

IHO South Sudan

Juba Office: off Kololo Road,

Maya Insurance Building



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**Date: February 29, 2016**

### **Resource Mobilization: (1) Volunteer Position**

Impact Health Organization (IHO) a National Non-Governmental Organization dedicated to promote health and human rights is looking for young and energetic south Sudanese to worker a resource Mobilizer.

#### **Purpose of the position**

- To mobilize resources and create partnership to support organization programs creating organization sustainability.

#### **Duties and Responsibilities**

- Manage a partnership strategy that optimizes relationship with partners
- Responsible for the submission of reports to partners in accordance to agreed terms
- Identify, research, build and maintain satisfactory relationships with partners at the national, regional and international levels
- Establish and oversee a structure that monitors partnership relationships
- Develop a fundraising and partnership plan and be responsible for the overall implementations of this plan
- Develop and maintain a donor data base
- Develop and establish standards for proposal writing and concept notes
- Prepare reports and analysis setting forth progress, trends and appropriate recommendations to the management

#### **Qualifications and experience:**

Candidates should have the following qualifications and experience:

- A bachelors degree in Commerce or Communication with specialization in marketing and/or fundraising from a recognized university

- A minimum of 1-2 years' experience with a reputable organization in fundraising will be essential
- A proven productive experience in fundraising with non-governmental organizations with international exposure and good portfolio of local and international fundraising contacts or associates will be a definite advantage
- Strong leadership and management skill needed

Interested applicants should forward their CV, including their qualifications and relevant experience and motivational letter as to why they qualify for this position, with three professional referees by Email to: [ihosouthsudan@gmail.com](mailto:ihosouthsudan@gmail.com) before C.O.B March 8<sup>th</sup> 2016

**Note:** Females are encouraged to apply.