



***Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children***

JOB OPPORTUNITY AT WORLD VISION SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy INGO dedicated to working with children, families and communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individual (**Man or Woman**) who is willing to share in our vision and promise to Children, to join us in the position below.

Job Title: Field Staff Safety and Resilience Officer
Reporting to: Zonal Program Manager
Location: Greater Bahr El Ghazal - Kuajok

Purpose of the position:

As part of the mandate of WVI Office of Corporate Security, the **Field Staff Safety and Resilience Officer** ensures WVSS staff safety is maintained, capital assets are secured and WVSS locations (offices) are safe places to work.

MAJOR RESPONSIBILITIES:

Strategy and Planning:

- Provide support and coordination to the Security Managers as requested.
- Undertake regular and ad hoc security assessment missions as necessary, in order to gather information and to analyze the overall security situation in existing and potential areas of intervention.
- Plans/objectives contribute to departmental/broader programme strategy and can involve collaboration with other departments.

Security Operations –

- Provide support and coordination to the Security Manager and Officers as requested
- Ongoing analysis of the context and developments in relation to the security situation in respective zone and supporting management and programme teams to make security decisions.
- Ensure that all staff and visitors receive a security briefing and can access sufficient information to assess the acceptability of the level of risk to which they are exposed.



- Support Safety and Security Manager and the Zonal Programme Manager to ensure that security information is recorded and analyzed regularly (Biweekly updates, monthly Reports and Flash updates when required).

Networking and External Liaison/Engagement:

- Provide calendar and travel coordination support to the Security Manager as requested.
- Supports management to provide regular, concise and clear verbal and written security updates.

Capacity Building and Technical Training

- Keep calendar of training events
- Coordinate and at times conduct security orientation and/or briefings for visitors as requested
- Prepare and collate training materials
- Coordinate communication with participants
- Provide admin and logistical support for venues and materials

Reporting and Documentation

- Keep a log of all security incidences and coordinate the follow-up Log security report
- Develop and maintain an Incident reporting system and a database of Incidents; focal point for daily security event and Incident reporting.

Decision Making Authority

- All decisions related to Field Staff Safety and Resilience Officer in line with WVI and WVSS policy and procedures.
- Decision making will be done in consultation with the ND and security Manager

Qualification: Education/Knowledge/technical skills & experience required:

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- At least Degree in security management or equivalent qualification or experience in a related field.
- First Aid Training
- Others as desirable for the role.
- No previous criminal record or convictions
- Exposure to the security field (public, private, government or NGO sectors).
- Radio and/or Satellite phone communications experience, operations and management
- Excellent verbal communication skills in English and Essential
- Experience in providing administrative support to security function
- Demonstrated administrative and coordination skills
- Computer literate (Word, Excel, Powerpoint)
- Demonstrated personal values, attitudes and behaviors that are consistent with World Vision
- Requires ability to work in a conflict zone and harsh conditions with minimal infrastructure.
- Must have good interpersonal and communication skills both orally and in writing and must have the ability to work with minimum supervision.



HOW TO APPLY

Interested candidates who meet the above criteria should submit their applications which shall include a cover letter, together with an updated CV with at least three referees with their telephone and email contacts.

Address your application to: The Human Resource Manager, World Vision South Sudan.

Qualified female candidates are particularly encouraged to apply

Applications can be submitted either online to this email recruitsdno@wvi.org or Hand delivery to the National office in Juba.

(Please indicate on all your documents the position you are applying for)

Closing date for receiving applications is: 30th April, 2019

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

