and/or services provided (EPI, nutrition, etc)
  - Support in preparation of weekly and monthly reports
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- **At the community level:**
  - Train home health promoters, community mobilizers and other community members on key health and nutrition messages, referrals, malnutrition screening and other topics
  - Conduct community case management for common illnesses following the integrated community case management (ICCM) guidelines
  - Supervise home health promoters and community mobilizers
  - Ensure effective referral between the community and health facility
  - Work with community members to trace defaulters and promote utilization of services
  - Conduct malnutrition screening for children under 5 and pregnant and lactating women
  - Support provision of nutrition services at the community level
  - Conduct regular home visits to follow-up on health status of community members
  - Provide health and nutrition education to community members
  - Support social mobilization for immunization or other campaigns

- Collect, compile and review reports on a regular basis
- Participate in mobile medical teams, outreach activities and rapid response missions
- Participate in assessments and community mapping activities

**Reporting:**

- Maintain up to date records on above functions for provision of reports to supervisors as requested.

**Systems Compliance and Improvement:**

- RI-South Sudan specific finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars from program manager or country office

**Policy compliance – Mandatory Reporting Policy (MRP):**

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct are reported to the Program Manager. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

**Confidentiality:**

- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of RI acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

**Note:** The role of the community health worker cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues which arise must be addressed accordingly. Therefore, the community health worker will be required to support in all unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor.

**QUALIFICATIONS AND JOB REQUIREMENTS**

- Diploma or certificate in Community health.
- At least 1-year experience working in a health and nutrition program.
- Malnutrition program training and experience an added advantage
- Fluent in written and spoken English.
- Fluent in Arabic and at least a local language
- Self-motivated with a desire to serve
- Positive attitude
- Respective towards other cultures
- Good interpersonal skills and ability to establish relationships fast.
- Previous experience working in a multi-cultural set up an added advantage.
- Attention to detail and results-oriented approach
- Excellent interpersonal and communication skills
- Excellent organization skills and ability to multi-task



We would like to share Relief International's Values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

- **HOW TO APPLY:**

- Submit your applications letter include updated CV, copy of National ID Card, Academic documents and should be delivered to the Relief International office in the following Locations:
- **Juba Office-** Tongping Road, behind US Embassy residence in Juba
- **Maban office-** Batil, Maban County
- **OR** send your application via Email to [recruitment@ri.org](mailto:recruitment@ri.org) to the of HR
- **Closing Date:** March 23<sup>rd</sup> ,2018 (5:00PM Local Time), ***Only shortlisted candidates will be contacted.***

