

**INTERNAL/ EXTERNAL VANCANCY ANNOUNCEMENT**

**VACANCY ANNOUNCEMENT No. 2017/WHO/SS/05**

United Nations Office for the World Health Organization (WHO) in South Sudan invites applications from suitable and qualified South Sudanese to fill the Special Service Agreement (SSA) function of **EPI Officer**.

Title: EPI Officer  
Grade: NOA  
Number of Position: 1  
Contract type: Special Services Agreement (SSA)  
Duty Station: Kuajok, South Sudan  
Date of issue: 01 December 2017  
Deadline: 15 December 2017

**Objectives of the programme:**

Achieve and sustain certification standard surveillance as a strategy to eradicate poliomyelitis, to reduce mortality caused by measles, and to eliminate neonatal tetanus. Additionally support Supplemental Immunization. To strengthen routine immunization against Expanded Programme on Immunization (EPI) diseases for all children in the first five years of life and for all women of child-bearing age. Activities.

**Duties and Responsibilities:**

Under the overall guidance of the WHO Country Representative, the incumbent will work under direct supervision of the sub-office coordinator and report to WHO PEI team leader. He/she will perform the following duties:

- Initiate, coordinate and support the states within the Hub to develop immunization plans and services integrated with other child health packages for high impact.
- Plan, organize and implement all SIAs including NIDs.
- Train, Supervise and evaluate the work of the Field Supervisors and Field Assistants
- Conducts in service training to the health staff at every level on AFP/measles/ Neonatal Tetanus (NNT)  
Encourages the heads to designate an AFP/ measles/IDSR focal person at every level. Keeps database of health facility AFP focal persons and update regularly. Organizes and supervises social mobilization activities to encourage reporting of AFP cases by the community.
- Prioritizes all sites (hospitals, health centers, health stations, health posts, private hospitals and clinics, holy water sites, traditional healers, etc.) as "high", "medium", or "low" priority. After completing prioritization, develops a realistic short, medium and long-term operational plan to conduct active case search and sensitization.
- Investigates all "hot Acute Flaccid Paralysis (AFP) cases". Examines all cases to complete a care seeking questionnaire and for late cases, conducts the after 60th day follow up clinical evaluations
- Conducts outbreak investigation whenever there is clinically classified or virologically confirmed

polio.

- Develop and ensure the use of the components of the Reach Every Community Strategy for Routine Immunization in the county.
- Conducts outbreak investigations when necessary for other causes and prepare an outbreak investigation report.
- Assists with timely utilization and retirement of surveillance funds at every level.
- Ensure technical support to the Boma Health Initiative
- Provide technical support to the MoH agencies and NGO partners on EPI plus activities

**Reporting:**

- Immediate notification report of AFP cases
- Weekly programme update: AFP and Measles Zero Reporting.,
- Weekly IDSR line list/log of rumors and suspect outbreaks
- Weekly IDSR line list of deaths at community level
- Monthly AFP Surveillance Line List.
- Monthly case-base line list of Measles – cases with investigations forms.
- Monthly Supervision Reports
- Monthly Routine Immunization Reports
- Monthly Field Supervision Report

Quarterly EPI Plus reports covering:

- AFP Surveillance Activities
  - SIAs
  - Measles Activities
  - Routine Immunization
  - IDSR
  - Malaria Control
- a) Annual Report

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education qualification:**

**Essential:** Medical Doctor, with specialization in health related disciplines.

**Desirable:** University degree in medicine, Public Health, Epidemiology or health related discipline from Chartered and recognized university.

**Work Experience:**

- Minimum of three to five years of work experience in public health with emphasis in surveillance, EPI and child health program.
- Experience in managing disease outbreak or any public health emergencies will be an added advantage.

**Knowledge and skills required:**

- Technical expertise in public health and epidemiology, planning, program management and coordination of health programs, especially: surveillance, outbreak investigation of vaccine preventable diseases and other diseases under surveillance and routine immunization; ability to

train others, familiarity with polio eradication, measles mortality reduction, neonatal tetanus elimination activities and strategies as well as key routine and supplemental immunization activities.

#### **Other Skills**

- Working knowledge of computer software with MS word, PowerPoint, spread sheet and data analysis skills.

#### **Languages**

- Excellent knowledge of written and spoken English.

Any appointment/extension of appointment is subject to WHO Staff Regulations, Staff Rules and Manual. Only candidates under serious consideration will be contacted.

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Applications quoting the title, vacancy notice number and duty station should be sent to: **The World Health Organization (WHO) Country Office, Juba, South Sudan, within the Ministerial Complex**, email: [afwcossrecruitments@who.int](mailto:afwcossrecruitments@who.int) together with a detailed curriculum vitae or UN Personal History not later than 15<sup>th</sup> December 2017.

This Vacancy is open to South Sudan nationals only.



WHO has a smoke-free environment and does not recruit smokers or users of any form of tobacco.