



Malteser International Europe · 51103 Cologne · Germany

Country Coordination Office
Plot No: 445 Kololo Road 3k South
Tong Ping, Juba Town
South Sudan

Juba, 04.08.2017

INVITATION TO BID

ITB/JUB/2017/0137

Drugs, Non-Pharmaceutical Consumable and Laboratory reagents

This is an Invitation to Bid for the above mentioned supply. Please find enclosed the following documents, which constitute the tender dossier:

- A. Specification of Bidding
- B. Appendix i: Bill of Quantity
- C. Appendix ii: Specifications

The whole Specification for bidding dossier (digital version) can be down loaded here on the South Sudan NGO Forum's website.

We look forward to receiving your quotation by or before the **submission deadline on 18.08.2017 at 4:00 PM** at the addresses specified in the documents.

Thank you for your cooperation.

Sincerely Yours,

Name: *John Njenga*

Sign: *[Signature]*



Malteser International Europe is the European regional branch of the worldwide relief agency of the Sovereign Order of Malta for humanitarian aid and legally a division of Malteser Hilfsdienst e.V. Köln VR 4726

President:
Karl Prinz zu Löwenstein

Director:
Ingo Radtke

www.malteser-international.org

SPECIFICATION OF BIDDING

Related to our advertised Invitation to Bid (ITB/JUB/2017/0137) Malteser International herewith calls for tenders concerning the supply of **Drugs, Non-Pharmaceutical Consumable and Laboratory reagents**

Under the following reference number:

Donor project number: 10
Malteser International project number: 1296-AA-2017

1) Description of the organization and its activities

Malteser International is the worldwide humanitarian relief service of the Sovereign Order of Malta and legally a division of Malteser Hilfsdienst e. V. based in Cologne, Germany. Malteser International is a charitable organization recognize as a relief organization according to the Geneva Convention. In South Sudan, Malteser International is running basic health care programs, a sleeping sickness control program and supporting people affected by leprosy. In addition Malteser International supports School Feeding program in Lologo primary School, Al-Salam School and also Implementing WASH project in lologo Funded by BMZ in Juba, South Sudan. Malteser International is also implementing a regional WASH project funded by AA and support extends to Yei, South Sudan.

Objective of Call for Tender

In accordance with the overall targets of above mentioned operations, Malteser International plans to procure

1) Drugs, Non-Pharmaceutical Consumables and Laboratory Reagents

The technical specification of the Drugs, medical consumables and Laboratory reagents required are detailed in Annex 2 (Specifications) which is part of this Call for Tenders.

The suppliers are invited to present an offer complying with the requirements here below specified:

2) Offer Presentation

- The offer shall be delivered in a sealed envelope to Malteser International Country Office Juba (Plot No. 445 Tong Ping, Juba, South Sudan)

The deadline for the delivery of the offer is: **18/8/2017 @ 4:00 P.M.**

- The offer shall be written in English
- The envelope must state the following information:
 - Reference to the Tender Number
 - Address to which the offer is being submitted
 - The words *"Not to be opened before deadline"* written in English



- The offer should be valid until **1 month** after the deadline

2) General Conditions

- The offer shall be typed or written and signed on each page by the legal representative of the supplier
- The winning supplier might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required
- The prices of the offer will be expressed in United States Dollars. The prices must be on unit price basis as well as by totals
- The prices will be considered fixed whereas Malteser International will not process Tax exemption and Terms of shipment must be indicated clearly which should include Incoterms, Insurance terms of shipping Latrine Slab and Construction Materials and mode of transportation and port of entry should be indicated separately on RFQ or suppliers quotation. No additional change of whatsoever nature and type will be accepted by Malteser International
- Malteser International reserves the right to accept or reject all quotations depending on prevailing condition at the time.

- **Terms of Payment:**

The payment will be done in United States Dollar by bank transfer or cheque as specified below:

- There is no down payment required and payment is only fully granted when 100% of the delivery is made and upon presentation of commercial invoice and documents and satisfactory reception of the drugs, non-pharmaceutical consumables and laboratory reagents and a checklist approved and signed by MI. The payments will be done within 45 days of completed delivery.

Terms of Delivery: The delivery of the **Drugs, Medical Consumables and Laboratory Consumables/Reagents** should be completed latest within 1-3 weeks period upon order should the supplier consider this delivery time inadequate, he has to clearly state it in the offer suggesting a different deadline for the delivery. **Kindly Note: The items should have more than 1 year to their date of expiration.**

- The supplier has to deliver the items according to the terms and condition as mentioned above. In case of a delivery delay, a deduction of 0.2 % per day will be applied, calculated on the overall value of the contract and nothing will be due to the supplier. Malteser International reserves the right to sue for damages.
- **Delivery Site:** All the Material will be delivered to **Malteser International Country Office, Plot 445, Tomping, Juba**
- The supplier has to deliver the items according to the terms and condition as mentioned above. MI reserves the right to sue for damages and/or return these goods if not compliant with her specifications.
- **Particular Conditions:**
The supplier is required to provide, together with the offer, the following documentation:
 - Company Profile
 - Certificate of Incorporation (local or international level)
 - Authorization license from Manufacturer to act as an agent
 - Chamber of Commerce Membership



- Tax identification Certificate/no. (from the country of origin or business establishment)
 - Past Performance in supplying similar items for INGO's with references focusing on value of contract and delivery period
 - Certificate of Operation
 - Financial References
 - Bank details
- **Opening Bids Procedure/Evaluation:**
The bid will be opening at Malteser International Country Office and bidder's representatives are not invited to attend or participate in the process; Malteser tender committee will open the quotations and evaluate their content behind closed doors. Successful bidder will be informed within 45 days of the Tender submission deadline, and all the unsuccessful bidders will be informed by Mail within 50 days of the Tender submission deadline.
- **General Offer Evaluation**
Malteser International will evaluate the offers on the basis of the following criteria:
- Based ratio quality/price
 - Delivery time
 - Capacity to supply
 - Price responsiveness
 - Compliance with international quality specification standards
- **Specific Technical and Financial Evaluation Criteria to standards:**
- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by internal committee
 - Purchase Order will directly be issued to the selected supplier upon approval
- **Cancellation of Tender**
Under no circumstances, Malteser International will be responsible for damages whatsoever their nature, in particular damages for loss or profit; or in relationship to the cancellation of this tender, even if Malteser International has been advised of the possibility of damages.

The publication of the procurement notice in the media does not commit Malteser International to implement the project announced nor to procure the materials. Nothing will be due to the supplier in case this procurement needs to be cancelled due to whatsoever reason.

On behalf of Malteser International

Signature:



Date:

04/08/2017



DRUGS		
DESCRIPTION	UNIT	QUANTITY
AMOXICILLIN 250MG	CAPS	20000
AMOXICILLIN 500MG	CAPS	20000
AMPICILLIN/CLOXACILLIN 500MG	CAPS	20000
ARTEMETHER 20MG/ML 1ML	AMP	1000
ARTEMETHER 80MG/ML 1ML	AMP	2000
ATROPINE 1MG/ML 1ML	AMP	600
BENZYL PENICILLIN(600mg) 1 MU	VIAL	3000
CEFIXIME 200MG	CAPS/TABS	4000
CEFTRIAZONE 1G	VIAL	3000
CHLORHEXIDINE/CETRIMIDE 1.5/15% 1LTR	BOTTLE	150
CHLORPHENIRAMINE 4MG	TAB	5000
CHLORPROMAZINE 25MG/ML 2ML	AMP	500
CIPROFLOXACIN 200MG/100ML IV	BOTTLE	300
CIPROFLOXACINE 500MG	TAB	25000
DEXAMETHASONE 4MG/ML 2ML	AMP	300
DIAZEPAM INJ 5 MG/ML 2ML	AMP	2000
DICLOFENAC INJ 25MG/ML 3 ML	AMP	4000
DICLOFENAC 50MG	TAB	25000
ERYTHROMYCIN 250MG	TAB	7500
ERYTHROMYCIN 500MG	TAB	7500
GENTAMICIN 40MG/ML 2ML	AMP	2000
GLIBENCLAMIDE 5MG	TAB	500
HYOSCINE 10MG	TAB	5000
HYOSCINE BUTYL BROMIDE INJ 20MG/ML 1ML	AMP	1000
IBUPROFEN 200MG	TAB	30000
KETAMINE INJ 50MG/ML 10ML	VIAL	50
LIGNOCAINE INJ 2% 20ML	VIAL	1000
MAGNESIUM TRISILICATE COMPOUND 250/125MG	TAB	50000
METFORMIN 500MG	TAB	2000
METRONIDAZOLE 200MG	TAB	50000
METRONIDAZOLE INJ (500MG IN 100ML VIAL)	AMP	3000
PARACETAMOL 500MG	TAB	50000
PETHIDINE 50MG/ML 1ML	AMP	500
RANITIDINE INJ 25MG/ML 2ML	AMP	1000
RINGERS LACTATE INFUSION 500ML	BOTTLE	500
SPIRONOLACTONE 25MG	TAB	1000
TRAMADOL 100mg INJ (50ML/ML)-2ML	AMP	1500



