

CALL FOR PROPOSAL

Background

Action Africa Help International (AAH-I) is a nongovernmental Organization and non-profit making operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for proposal from competent and reputable Consultants for provision of consultancy services. **Terms of reference can be downloaded from the following web link**
<http://comms.southsudangoforum.org/c/tenders>

APPLICATION PROCEDURE

The interested candidates are requested to submit:

- Technical proposal document which shows how the consultant intends to carry out the consultancy.
- Financial proposal.
- Samples of related previous work on projects evaluation.
- Curriculum Vitae of the consultant

REQUIREMENTS

Price and Currency: The prices shall be in **United States Dollars (USD)**.

Submission of Quotes

All the above documents should be submitted to procurement.southsudan@actionafricahelp.org with the title **PUBLIC WORKS END OF PROJECT EVALUATION** on the subject line.

Hard copies can be submitted to the following address:

AAH-I/UNHCR Logistic Base Juba South Sudan
Near JIT Supermarket, the envelope should be labeled
Read: Public Works End of Project Evaluation
AAH-I South Sudan.

Registration for submission:

Please ensure that, you register your hand delivered quotation/bid with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department.

Each hand delivered quotation/bid must be registered individually on the bids submission forms which will be available at Procurement department. Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

Request for clarifications

Any request for clarification must be made in writing through the email: procurement.southsudan@actionafricahelp.org strictly and must be received not later than **Wednesday the 11th July, 2018 at 12:00 pm Local Time.**

Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly on **Monday the 16th July, 2018, at 12:00 pm Local Time.**

Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

Language for the bids

The language for the bids shall be English only.

Disclaimer

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.