



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB OPENING
WATHAB ENGINEER II
Based in Bor

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent Organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position to be based in Bor.

Main Duties and Responsibilities:

- Plans and organizes visits on site; assesses needs according to WatHab criteria by collecting all relevant information regarding the humanitarian situation in the field.
- Analyses the collected information, draws appropriate conclusions, makes recommendations and presents the results, both orally and in written.
- Collects information on other organisations' programs in the area to identify gaps and prevent duplication.
- Proposes and designs WatHab projects to meet the assessed needs according to objectives. Carries out costing of projects and prepares BoQs.
- Contributes to the planning and organisation of activities together with the WatHab delegate
- Ensures works are implemented correctly, on time, and within budget.
- Monitors and evaluates the program regularly
- Reports regularly on programme implementation, both orally and in written.
- Regularly updates WPA projects to keep information up to date.
- Contributes to institutional reporting (QTR, WOR, etc.).
- Provides secretarial and administrative support to his/her department in the follow up of the program/projects.
- Develops and maintains a network of relevant contacts
- Engages authorities and beneficiaries to promote participation and ownership of WatHab projects.
- Supports the WatHab delegate with attendance at cluster meetings, ensuring respect for ICRC's observer status.
- Contributes to the monthly financial forecast together with the WatHab delegate in charge.
- Ensures necessary paperwork (MoU, contracts, certificates, etc.) relevant to the WatHab program is established, follows up with administration, and ensures documents are properly filed.
- Ensures payments of daily workers, suppliers and contractors according to procedure. Settles working advances according to procedure.
- Makes orders through WPA according to procedure; maintains a list of suppliers and contractors up to date.
- Contributes to the tender process as required; provides technical support to Logistics for purchases
- Organises material deliveries and ensures checking of the material quality and conformity of paperwork.

Minimum required knowledge & experience:

- Bachelor Degree, some college coursework completed, an Associate Degree or equivalent higher education degree in water supply, sanitation, construction, engineering or any related technical field.
- Additional vocational training in water supply, sanitation, construction, engineering or any related technical field.
- 4-6 years of experience in water supply, sanitation, construction, engineering or similar technical position.
- Advanced conversational in English and Arabic.
- Expert level in computer skills
- Skilled in the following competencies: Adapting & Learning; Team Work, Planning, Organization & Assessment; Analysis & Synthesis; Responsibility & Autonomy.
- Familiarity with the standard norms and rules in construction, local techniques and requirements for construction.
- Experience in assessing, surveying, calculating and preparing estimates and technical drawings of buildings.

Interested candidates should submit their application clearly marked "WATHAB ENGINEER II"-BOR (including C.V. written in English) and copies of certificates at latest Wednesday, 8th March 2017 to the **Administrator**

either: At the ICRC reception in **Bor, Rumbek, Wau and Juba**
or By email to: jub_recruitment_services@icrc.org

Only short-listed candidates will be contacted. Application files not retained will not be returned.