



TOR TERMS OF REFERENCE (TOR) FOR THE INTERGRATED HEALTH IMPROVEMENT (IHI) PROJECT BASELINE SURVEY IN IKWOTO COUNTY-IMATONG STATE

1. Organization Description

The SSRC was established by law on 9 March 2012 with the SSRC Society Act, 2012. SSRC was formally recognized by the International Committee of the Red Cross (ICRC) on 18 June 2013, making it the 189th National Red Cross or Red Crescent Society in the world. In November 2013 the SSRC was admitted into the International Federation of Red Cross and Red Cross Societies. SSRC's headquarters is based in Juba with a total of ten (10) branches and a growing network of sub branches. There are currently over 100 SSRC staff members across Headquarters and branches and approximately 4000 volunteers across the country.

The society's work is guided by seven fundamental principles (humanity, impartiality, neutrality, independence, voluntary service, unity and universality) and by Strategy 2020 of the IFRC, which voices our collective vision and determination to move forward in tackling the major challenges that confront humanity in the present decade. All our staff MUST abide by and work in accordance with the Red Cross and Red Crescent principles

South Sudan Red Cross in partnership with Swiss Red Cross, National and State Ministry of Health, Republic of South Sudan is implementing three year (March 2017 – March 2019) Integrated Health Improvement project in Ikwoto County, Imatong State. The goal of the project is increased access to community health services, WASH, psychosocial and SGBV services that contributes in decrease of morbidity and mortality in the country.

2. Project description

The Integrated Health Improvement (IHI) Project in Ikwoto County is designed to improve community health and reduce vulnerability to preventable communicable diseases in Ikwoto County through strengthening health system with much focuses on community based health strategy and decision making at household level.

It employs house to house and people to people approach, aiming to create change at both attitudinal and institutional (i.e. community structures such as Boma Health Committees (BHC), Boma Health Team, (BHT), Water Management committees, Payam Health committee, schools etc.) levels, combination which is critical for effectiveness and long-term impact.

Three objectives that guide house to house and people to people approach will include;

- The project will focus on increasing access to health services at community level to improve understanding of key issues such as Community Base Health and First Aid (CBHFA), Epidemic

Control by volunteers (ECVs) and prevention of common diseases and adequate good nutritional practices.

- Secondly, it will strengthen psychosocial and SGBV services through fostering constructive interaction and psychological first aid at community level to improve coping mechanism due to conflict related stress and Post Traumatic Disorder Syndromes (PTDS).
- Thirdly, the project will focus on increasing access to safe drinking water, sanitation and hygiene facilities through water and sanitation infrastructure construction such as boreholes and latrines including training of personals to enhance capacity to manage facilities and finally improved behavior change through community awareness on water and sanitation hygienic practices

The Integrated Health Improvement (IHI) project is 3 years project and is implemented by South Sudan Red Cross (SSRC) in partnership with Swiss Red Cross, Imatong State Ministry of Health (SMOH) and Ikwoto County Health department. It is intended to reach at least 131,882 (See Health cluster population Projection 2016) beneficiaries in Ikwoto County where 73, 081 people targeted for water, sanitation and hygiene services, 38, 281 people targeted for nutrition and 20, 520 people for health related including psychosocial and SGBV services as per the health cluster needy people estimation report, October 2016.

3. Purpose of the baseline

The SSRC is seeking consultant(s) to conduct a baseline survey for the Integrated Health Improvement project within the first three weeks of March 2017. Interested applicants are expected to submit their detailed CVs showing previous similar experiences and a detailed technical narrative and financial proposal of not more than 10 pages (excluding annexes and past performance references), illustrating their competencies and clearly articulating the strategies they would use. Proposals should also demonstrate a clear link between these strategies and quality project delivery.

