



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB OPENING **LIGHT VEHICLE DRIVER** **Based in Maiwut, Upper Nile**

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position based in Maiwut, Upper Nile.

Main Duties & Responsibilities:

- Drives different types of ICRC light vehicles and transports people and/or material as per instructions
- Loads and unloads vehicles as necessary and ensures that the goods are loaded safely. Properly delivers cargo as requested and obtains transport documents for all cargo transported
- Ensures that passengers and cargo on board have all the necessary authorizations and documents available ;controls attributed vehicle and avoid misuse
- Follows all internal ICRC and legal security and safety rules and regulations.
- Establishes and communicates through VHF/HF Radio systems as and when required.
- Is sensitive to security and road safety situation, and reports any danger or incident to the Team Leader during field trips, and to his supervisor back at the delegation.
- Respects the local traffic law and represent the institution in a proper manner; avoids driving on hazardous roads or tracks
- Carries out the daily vehicle condition checks and inventory of equipment and accessories of the assigned vehicle as per instructions; maintains the vehicle equipment and reports immediately any need for replacement; ensures permanent cleanliness of vehicle
- Checks on a daily basis the general working and body conditions of the vehicle and its accessories.
- Carries out daily maintenance and minor repair as and when required; maintains and carry out basic service of the vehicle during Field trips.
- Performs field trip checks as per checklist and ensures timely preparation of vehicle as per standards
- Reports technical car defects and missing equipment immediately to the Car Dispatcher.
- Maintains the logbook or electronic logbook of the vehicles; pays specific attention and assures refueling and recording in the log book
- Reports changes in security or road safety situation immediately to his superior
- Reports any incident / accident immediately and ensures the timely establishment and submission of the relevant report.
- Checks vehicle condition (ensure clean Air & Fuel-filter etc.) to minimize pollution; ensures refueling of vehicle without spilling fuel or oil on the ground

Minimum Required Knowledge & Experience:

- Secondary School or Equivalent (G.C.S.E or Standard Grade Exam)
- Additional vocational training in mechanics or other relevant field
- 2-4 years of experience as a driver or in a similar position
- Conversational in English and Nuer, knowledge of Arabic and Amharic language is an asset
- Intermediate level in computer skills; light vehicle Driving license for at least 5 years; Succeeded in ICRC Driving test
- Very good knowledge of the geographically assigned environment

Interested candidates should submit their application clearly marked "**Light Vehicle Driver - Maiwut**" (including C.V. written in English and copies of certificates) at latest **Wednesday, 25th January 2017** to **The Administrator**;

either At the ICRC reception: **Juba and Maiwut**
or By email to : jub_recruitment_services@icrc.org

Only short-listed candidates will be contacted. Application files not retained will not be returned.