**REQUEST FOR QUOTATION**

**RFQ Number** 0205

**Date:** 14/08/2017

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| **From** | **To** |
| **Cooperative Housing Foundation****doing business as Global Communities** | **Prospective Suppliers** |
|  |  |
| **Special Instructions** | **Delivery Terms** |
| All quotations must be submitted on company letterhead, must include Supplier’s legal address, must be stamped, and must be valid for no less than 60 calendar days. | **CIF Named Destination** |
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| **Quotation Submission Date:** | **Submit Quotation to:** | **Terms of Payment:** |
| No later than August 22nd, 2017 at 12:00pm | Margaret JadaEmail: jmargaret@globalcommunities.org Phone: +211955950269 | 1. 25% upon signing of contract and a work plan.
2. 40% upon completion of 65% work of raising of super structure wall, reveal, plastering and rendering works, roofing and pictures of construction work attached.
3. 30% satisfactory completion of 100% contracted works, pictures of constructions and handed over to the client.
4. 5% Completion of three months retention period.
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**I. STATEMENT OF WORK**

1. **Required Items**

Quotation for constructing 2 blocks of Pour Flush Pit Latrine with each Block comprised of 3 latrine stances, 2 Shower Rooms and Hand washing facilities and a Caretaker Post at Lologo Market in Lologo Boma, Kator Payam, Juba County and Jubek State.

