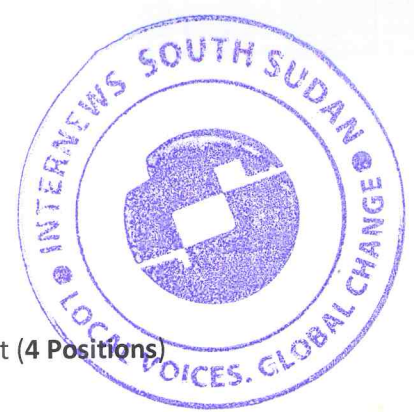




Internews
Local voices. Global change.

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Approved by
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18/2/2019



Internews

Job Description

Job Title: Communication and Community Engagement (CCE) Focal Point (4 Positions)

Location: Juba, South Sudan

Reports To: Monitoring and Evaluation Manager

Department: Humanitarian Information Services

GENERAL FUNCTION

Internews Network is an international media development organization based in Washington in North America and London in Europe, whose mission is to give people a voice and the information to empower communities. Internews has been working in South Sudan since 2006 to establish community radio stations across the country which are run and for local communities. We also implement other humanitarian activities across the sector, including actively working to meet the critical information needs of internally displaced peoples who have been impacted by the ongoing conflict.

This position is under the supervision of the Communication and Community Engagement Coordinator and works closely with the Information Management and Reporting Officer and Humanitarian Director to support the research and learning component of a South Sudan response-wide feedback collection and community engagement system.

Main duties and responsibilities

- On the direction of the Community Communication and Engagement (CCE) Coordinator provide assigned humanitarian clusters with CCE support.
- Support the CCE coordinator by contributing to and actively progressing the work of the CCE working group.
- Develop, maintain, and establish excellent working relationships with a wide range of humanitarian responders (UN agencies, NGO partners, etc.) and government representatives. Make them aware about the project and its objectives;
- Represent vocally the coordination and liaison work of the project and actively participate in all relevant humanitarian coordination forums and clusters to identify critical technical and capacity gaps re CCE.
- Liaise with UN agencies and partner NGOs to gather and disseminate methodology, strategy and research on behalf of the Community Communication and Engagement working group.
- Share with the rest of the Project Team the latest humanitarian updates to enable them to allocate resources to assisting and supporting humanitarian action regarding CCE;
- Become aware of agreed upon protection protocols regarding community engagement and stay up to date with latest Knowledge, Attitudes and Practice (KAP) research from each cluster in South Sudan.
- Work closely with Internews field teams to ensure they are updated on CCE assistance being offered to partners at the field level and that CCE good practice examples coming from the field are shared and expanded upon ; contributing to the project's knowledge base and potentially allowing adaption in other locations/sectors.
- In coordination with the field teams and agencies collecting feedback, ensure that feedback gained from field activities and research on community engagement is made available to humanitarian organizations (i.e. brief presentations at cluster meetings and other relevant forums, etc.), and government officials, as required;
- Assist CCE coordinator and the Information Management and Reporting Officer in directing research with regard to CCE feedback initiatives and research on community engagement in South Sudan that would be useful to the clusters;
- Maintain and update a database with all the relevant contacts (i.e. spokespersons and focal points) from the

different organizations and government ministries/units involved in the recovery;

- Contribute to the wider communications for the project as a whole with excellent writing and communications skills;
- Support the CCE Coordinator with project coordination and CCE wg when needed.

Qualifications

- Ability to write compelling and engaging reports and general content in exceptional English with extraordinary attention to detail.
- Ability to advocate convincingly orally on CCE matters at high level meetings.
- Experience and demonstrated skills in information management, data visualization and production/editing.
- Proficient with kobo software.
- 1-2 years of experience in data management.
- Bachelor's degree in English, social science, or related field or equivalent standard of education. Master's degree preferred.
- Willingness to continually develop own professional capacity, as well as train colleagues in reporting and communications
- Ability to work independently, efficiently and reliably, to a high standard and to deadline.
- Sensitivity to cross-cultural dynamics in the workplace and ability to work collaboratively with a diverse staff.
- Psychological resilience, flexibility, and a good sense of humor.
- South Sudanese nationality required.

How to Apply:

1. Email your application to job-southsudan@INTERNEWS.ORG: or submit a hardcopy to Internews Office:
 - a. **Internews office is located in Afex River Camp, Stadium road, off Cemetery road, next to Ambassador Hotel.**
2. Include an attachment of your Resume and CV with three professional Referees
3. Remember to include a telephone number and email so we can contact you
4. Only shortlisted candidates can be contacted for interview
5. Please note, this position needs to be filled rapidly. Applications will be reviews on rolling cases

The **closing** date for receiving applications for this position is **March 08th, 2019 at 5:00 PM**. Applications received later than this date will not be considered.

