



NORWEGIAN CHURCH AID actalliance

NCA SOUTH SUDAN PROGRAMME

ADVERTISEMENT

Position:	Research Assistants
Duration of Contract:	Temporary (2 weeks)
Contract Start/End Date:	10th - 21st December 2018
Geographical Area of responsibility:	Republic of South Sudan
Duty Station:	Juba

Background and Context

Norwegian Church Aid (NCA) is an ecumenical, diaconal, humanitarian and non-profit Non-Governmental Organization (NGO) mandated by churches and Christian organizations in Norway to work for global justice, by empowering the poor and challenging the wealthy and powerful. Together with our constituency and our partners, NCA commits to the vision: Together for a Just World. NCA provides assistance to the people of South Sudan and has been present in the country continuously since 1972.

NCA has commissioned a global evaluation of its Civil Society strengthening work across country offices including South Sudan. NCA's Partnership Policy (Sep. 2015) outlines the principles and strategic direction for NCA's partnership with civil society organisations. In its policy, NCA embraces CIVICUS's definition of civil society as "the arena outside of the family, the state and the market, which is created by individual and collective actions, organisations and institutions to advance shared values and interests."¹ NCA's role is "to accompany partners and sustain their work"², and it is assumed that NCA's presence "adds value to the work of partners".³

The Position and areas of Responsibility

NCA is looking for suitably qualified and experienced candidates to fill temporary positions of Research Assistants. Under the direct supervision of the Lead Consultant for the evaluation, the Research assistants will help with preparations for the interviews and Focus Group Discussions (FGDs), note-taking and drafting of the country report. The scope of the assignment will include organizing and arranging for interviews/FGDs, facilitation, notetaking, data collection, compilation of daily reports, drafting of final country report.

¹ NCA (2015). Partnership Policy. p.4

² NCA (2015). Global Strategy. Faith in Action. p.24.

³ Ibid.

Main Tasks

- Plan, attend & facilitate interviews with key informants and other stakeholders on Civil Society Strengthening
- Take notes during all interviews/FGDs
- Make logistical arrangements for all interviews
- Compile and submit daily reports to the Lead Consultant
- Data collection and analysis
- Draft final country report

Qualifications, Experience and Skills

- University Degree in any field preferably Social Sciences. Post Graduate education is an added advantage.
- Should have in-depth knowledge on research methods
- Excellent Analytical, Communication and Report writing skills
- Strong interpersonal skills
- Ability to maintain one's composure while under pressure
- Knowledge and understanding of South Sudan context
- Self-starter with an ability to work with minimal supervision, in a culturally diverse team
- Fluent in both oral and written English and Arabic

The closing date for receipt of applications is **Wednesday, 28th November 2018**.

Interested candidates should submit the following documents along with their application:

- A cover letter with full contact details, explaining why they feel they are suitable for the position
- A current CV
- Copies of their academic qualification certificates
- Three references, which should include their current or most recent Supervisor

Applications should be submitted by e-mail to:

vacancies.ncass@nca.no with a copy to AyenAleu.Yel@nca.no and azima.arkanjelorockson@nca.no

Or delivered to NCA Office in Juba, Buluk near UNDP Office.

This position is open to South Sudanese citizens only. NCA is an equal opportunity employer, and qualified female candidates are encouraged to apply.

Only short-listed candidates will be contacted.