

REQUEST FOR QUOTE NOTICE

From: Samaritan's Purse.
South Sudan, Hai Cinema next to
Quality Hotel, Old Juba Town Road.
E-mail: SouthSudanSealedBid@samaritan.org

Date: 16th March, 2016
Submission Deadline: March 22nd 2016 before 5:00pm

Subject: Request for quotations for OxPloughs

Reference number: SPSS/AKJU 11291/2016

Samaritan's Purse wishes to contract a legally recognized service provider (company) to procure and supply Agricultural tools as in the table below;

S/N	TYPE/MODEL	QTY	DETAILED SPECIFICATION
1	Ox-Ploughs complete with chains and spanners –Golden Maize Brand	250 PCs	Provide photo of all included pieces
2	Taxes and Duty Clearance Costs	250 Pcs	Total taxes and duty free clearance costs
3	Transportation to Akuem, South Sudan	1	All necessary transport costs/permits

Manner of Submission

Please submit your tender in accordance with the requirements detailed below,

- Either **By hand delivery** to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked "**OxPloughs for South Sudan SPSS/AKJU 11291/2016**".
- OR **By Email to the following address (Tender committee email): SouthSudanSealedBid@samaritan.org** with the email subject "**OxPloughs for South Sudan SPSS/AKJU 11291/2016**"

Deadline for submission of bids is March 22nd 2016 before 5:00pm.

Sealing and Marking of Bids

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office

Bear the bid reference number SPSS/AKJU 11291/2016 and subject of the bid

- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope.

If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

Bidders with questions regarding this notice should send them in writing to the email address :

PKinuthia@samaritan.org copying SouthSudanSealedBid@samaritan.org Responses will be posted to the NGO Forum for all bidders.

Your bid should clearly indicate the following:

- Currency of offer -USD
- Net price after deduction of discounts:
- Number of days required for delivery to each location:
- Validity of the offer Should be min 60 days
- Detailed specifications (if different from stipulated specifications):
- Limitations.

NOTE: Tax exemption and Duty free clearance will be facilitated by Samaritan's Purse

Conditions of bidding:

- Bids must be valid for minimum 60 days
- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer.
- A reference list.
- Business Contact details including President/Owners of the company
- Samaritan's Purse is not subject to VAT; therefore all offers should be exclusive of VAT costs.
- Deadline for submission of bids is **March 22nd 2016** before **5:00pm**.
- NB: **No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company or agricultural supply dealer
- With a track record or experience of handling and supply of agricultural tools
- Ability and capacity to supply the specified quantities above and deliver to Samaritan's Purse specified field location
- Knowledge of Agricultural tools, the models and field use
- If submitting in an EMAIL format, **only** bids submitted **solely** to SouthSudanSealedBid@samaritan.org will be accepted.
 - Emailed Bids will be REJECTED if:
 - Another Samaritan's Purse email is in copy
 - Submitted separately to any other party.
 - Any coercive behaviour is suspected.

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery is very important; the service provider should therefore indicate a reasonable time for delivering the Ox-Ploughs, otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control;
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- Payment is upon delivery and after preliminary verification of the items specified above; their functionality and originality;
- There will be 10% retention from the total contract value for One month. The retention will be paid back to the contractor at the end of the defect liability period;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.

