



INTERNATIONAL MEDICAL CORPS

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www.imcworldwide.org



JOB VACANCY

Job Title:	GBV National Program Manager
Country Program:	South Sudan
Location of Position:	Juba Office
Position Reports to:	Medical Director <i>GBV PROGRAM COORDINATOR</i>
Position Opened for:	South Sudanese only
Advertised date:	7/ May /2018
Desired Start Date:	ASAP
Closing Date for Applications:	May 29 th , 2018

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Essential Job duties / Scope of Work:

GBV NATIONAL PROGRAM MANAGER;

Under the supervision of the GBV Coordinator, the GBV National Program Manager is responsible to support the GBV Coordinator in administrative tasks (procurement, logistics for training, quality control) and for the general Monitoring and Evaluation strategy of the program. This includes the management of the GBV Information Management System within the five implementation sites. The GBV National Program Manager is also IMC's liaison for the local partner implementing DFID grants, HLSS.

Tasks and responsibilities:

Support to the coordination of the GBV program



- Work closely with the GBV Program Coordinator and senior management team when necessary to ensure achievement of GBV program goals
- Contribute to program design and preparation of concept notes and proposals
- Work with the program coordinator in monthly revision of project pipeline
- Raise program's major procurements done at Juba level (16 Days, IWD, etc.)
- Be charge of the logistics of trainings hold in Juba
- Do the quality control of supplies at Juba transit warehouse

Monitoring and Evaluation and GBVIMS

- Support the GBV Managers in building capacities of staff on the GBVIMS and GBV data collection
- Monitor the quality of data collection and provide guidance on safety and ethics of GBV data collection
- Provide monthly GBVIMS report and analysis on GBV trends and gaps in services
- Ensure periodic reports are analyzed, compiled and submitted on time to the GBV Coordinator, SMT and GBV SC
- Compile the 5Ws reports from one site and share the compilation to the GBV SC through Kobo data system
- Establish the GBV program database and ensure all data are stored appropriately
- Contribute to ongoing programmatic assessments and ensure continuous improvement within the GBV program

Support to partnership

- Hold bi-monthly (and on a need basis) meetings with HLSS DFID Project Manager
- Conduct field visits to all the sites to provide support and identify gaps
- Follow-up on the capacity building plan and coordinate with other departments for identified needs
- Organize the quarterly DFID IMC-HLSS project steering committee meetings
- Review monthly reports and compile those for quarterly reports
- Build capacity of HLSS on M&E tools

Representation

- Participate and contribute to the GBV Sub Cluster meetings
- Participate to SMT or other meetings when needed

General

- Ensure compliance with security protocols and policies
- Consider security implications of all program activities, reviewing all new initiatives with national staff and community leaders when appropriate
- Contribute to the positive image and overall credibility of the organization, notably through the application of the organization's Code of Conduct
- Maintain flexibility to take on added responsibility as and when needed
- **Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps**



Qualifications and experience:

- Knowledge of GBV standards and guidelines
- Experience in M&E and data collection and analysis
- Knowledge of GBV data collection and management ethics and principles
- Good management skills
- Ability to facilitate trainings and coach/mentor other staff members
- Ability to exercise sound judgment, to remain flexible in a changing environment and to make decisions independently
- Ability to work well within a cross-cultural team
- Strong English language skills (written and oral)

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If you meet the above mentioned requirements, please submit a Cover letter indicating daytime, contact numbers, copies of Updated CV, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to nsamuel@internationalmedicalcorps.org. Hand delivered applications should be submitted to Juba Head Office. Plot # 1. Block C West, 3rd Class, Nimra Talata, Near Basketball Stadium, Juba Town, Central Equatoria

Closing date for all application is May 29th, 2018

We appreciate your Applications; however, Only Shortlisted Candidates will be contacted for interviews.

