

Approved
[Signature]



VACANCY ANNOUNCEMENT

Date of publication: 21 February 2018

Deadline for applications: 7 March 2018

Position Community Educator-Juba

Place of work: Juba with possible field visits in different parts of the country.

Weekly hours: 40

Schedule: Monday to Friday from 8:30 am to 5:30 pm including 1 hour lunch break

Interview and assessment date: The procedure will follow several steps, written test and interviews and will be concluded ASAP.

Description:

Federation Handicap International is an independent and impartial aid organization working in situations of poverty and exclusion, conflict and disaster. We work alongside people with disabilities and vulnerable populations, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights.

Federation Handicap International has been working in Republic of South Sudan since 2006 and aims at the improving the living conditions of South Sudanese people through Victim Assistance projects.

Mission: To support the Victim Assistance project by ensuring that landmine/ERW victims, people with disabilities (PWDs), people with injuries (PWIs) and their families in Juba County have an improved access to disability issues, Socio-economic services, social inclusion and rights of PWDs, as well as basic and specific answers to their needs..

Reports to: Reports to the Project Manager and will work under the direct supervision of the Livelihood officer.

Roles and Responsibilities

- Provision of home based assessment and support to PWD and victims of landmines/ERW.
- Travel to local communities to assess individuals with disabilities and families affected by landmines/ ERW using the PSS approach.
- Work with local community leaders, DPOs and other stake holders to identify needs and plan for trainings/awareness raising sessions on disability related issues
- Provision of community based awareness raising sessions to ensure increased awareness and understanding of disability within the local community.
- Plan, coordinate and facilitate events such as workshops and presentations on a variety of disability topics to stakeholders and/or partners
- Work with the livelihood officer to identify and select the most vulnerable persons with disability and recommend relevant livelihood trainings
- Work with project manager to create context relevant training and awareness raising packages with support from technical advisor and operational coordinator.
- Report on sessions completed in the community, responses and record data collected accordingly.
- Facilitate training or awareness raising to key stakeholders and support PWD to access locally available services

community

- Provide practical support and guidance to other relevant stakeholders about how to adapt and include PWD in their activities.
- Represent HI in coordination events such as coordination meetings with stakeholders and partners.
- Document and record activities based on Handicap International monitoring tools.
- Any other duties as assigned by the line manager

Skills required:

- Excellent listening skills, problem solving skills and interpersonal relations skills.
- Ability to communicate clearly and professionally, both in person and in writing.
- Ability to work without direct supervision and initiate activities with regular communication with supervisor.
- Comfortable with public speaking.
- Excellent organizational skills; ability to follow through and work independently.

Experience with computers, data entry, and internet research

Knowledge required

- Qualification in health studies, community health, rehabilitation,
- Previous experience working with an International NGO.
- Previous knowledge on implementation of livelihood activities.
- Experience working with persons with disability or knowledge of disability issues
- Good knowledge of the geographical area of Juba county, knowledge of local culture and languages
- Ability and past experience training others and speaking in large group settings
- Excellent interpersonal skills – oral and written.
- Good knowledge of team management

Availability: ASAP

Please note that Federation Handicap International particularly welcomes applications from persons with disabilities and female candidates

How to apply: Interested candidates are invited to submit their applications through email or physically to: adminofficer@hi-sudan.org, and awaterose@yahoo.com no later than March 7, 2018. Please indicate “AC5 PLO” in the subject of the email.

Before the **closing date** indicated above.

Application should consist of a **typed CV and cover letter** explaining why you consider yourself suitable for this position and providing a valid email and telephone contact.

Due to the expected volume of applicants, **only shortlisted** candidates will be contacted.

Application documents, once deposited will **not be returned** to applicants. Applicants are advised **not to include any original documents** in their application. Federation HI will **not be held responsible** for the loss of such documents.

Applications not meeting the minimum qualifications or received after the expiry date of this Vacancy Notice shall **not** be considered. If you have not heard from the employer in two weeks from the closure date of this Vacancy Notice please consider your application as unsuccessful.

HI would like to thank all applicants for their interest.

Applications can be delivered to our office in Juba before 17 30hrs till 7 March 2018 (South Sudanese time), stating clearly address and contact information and position applied for.

Deadline for applications on and the position will be fulfilled based on funds availability

Handicap International is an equal opportunity employer and particularly welcomes applications from persons with disabilities

Due to the high volume of applications, HI regrets that it cannot inform recruitment all applicants of their eligibility for employment. HI will inform short listed candidates only. Unsuccessful candidates are encouraged to reapply for future postings. No allowances will be paid for travel during the process.