The baseline will focus on primary change and assumptions with the aim of providing an information base against which the progress and effectiveness of Integrated Health Improvement project will be assessed at the end of year one, and evaluated at the end of year three. Information from the baseline will be utilized as follows:

- Check accuracy and utility of proposed project indicators and propose necessary adjustments.
- Refine the project performance and monitoring plan and set achievable and realistic targets of the project.
- For comparison with subsequent information gathered during the project life to measure the change that has or is taking place over time.
- Examine the behavior of assumptions underlying project design and whether they continue to hold true during the project.
- Evaluate the current capacity of the existing SSRC in facilitating health system strengthening using community based health service strategy
- Assess whether there are any community based health strategy mechanism in practice that the project can build on.

- The baseline will provide comprehensive information of the WASH Situation in the target location which will help in recommending for appropriate measures to meet the objective of the project.
- The baseline will also focus on the institutional strategies regarding operation and maintenance of WASH facilities and finding the well perceived and result oriented WASH software approach in the state.
- Lessons learned derived from this baseline and recommendations provided will be shared among partners and stakeholders and considered in the project implementation process and management.

4. Scope of work

Geographically, the baseline survey will focus on the project's entire target areas in Ikwoto County with six administrative units-Payams (i.e. Chiahari, Ikwotos, Ikwoto central, Imatong, Lomohidang and Lomohidang north) under Imatong State (newly recreated State). It will reference the project proposal, performance monitoring plan, monitoring reports, the south Sudan National Health Sector Strategic Plan 2016-2021, The National Health Policy 2016-2025, The Basic Package of Health And Nutrition Services 2011, The Republic of South Sudan-The Sudan Household Health Survey 2010, The Community Health System in South Sudan: "The Boma Health Initiative" 2016, and any other available documents deemed necessary. It is expected that at the conclusion of the baseline, the consultant's recommendation will include information on data and information that should be gathered by the project team on an ongoing process to inform the mid-term review.

5. Methodology

- The consultant shall provide SSRC with an inception report, containing a time schedule, planned activities, suggested methods and potential interviewees as well as preliminary results. The inception report needs to be approved by SSRC.
- In order to provide a comprehensive analysis of the project it is expected to use a balanced range of qualitative and quantitative methods, such as the review of key documents and secondary literature, structured and semi-structured interviews, focus groups, observations, branch-, community- and facility visits.
- The consultant should adhere to the baseline standards and specific, applicable practices outlined in the IFRC Framework for evaluation, available at: www.ifrc.org/MandE
- Gender integration, conflict sensitive analysis and Do No Harm are integral elements in the design of the Integrated Health Improvement project. The baseline survey process is expected to reflect these elements.
- It is also expected that the baseline will respect the seven Fundamental Principles of the Red Cross and Red Crescent movement: 1) humanity, 2) impartiality, 3) neutrality, 4) independence, 5) Voluntary service. 6 Unity, 7) Universality

6. Application Materials

Applicants are expected to submit to the SSRC:

- A detailed technical narrative and financial proposals of not more than 10 pages (excluding annexes and past performance references), with a clear 21 day work plan for the baseline survey
- CVs of consultants showing evidence of previous similar works
- Appropriate tools for data collection

7. Deliverables

Selected consultant(s) will be expected to submit to the SSRC the following deliverables after data collection:

The final baseline shall provide project partners and key stakeholders with:

- Inception report (due date: 24/03/2017)
- Baseline – draft report (due date: 10/04/2017)
- Baseline – final report (due date: 14/04/2017)

The reports should comply with IFRC baseline Guidelines, shall not exceed 40 pages (excluding Annexes) and shall include the following information:

- a. Project reference, agreement subject matter, date of completion.
- b. Name and address of the Consultant.
- c. Index, list of abbreviations, map (where relevant).
- d. Executive summary.
- e. Introduction – a brief description of background, purpose, objectives and scope of the baseline; specific requirements and/or restrictions encountered during evaluation.
- f. Methodology – explanation of methods and techniques used; assumptions, limitations, concerns and constraints encountered, including possible impact on validity, reliability and independence of the baseline.
- g. Baseline findings – evidence based and according to baseline criteria.
- h. Conclusions and lessons learned.
- i. Recommendations.
- j. Annexes – list of documents, list of interviewees, questionnaire etc.