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NON-PHARMACEUTICAL CONSUMABLES		
DESCRIPTION	UNIT	QUANTITY
GLOVES NON-STERILE MEDIUM DISPOSABLE	BOX	1500
GLOVES NON-STERILE LARGE DISPOSABLE	BOX	1500
GLOVES NON-STERILE SMALL DISPOSABLE	BOX	1000
GLOVES SURGICAL STERILE 6.5	PAIR	20
GLOVES SURGICAL STERILE 7	PAIR	50
GLOVES SURGICAL STERILE 7.5	PAIR	30
GLOVES SURGICAL STERILE 8	PAIR	20
ISOPROPYL 99% ALCOHOL 2.5 LTRS	LITRE	100
IV Cannula G 20-100s	PC	30
IV Cannula G 22 -100s	PC	30
IV Cannula G 24 -100s	PC	20
IV CANULA G18-100s	PC	20
CATHETER FOLEY CH12 BALLOON, 2-WAY-10s	PC	50
CATHETER FOLEY CH14 BALLOON, 2-WAY-10s	PC	50
CATHETER FOLEY CH16 BALLOON -2-WAY-10s	PC	50
BLOOD COLLECTING BAG 450ML-5s	PC	300
SUTURE, VICRYL, (2/0,) 75CM THREAD, 36MM NEEDLE 1/2-12s	PC	20
SUTURE, VICRYL,(0) 75CM THREAD,31MM NEEDLE 1/2 R-12s	PC	20
SUTURE, VICRYL, (2) 75CM THREAD,45MM NEEDLE 1/2 RO-12s	PC	20
SUTURE, VICRYL, (1)75CM THREAD,40MM NEEDLE 1/2 RO-12s	PC	20
SUTURE, VICRYL, (3/0)75CM THREAD,30MM NEEDLE 1/2 RO-12s	PC	20
MEDICINE ENVELOPES-PLASTIC-100s	PC	100
LABORATORY REAGENTS		
DESCRIPTION	UNIT	QUANTITY
TYPHOID RAPID TEST DIP STICKS-50S	TESTS	50
URINE TEST STRIPS 10 PARAMETERS-100s	TESTS	30
ANTI A SERUM 10ML	BOTTLE	10
ANTI B SERUM 10ML	BOTTLE	10
ANTI AB SERUM 10ML	BOTTLE	5
ANTI D BLOOD GROUP TESTING 10ML	BOTTLE	5
BRUCELLA ABORTUS ANTIGEN 5ML SUSPENSION	BOTTLE	20
BRUCELLA MELLETTENSIS ANTIGEN 5ML SUSPENSION	BOTTLE	20
VACUTAINER TUBE WITH EDTA 4ML-100s	PC	100
DIAMOND PENCIL (FOR MARKING SLIDES)	PC	3
HEPATITIS B TEST STRIPS-50s	TESTS	10
RAPID H. PYLORI- 20 s	TESTS	100
RAPID HEPATITIS C VIRUS ANTIBODY TEST STRIPS , SERUM/PLASMA -50s	TESTS	10
VDRL Test Kits-100s	TESTS	100



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