



VACANCY ANNOUNCEMENT

14 June 2018

REF NO.: ATJP/EU/A002

Job Title	Liaison Worker (Level 1)		
Directorate	South Sudan	Department	E&S
Location of post	Juba, Wau, Bor, and Yei	Pay Band	Consultant
Reports to	Project Manager	Duration of job	10 months part time

The **Access to Justice Project** is implemented by the British Council and funded by the European Union. The Project aims to contribute to the functioning of justice systems at the local level and raise public awareness and understanding of the rule of law.

The British Council seeks candidates for the position of Liaison Worker Level 1 (several positions) short-term position, based in one of the following locations: Juba, Wau, Bor, and Yei. All positions are subject to availability of funding.

Purpose

The Liaison Worker Level 1 will work with communities in various locations to help improve access to justice and to raise awareness and understanding of the rule of law. H/she will lead a team of other liaison workers to provide support to customary justice system in accordance to project objectives in the designated location. The post holder reports to the Project Manager (Access to Justice).

Duties and responsibilities

Leading and coordination

- Lead and coordinate a team of other liaison workers
- Ensure smooth running of the chiefs' and community forums
- Focal point for project management

Stakeholder management

- Relationships - develop and maintain relationships with the concerned authorities and community members.

Communications and M&E

- Communications – lead on any project public awareness activities in designated location
- Data gathering and verification of project activity in designated location
- Report writing – collate court observation and forum reports from other liaison workers and prepare a comprehensive report. This should include progress or status reports of project activities and any stakeholder updates in a designated location.



Experience, knowledge and skills**Essential**

- Completion of a first degree
- At least three years' experience working for an international organization
- Communication and public relations experience
- Knowledge of project management
- Extensive knowledge and experience of the court systems in South Sudan and the communities in which they are located
- Ability to build and maintain effective stakeholder relationships is also essential.
- Research experience and/or proven ability to prepare detailed, accurate and timely reports. Experience of working within the justice sector in South Sudan.
- Fluency in English and Arabic

Desirable

- A good command of at least one local language in the community project sites
- Ability to translate court proceedings (if in local language) into English and submit reports in English.
- Forum/meeting/discussion facilitation skills

Personal attributes

- Ability to work on own initiative to build on and develop the job, combined with the ability to work effectively as a team leader.
- Highly organised, with good attention to detail and developed ability to prioritise multiple tasks to meet tight deadlines and organise work.
- Demonstrates commitment to, and actively involved in, pursuing program's outcomes.
- Ability to establish and maintain effective working relationships in a multicultural, multi-ethnic environment with sensitivity and respect for diversity.

Applications

Candidates for these positions should submit an updated CV, cover letter, and filled in application form outlining their suitability for the assignment to info.atjp@britishcouncil.org. If you do not have a copy of the application form kindly send your CV and cover letter to the mentioned email and an application form will be sent to you. Applications should be received by 5pm on 29 June 2018. Hand written applications will automatically be disqualified.

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED

The British Council is committed to a policy of equal opportunity and welcomes applications from all sections of the community.