8. Reporting language is English.

The Time Schedule is attached to this ToR and will be confirmed at the kick-off meeting.

South Sudan Red Cross has sole ownership of all final data and any findings shall only be shared or reproduced with the permission SSRC. The Contents of the report will be analyzed and final payment will only be made upon agreement on the final Baseline Report from South Sudan Red Cross and Swiss Red Cross.

9. Contact Person

The baseline will be under the responsibility of the PMER Coordinator. All communications should be addressed to the SSRC PMER Coordinator.

10. Logistic arrangements

- All necessary documents will be provided in soft copy by SSRC.
- International and national flights will be at the consultant's responsibility.
- SSRC will make sure the consultant's transportation is ensured during the evaluation period
- Accommodation and feeding expenses shall be covered by the consultant.

10. List of documents

Annexes:

- Time Schedule
- IFRC Framework for Evaluation
- Code of Conduct 2007
- WASH KAP Survey Questioner

11. Reference Literature:

- Project proposal, Logical Framework, Budget, incl. all amendments thereto
- Further project documentation upon request
- South Sudan "Water, Sanitation & Hygiene (WASH) Sector Strategic Framework", 2011
- SSRC Strategic Plan 2013-2017
- South Sudan Red Cross "WASH Policy and Strategy 2014"
- IFRC Strategy 2020
- GWSI (Global IFRC Water and Sanitation Initiative)
- South Sudan Health Policy

9. Duration of the consultancy, start date and work plan

The baseline survey is expected to last 21 days from the third week of March 2017 per the timetable below. Please note that data analysis and report writing are expected to be ongoing activities. The SSRC is open to adjusting the duration of the consultancy subject to the consultant's financial proposal.

Indicative suggested time table for baseline survey

Activities	Suggested time frame
Inception meeting with SSRC Health team, WASH, PSS, PMER teams and Swiss RC Country representative and a review of key background documents and existing data collection tools	0.5
Detailed inception report including detailed work plan, detailed draft methodology and sampling approach for quantitative data collection, quantitative and qualitative tools finalized in agreement with the SSRC Health, WASH, PSS and PMER teams and Swiss RC Country rep.	3days
Recruitment and training of additional data collectors/enumerators	0.5day
Data collection and data entry	5days
Data analysis and draft baseline study report submitted for comments	5days

Project staff comment on first draft	2 days
Final baseline study, responding to comments above	4days
Oral presentation/meeting and de-brief with project staff	1 day
Suggested total days	21 days

10. Requirements

Consultant(s) for the Integrated Health Improvement project baseline survey will need to meet the requirements below:

1. MA, MSc. in Health Information Management System, Health services Management, Public Health, Social Sciences, Development Studies, and Development Evaluation, Statistics or any related field.
2. Extensive experience in project monitoring and evaluation. Specific experience in managing and coordinating evaluation/research exercises, delivering agreed outputs on time and on budget
3. Prior experience working in conflict and post conflict settings and an in-depth understanding of the context of such settings on monitoring and evaluation
4. Knowledge and experience working in South Sudan and ability to speak the local language will be an added benefit.
5. Track record in developing and conducting various types of evaluation including qualitative and quantitative data collection
6. Experience in data collection and analysis using participatory methodologies
7. Strong quantitative data entry and analysis skills and previous experience using statistical analysis software
8. Ability to respond to comments and questions in a timely, appropriate manner
9. Ability to write high quality, clear, concise reports in English
10. Familiarity with Red Cross and Red Crescent movement fundamental principles and community base health approach relevant to south Sudan context is added advantage.

11. Transport and subsistence

Consultancy fee is expected to cover the consultant's transport, subsistence needs (food and accommodation and security).

12. How to apply

If you feel you/your organization fit the required profile and are available for the assignment, please submit a short technical proposal providing detailed budget breakdown, along with brief technical bio data of the core team members and evidence of similar work undertaken recently. Submit via email to vacancy@southsudanredcross.org. Please include the name and telephone number of the contact person for the Application.

Applications will be reviewed on a rolling basis.

Application Deadline: 20th March 2017 at exactly 5:00pm