



- 5 - 6 years of professional HR experience, including at least 5 years in the Humanitarian NGO sector.
- Experience managing or advising a multi-national HR function.
- Understanding and experience navigating multiple regulatory sources (labor laws, donor requirements, etc) and developing HR policies and procedures that ensure compliance with each.
- Demonstrated attention to detail, following procedures, meeting deadlines and working and problem-solving independently and cooperatively.
- Experience in work force planning, staff training and development and performance management
- Deeper understanding of the various HR Policies, Procedures and Practices
- Knowledge of operationalising HR in volatile emergency conditions is an advantage
- Knowledge of organisational development to support a changing program an advantage
- Excellent written and spoken English skills
- Proven skills in the full range of general HR needs including data management, recruitment, pay administration and employee relations is essential
- Skills in supporting strategic planning and human resourcing requirements
- Communication – excellent negotiation and influencing skills in multi-cultural contexts

All applications marked on the right hand corner of the envelope “Application for the Position of “HR & OD Business Partner” should be addressed to:

HR & OD Business Partner
Plan International South Sudan Country Office
Hai Cinema next to MTN Centre
Juba

You can also send your application via email to hr.ss@plan-international.org

The closing date for receipt of applications is before close of business on 2nd July 2019.

Plan is an equal opportunity employer within the meaning of the relevant UN convention. Women are encouraged to apply.

Note: Applications once submitted are not returnable. Only short listed applicants will be contacted.

