



### Call for Quotation

The Relief International (RI) is an International NGO committed to "Saving Lives and Sustaining Livelihoods" worldwide. Our program activities are based in the Upper Nile state specifically in the counties of Maban, with a Country office in Juba. We are engaged in providing cross-sectoral programs bridging relief and development.

Relief International is hereby requesting quotations for the supply and delivery of assorted items as per below categories:-

Lot #	Description	Reference number
Lot 1	Salon Supplies	RI/SSD/MAB/17/218
Lot 2	A pron	RI/SSD/MAB/17/219
Lot 3	Tailoring Supplies	RI/SSD/MAB/17/220
Lot 4	Butchery Supplies	RI/SSD/MAB/17/221
Lot 5	House Hold Items	RI/SSD/MAB/17/222

Hard copies of all completed bids and documentation should be submitted to Relief International's office located at Tog Ping, opposite VAMP Supermarket, Juba not **later than September 13 , 2017**.

**Price and currency : The prices shall be in United States dollars ( USD)**

**Submission of Quotes:** All bids must be sealed and marked "Confidential – The name of services bidding with indicating the reference number" and should not have any reference name, logo or other marks of the bidder on the envelope. Bids must be separated by Lot.

**Registration for submission:** Please ensure that, you register your hand delivered quotation with the Procurement department and drop it in the bid box yourself, before you leave our RI's primes. *Relief International reserves the right to accept or reject any bids, and to cancel the bidding process and reject all bids, at any time prior award, without thereby incurring any liability to bidders or any obligation to inform bidders of the ground for the Relief International's action.*

For any information regarding bid submissions, quality specifications or clarification of the above call of quotation should be directed to this e-mail [tender.southsudan@ri.org](mailto:tender.southsudan@ri.org)





Relief International (RI) is a U.S. registered humanitarian non-profit 501(c)(3), non-political and non-sectarian organization that provides emergency relief, rehabilitation, and development services worldwide to peoples affected by natural disasters and civil conflicts.  
 We kindly request your best quotation for the below items.  
**THIS IS NOT A PURCHASE ORDER.** Should a purchase order be placed subsequent to this quotation, the terms and conditions of purchase on the back of this document will apply. Relief International may, unless the supplier expressly stipulates to the contrary, accept whatever part of the offer that we so wish. At your convenience you can use your own format or you provide your quotation filling out this form.

<b>PR no(s):</b> RI/SSD/MAB/HCR/17/218	<b>Date RFQ sent out:</b>	September/05/2017
	<b>Date quotation due back:</b>	September/13/2017
	<b>Procurement person responsible:</b>	Soro Charles

<b>SUPPLIER NAME:</b>		<b>RETURN QUOTATION TO: Relief International</b>	
<b>Contact name</b>		<b>Contact name</b>	Soro Charles
<b>E-mail</b>		<b>E-mail</b>	soro.charles@ir.org
<b>Phone</b>		<b>Phone</b>	925221026
<b>Fax</b>		<b>Fax</b>	
<b>Mobile</b>		<b>Mobile</b>	956196001
<b>Address</b>		<b>Address</b>	Thongping,Opposite Vamp Supermarket

<b>Date items required by:</b>	September/20/2017
<b>Delivery address:</b>	RI Juba Office
<b>Delivery method (if applicable):</b>	
<b>Payment terms:</b>	Cheque

S.No	Description of Goods / Services (add attachment for technical specification if very detailed)	Unit / Form	Quantity required	For supplier to fill in:			
				Currency USD	Unit Price	Total Price	Availability date
1	Scissors for hair dressers (Saloon)	Pair	50				
2	Combs for assorted designs (sting combs 33 pcs,lifters33 pcs & tong combs 34 pcs)	Pc	100				
3	Bath towels-Plain color,medium size	Pc	80				
4	Dressing morrow with wooden frame	Pc	40				
5	Fixed wall hair dryers	Pc	2				
6	Mobile hand hair dryer	pc	5				
7	Hair shaving machines,high quality type	pc	5				
8	Mobile plastic hair washing sink,high quality	pc	10				
9	Hair braids in darling or angels brands,assorted colors	pc	800				
10	Short and lond hair weaves in various designs and mixed brands	pc	600				
11	Hair design charts for men hair cuts (styles) mixed designs	pc	30				
12	Hair design charts for women's hair styles	pc	60				
13	Knitting thread in black color	Packet	100				

Add more lines to the RFQ if required

Subtotal	
Sales tax (if applicable)	
Delivery charge (if applicable)	
Other charges (if applicable)	
<b>TOTAL</b>	

<b>Additional information required from supplier:</b>	
[1] Quote validity period	
[2] Delivery Period	
[3] Terms of Payment	
[4]	

<b>Supplier confirmation of offer</b>		<b>Supplier stamp</b>
<b>Name</b>		
<b>Title</b>		
<b>Signature</b>		





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<b>Contact name</b>		<b>Contact name</b>	Soro Charles
<b>E-mail</b>		<b>E-mail</b>	soro.charles@ir.org
<b>Phone</b>		<b>Phone</b>	925221026
<b>Fax</b>		<b>Fax</b>	
<b>Mobile</b>		<b>Mobile</b>	956196001
<b>Address</b>		<b>Address</b>	Thongping, Opposite Vamp Supermarket

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<b>Payment terms:</b>	Cheque

S.No	Description of Goods / Services (add attachment for technical specification if very detailed)	Unit / Form	Quantity required	For supplier to fill in:			Availability date
				Currency USD	Unit Price	Total Price	
1	Aprons printed with RI and UNHCR logos on the chest screen printed	pc	440				

Add more lines to the RFQ if required

Subtotal	
Sales tax (if applicable)	
Delivery charge (if applicable)	
Other charges (if applicable)	
<b>TOTAL</b>	

<b>Additional information required from supplier:</b>	
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<b>Supplier confirmation of offer</b>		<b>Supplier stamp</b>
<b>Name</b>		
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<b>Signature</b>		













