



## JOB OPPORTUNITY –SENIOR ACCOUNTANT, JUBA

### Background:

VSF Germany seeks to recruit a well rounded qualified and well experienced Senior Accountant to be part of the Juba based Country Support team. The initial contract will be for 12 months with possibility of extension dependant on performance and/ or funding. This position is based in Juba with travels to field locations. The post holder will undertake the following duties/ responsibilities:

### Key responsibility areas include, but are not limited to:

- Support program team in development of project budget, reviews and forecasts,
- Prepare and submit monthly cash requests,
- Review expense documents to ensure adequacy before payments/ transfers,
- Prepare and submit cashbook as well as journal expenses in Navision accounting software,
- Prepare and submit monthly statutory deductions to relevant authorities in time.
- Support in preparation and review of projects financial reports
- Prepare custom management financial reports from time to time
- Perform any other duties as may be assigned by line supervisor

### Person Requirements/qualifications

- Diploma/Degree in accounting or related discipline from a recognized institution.
- Qualifications as a Certified Public Accountant will be an added advantage
- At least 3 years hand-on experience in accounting/finance. Experience working with an international organization will be an added advantage,
- Computer literacy with good command in Microsoft office a must
- Excellent negotiation and communication skills.
- Knowledge of any accounting software is an added advantage
- Ability to work in a diverse team, impartiality and able to work under strict deadlines.
- Good report writing skills and presentation skills (in English)

### The position Reports to the Country Operations Manager

### How to apply:

Interested and qualified candidates should submit an application letter and CV plus 3 names of referees (one of them being their immediate supervisor) with their full contacts to: via email address to HR & Administration, VSF Germany, [juba@vsfg.org](mailto:juba@vsfg.org) and [admin\\_hr@vsfg.org](mailto:admin_hr@vsfg.org). Applications can also be hand delivered to VSF Germany, Juba offices on +211 929 233 454 or +211 923 478 424 (No. 74 Block AXIII , Hai Malakal Residential Area, Juba (EQUITY BANK, Hai Malakal Branch way next to National Commercial Bank). Include the current and expected remuneration package in USD. Indicate the job Title 'SENIOR ACCOUNTANT' on the envelope or the Subject line. Only short-listed candidates will be contacted for interviews. Closing date for receiving applications is **Tuesday, 21st October 2015**, before 12:00 am midnight. This is a national position. **Qualified females are highly encouraged to apply.**

### Disclaimer:

VSF Germany does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents