



South Sudan  
Plot 592, Block 3K, Airport Road  
Tomping, Juba (UNMISS ROAD)  
Central Equatoria  
23<sup>rd</sup> January 2017

SO-H-3  
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## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Project Nutrition Supervisor (Emergency)  
**DUTY STATION:** Kajo-Keji County  
**REPORTS TO:** Project Coordinator  
**STATUS:** Full Time  
**SUPERVISORY CAPACITY:** OTP, TSFP and SC staff and Volunteers  
**DURATION:** 3-months, (Subject to funding)

### COUNTRY PROFILE

Operational in South Sudan since 1994, ARC has been implementing multi-sectoral programs that include primary health care, water and sanitation, reproductive health care, HIV/AIDS and gender based violence prevention and response, and activities geared towards creating economic opportunities for returning populations. Since 2013, among other things, ARC has been an Implementing Partner to run a county-wide health service delivery model under USAID funding. ARC has been the lead Implementing Partner in implementing county-wide service delivery model and hospital projects under Health Pool Funding (HPF) in Kapoeta East, Kapoeta South, Kajo-Keji and Magwi Counties and Awil State Hospital and Kapoeta Civil Hospitals. More recently, ARC formed a consortium with other organizations and has been supporting the county-wide health service delivery model under the Health Pooled Fund 2 (HPF2). Following the ongoing fighting that result in displacement of local communities and breakdown of health systems, ARC is staging multi-sectoral response to address the humanitarian needs of Internally Displaced Peoples (IDPs).

### PRIMARY PURPOSE OF THE POSITION

The primary purpose of the Project Nutrition Supervisor is to ensure effective implementation of the emergency nutrition program (OTP, TSFP, SC and IYCF) in Kajo Keji. S/He will be responsible to set up and strengthen Out Patient Therapeutic Program (OTP) sites in Ajo, Logo and Kerwa IDP camps and 2 nearby PHCCs. Besides, s/he will be responsible to set up and strengthen 2 Therapeutic/Targeted Supplementary Feeding Program (TSFP) sites and Stabilization Centers (SC) in Kerwa & Sokere PHCCs and Kajo-Keji Hospital respectively. S/He is responsible to promote and





strengthen the Infant and Young Child Feeding (IYCF) practice among IDPs and host communities. S/He will be responsible to train health workers and volunteers, monitor quality of the program, track performance and report. S/He will work directly with health workers and volunteers in mobile clinics and targeted health facilities in the nearby host communities in Kajo-Keji. S/He will be based in Kajo Keji with frequent travel to the program sites in IDP camps and targeted health facilities. S/He will be working closely with the project coordinator, County Health Departments (CHDs) and local authorities.

#### **OVERALL SCOPE OF THE WORK**

- Ensure the quality and standards of the nutrition programs (OTP, TSFP, SC and IYCF) in the mobile clinics and targeted health facilities in accordance with the Basic Package of Health and Nutrition Services (BPHNS) in South Sudan, CMAM guidelines and SPHERE standards and approved work plan and budget.
- Responsible for identifying the training needs and providing on-job and in-service training for OTP, TSFP and SC staff (health workers and volunteers) working in the Mobile Clinics and targeted health facilities in line with the national standards and protocols and available budget and work plan.
- Responsible to identify the gaps and train volunteers and health workers on IYCF using the national/UNICEF standards and tools
- Responsible for timely collection of reports from the OTP, TSFP and SC staff and community volunteers to help monitor performance of the nutrition program against set targets.
- Responsible to ensure access, quality and utilization of the nutrition services to IDPS and host communities.
- Work very closely with ARC staff members, CHD staff members, Payam supervisors, health facility staff and community leaders.
- Responsible to organize meetings with community volunteers to document and report their activities.

#### **MAJOR DUTIES/RESPONSIBILITIES:**

- Oversees the implementation of all nutrition programs in the IDP camps and targeted health facilities to make sure that it complies with the national standards and protocols.
- Instigate appropriate systems to track project indicators and provide regular visit to the OTP/TSFP/SC at the mobile clinics and targeted health facilities to ensure those indicators are captured and monitored.
- Identify gaps and distribute standard manuals, guidelines and IEC/BCC materials pertaining nutrition to the mobile clinic and targeted health facilities to be effectively utilized by the health workers and volunteers to help ensure the quality and standard of service delivery in accordance with national and international standards.





- Identify the training needs and provide on-job training to OTP/TSFP/SC and IYCF team in the mobile clinic and targeted health facility in accordance with the work plan and available budget and national protocols/Standards.
- Conduct joint visits with CHD to the health facilities and community volunteers to ensure appropriate use of HMIS tools and record keeping based on standard MoH protocols and guidelines.
- Organize joint monitoring visits with the ARC and CHD staff to the mobile clinics and targeted health facilities and community volunteers for monitoring and data verification.
- Ensure proper storage, use, monitoring and reporting of nutrition supplies at the OTP/TSFP/SC sites in mobile clinics and targeted health facilities

#### **Other Functions**

- Performs any other related duties that may be assigned by line manager
- Comply to ARC Standard Operational Procedures

#### **EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED**

- University Degree/Diploma in Health/Nutrition (Nurse, Midwife, Clinical officer or Nutritionist ) with 6 months relevant emergency nutrition program experience
- Relevant training on CMAM, IYCF, or program management
- Prior experience in similar context and emergency nutrition program. If possible, experience in supporting OTP/TSFP/SC/IYCF program in a camp or IDP settings.
- Fluent in English and one of the local languages in Kajo-Keji County.
- Computer skills including Ms Excel, Ms.Access, Ms.Word, Ms.ppt and Email.
- Excellent skills and experience in training facilitation, mentoring and capacity development
- Proven ability to work cooperatively with others in a team environment
- This position is open to South Sudanese Nationals only.

#### **KEY BEHAVIORS & ABILITIES**

- Highly motivated, self-starter, ability to work independently and has ability to incorporate constructive feedback
- Demonstrated ability to work in a fast-paced environment with tight deadlines, effectively managing multiple priorities
- Flexibility and willingness to adjust to changing responsibilities or needs as they arise
- Willingness to frequently travel and live in remote and security difficult situation



## HOW TO APPLY

Qualified and interested candidates should submit their letters of interest plus CVs to ARC South Sudan office located at Thong ping UNIMIS road Juba (near UNMIS main) or the **ARC South Sudan field office located in Kajo-Keji**. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org)

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

**The Deadline for receiving applications is 10<sup>th</sup> February 2017 at 5:00 pm local time.**

