



VA released date: April 10th 2018

External/Internal Vacancy announcement

Malteser International, the worldwide relief agency of the Order of Malta for humanitarian aid, with over 100 projects annually in some 25 countries throughout Africa, Asia and the Americas for people in need, regardless of their religion, origin or political affiliation. Its mission is to provide emergency relief as well as to implement rehabilitation measures and to facilitate the link between emergency relief and sustainable development. Christian values and the humanitarian principles of impartiality and independence form the basis of its work in the following areas: Relief, Reconstruction & Rehabilitation; Health & Nutrition; Water, Sanitation & Hygiene (WASH); Livelihood & Social Programs and Disaster Risk Reduction.

Malteser International is planning to scale up its intervention at Juba, South Sudan; and as a part of this process the organisation has submitted a new project proposal to a prospective donor. The initial reaction of the donor is very positive. Thus, Malteser International is looking for qualified candidates to fill the vacant post of a **Project Manager**

Job Title	: Project Manager
Job Location	: Juba
Report to	: Program Manager
No. of Position	: 3 Months (with possibility of extension upon funding)
Starting date	: As soon as possible
Deadline	: 27th April 2018

The responsibility of the Project Manager-WASH is to setup, implementation and coordination of the WASH project aimed to be implemented in underserved communities in peri- urban areas of Juba.

Main responsibilities:

- Coordinate and technically monitor the implementation of all project activities according to the objectives, indicators, work plan and approved budget
- Ensure regular and proper project documentation and reporting according to donor and Malteser standards, rules & regulations (interim and final reports, monthly reports).
- Lead the project team and ensure with the project support team the sound financial management (review, compliance of budget), administration and logistics of the project
- Provide technical and managerial support to all team members in fulfilment of their duties according to project objectives and ensure compliance with Malteser policies and international standards
- Develop and put into practice appropriate and cost-efficient monitoring tools to improve the hygienic situation with regard to expected results and indicators as in mentioned in log frame, work plan and other relevant project documents
- Assist Malteser International senior management with any requests for information or data regarding program expansion or development

Qualifications:

- University degree and/or technical/vocational training in related field with relevant practical experiences in emergency relief/rehabilitation
- Knowledge and experience in implementing WASH projects



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- Minimum 5 years of working experience in planning, implementing and managing humanitarian or development aid projects
- Proven experience in administrative standards and requirements of donors
- Diplomatic and negotiation skills in dealing with local authorities and institutions
- Excellent ability to lead a team, work in a team and to mediate
- Fully computer literate (Microsoft Office)
- Fluency in English (written and spoken)

How to apply:

- If you are interested in this position, please apply on line or copy link on another browser; <https://bit.ly/2v3zwq0>
- Kindly submit your application, CV, copies of your scan documents of relevant certificates, your salary expectation and three professional references.
- Please indicate the job title in the email subject line.
- This position is for **South Sudanese Nationals Only**.
- The deadline for application is on **27th April 2018 at 5:30 p.m.**
- Only short listed candidates will be notified for personal interview.