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| **No** | **Item description geological** | **Unit** | **Quantity** |
| **A** | **Site clearance and Construction of Foundation** |  |  |
|  1 | site setting and clearance | No | 2 |
|  2 | Excavation of foundation trenches 0.4m deep 0.4m wide | m | 14 |
| 3 | 390mmX190mmX150mm concrete cement blocks | pcs | 600 |
| 4 | Portland Pozallana Cement (50 kg) | Bag | 36 |
| 5 | Aggregate(18mm-20mm size) | M3 | 3 |
| 6 | Coarse river sand | M3 | 2 |
| 7 | 1 inch X 8 Inch soft wood timber boards | pcs | 10 |
| 8 | 2 inch X 6 inch hard wood timber frame | pcs | 2 |
| 9 | 2 inch X 3 inch soft wood timber frame | pcs | 4 |
| 10 | Assorted carpentry nails | Kg | 6 |
| 11 | Labor charge  |  |  |
|  | **Sub Total,**  |  |  |
| **B** | **Raising of Super Structure Wall** |  |  |
| 1 | 390mmX190mmX150mm concrete cement blocks | pcs | 2000 |
| 2 | Portland Pozallana Cement (50 kg) | Bag | 27 |
| 3 | Coarse river sand | M3 | 3 |
| 4 | 4mm X 4mm X 9mm Ventilation bricks | pcs | 84 |
| 5  | Labor charge  |  |  |
|  | **Sub Total,**  |  |  |
| **C** | **Roofing** |  |  |
| 1 | G 28 pre-colored pressure Irion sheets in 3 meters length | pcs | 35 |
| 2 | 2 inch X 6 inch hard wood timber frame in 4 meters length | pcs | 8 |
| 3 | 2 inch X 4 inch soft wood timer frames in 4 meters length | pcs | 26 |
| 4 | 2 inch X 3 inch soft wood timber frame in 4 meters length | pcs | 20 |
| 5 | Assorted carpentry nails (2,4,5) | Kg | 15 |
| 6 | Hoop Irion in medium roll | roll | 2 |
| 7 | Roofing nails dress in rubber washers | Kg | 10 |
| 8 | 1 inch X 8 inch soft wood facies board in 4 meters length | pcs | 8 |
| 9 | Labor charge |  |  |
|  | **Sub Total,**  |  |  |
| **D** | **Reveal, Plastering and Rendering Works** |  |  |
| 1 | 2.1 meters X 0.8 meters steel doors rebated and molded on frames with medium size pad lock (Tri-Star) | pcs | 14 |
| 2 | Hard core aggregate | M3 | 2 |
| 3 | Pit sand | M3 | 5 |
| 4 | Portland Pozallana Cement (50 kg) | Bag | 20 |
| 5 | 390mmX190mmX150mm concrete cement blocks | pcs | 160 |
| 6 | squatting pants sets | No | 14 |
| 7 | Labor charge  |  |  |
|  | **Sub Total** |  |  |
| E | **PAINTING** |  |  |
| 1 | White emulsion under coat paint in 20 liter bucket  | bucket | 6 |
| 2 | outdoor harvest gold paint in 20 liter bucket | bucket | 3 |
| 3 | cream gloss oil paint in 4 liter gallon | gallon | 14 |
| 4 | army green skirting oil paint in 4 liter gallon | gallon | 8 |
| 5 | roller brushes | pcs | 12 |
| 6 | 4 inch hand brush | pcs | 8 |
| 7 | 3 inch hand brush | pcs | 8 |
| 8 | paint thinner | liters | 20 |
| 9 | 200 liter hand washing facility fitted with double 1/2 inch tap | pcs | 4 |
| 10 | Labor charge |  |  |
|   | **SUB TOTAL** |  |  |
| **F** | **CONSTRUCTION OF CURTAIN WALL** |  |  |
| 1 | Excavation of 2 m wide X 3 m long X 3 m deep pit  | M3 | 36 |
| 2 | Burnt bricks (standard sizes) | pcs | 13500 |
| 3 | Hard core aggregate | M3 | 18 |
| 4 | Coarse river sand | M3 | 10 |
| 5 | Marram for backfilling of the septic tank and foundation | M3 | 18 |
| 6 | 6mm rings bars in 6 meters length | pcs | 20 |
| 7 | Soft binding wire  | kg | 25 |
| 8 | Assorted Carpentry nails  | kg | 8 |
| 9 | Reinforcement bars Y12mm @ 150mm C/C | pcs | 92 |
| 10 | Lumber timbers size 2" x3" soft wood | pcs | 14 |
| 11 | Lumber timbers size 2" x 4" soft wood | pcs | 8 |
| 12 | Steel cover (cast iron) 30cm x 30cm | pcs | 2 |
| 13 | Exhaust pipe upvc type ( standard size with cap) | pcs | 6 |
| 14 | Plywood 18mm thickness for formwork | pcs | 12 |
| 15 | cement strength 32.5 n/mm | bags | 60 |
| 16 | Labor charge  |  |  |
|  | SUB TOTAL |  |  |
| **G** | **MATERIAL TRANSPORTATION** |  |  |
| 1 | Transportation of all materials including sands, coarse aggregates, pit sands, river sands and roofing materials | Trip | 10 |
|  | **SUB TOTAL** |  |  |
| **H** | **CARETAKER POST** |  |  |
| **1** | Size 2mx2m | m | 1 |
| **2** | Iron sheet roofing | Lamsump |  |
| **3** | Bamboo Wall, reinforced by teak poles and concrete flooring. | Lampsum |  |
| **4** | Door | pcs | 1 |
|  | **SUB TOTAL** |  |  |
|  | **SUB TOTAL** |  |  |
| **I** | **COMMUNITY CONTRIBUTION (IN-KIND) (Venders will not quote for the this below items)** |  |  |
| 1 | Value of time for supervision of rehabilitation work by voluntary (2) supervisors.  | Hour |  |
|  |  |  |  |
|   | **SUB TOTAL** |  |  |
| **J** | **GRAND TOTAL A+B+C+D+E+F+G+H+I=**  |  |  |

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| NB: Sketch of 2 blocks of Pour Flush Pit Latrine, each Block comprised of 3 latrine stances, 2 Shower Rooms and Hand washing facilities and a Caretaker Post will be attach to support companies understand the scope of works and materials needed. Please submit bid documents in English and all calculations made in United State Dollars (USD) or the currency of the bidders Country. All bids will be converted to USD using official PROPEL conversion rate at the time of bid opening for the comparison of the bids. The award of the Contract and subsequence payment will be in the currency of the bid. |
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**II. INSTRUCTIONS TO THE PROSPECTIVE SUPPLIER**

1. **Form of Quotation**

Your quotation must specify and include confirmation of the following:

1. Adherence to Technical Specifications. Bidder shall confirm that items meet or exceed the technical specifications listed in the table above.
2. Previous experience in related field (attach completion certificates with clear reference details)
3. Staffing (list names, qualifications and experience of staff, and organizations they worked for in the past with clear reference and currently)
4. Availability of tools and equipment (list specific tools and equipment in the quotation and for successful vender will be verified by PROPEL staff before issue of contract)
5. Source of Items. Bidder shall confirm that the items are available for purchase in a Code 937 country, which are:the United States, South Sudan, and developing countries. See E.2 below for more on developing countries.
6. Nationality of Bidder. Bidder must provide a valid business, employer or tax identification document that demonstrates it is legally registered for business in a Code 937 country.
7. Quotation Validity – must be valid for no less than 60 calendar days.
8. Bidder Eligibility – must be eligible to participate per E.7 of this RFQ
9. Price for each item/service.
10. Delivery Schedule. Bidder must specify when items/services will be delivered at named destination.
11. Warranty Terms. Bidder must specify the warranty period for each item.
12. **Evaluation Factors**

Quotations will be evaluated as described below. Global Communities shall first evaluate mandatory factors on Acceptable/Not Acceptable basis to determine whether they meet the stated requirements. The quotation that passes all mandatory requirements and will be determined based on technically acceptable, lowest price quote to offer the best value to Global Communities and USAID. In conducting its evaluation, Global Communities may seek information from any source it deems appropriate to obtain or validate information regarding the Supplier’s quotation.

1. Adherence to Technical Specifications Acceptable/Not Acceptable
2. Previous experience in related field (attach completion certificates with clear reference details)
3. Staffing (list names, qualifications and experience of staff, and organizations they worked for in the past with clear reference and currently)
4. Availability of tools and equipment (list specific tools and equipment in the quotation and for successful vender will be verified by PROPEL staff before issue of contract)
5. Source of Items per A.2 above Acceptable/Not Acceptable
6. Nationality of Bidder per A.3 above Acceptable/Not Acceptable
7. Quotation valid for no less than 60 calendar days Acceptable/Not Acceptable
8. Eligible to Participate per E.7 below Acceptable/Not Acceptable
9. Price 100 points
10. **Questions on this RFQ**

Questions should be sent by no later than August 18th, 2017 at 12:00pm via email to: jmargaret@globalcommunities.org. Any information given to one Bidder concerning this RFQ will be furnished to all Bidders as an amendment to this RFQ.

1. **Contract Award**

The Bidders should submit its best offer initially as Global Communities intends to evaluate quotations using the evaluation factors listed above and make an award without discussions. However, Global Communities reserves the right to conduct discussions if, following the evaluation, Global Communities deems it necessary.

1. **Terms and Conditions**

1. Financing of awards resulting from this RFQ will be through the U.S. Agency for International Development (USAID). Awards financed by USAID may be subject to prior approval requirements.

2. The authorized geographic code for this procurement is Code 937 which means the U.S., South Sudan, and developing countries. The list of USAID-approved developing countries can be obtained from this internet address:

 http://www.usaid.gov/policy/ads/300/310maa.pdf

3. Items must be available for purchase in a Code 937 country at time of contract signing. Bidder may not import the items from a country outside of the authorized geographic code prior to contract signing for the purposes of circumventing this requirement.

4. The Bidder must be registered for business and operating in a Code 937 country.

5. Global Communities is a tax exempt organization; therefore, no taxes should be assessed on the price of the items. Tax exemption certificate is available upon request.

6. Global Communities reserves the right to accept or reject any quotation, and to cancel the bidding process and reject all quotations, at any time prior to award, without thereby incurring any liability to Bidders or any obligation to inform Bidders of the grounds for Global Communities action.

7. (a) Global Communities complies with U.S. Sanctions and Embargo laws and Regulations including Executive Order 13224 on Terrorist Financing, which effectively prohibit transactions with persons or entities that commit, threaten to commit or support terrorism. Any person or entity that participates in this bidding process, either as a prime or sub to the prime, must certify as part of the bid that he or it is not on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN) List and is eligible to participate. Global Communities shall disqualify any bid received from a person or entity that is found to be on the List or otherwise ineligible.

(b) Firms or individuals that are included on the Excluded Parties List System ([www.epls.gov](http://www.epls.gov/)) shall not be eligible for financing and shall not be used to provide any commodities or services contemplated by this RFQ.

8. Any changes to this RFQ shall be through amendment. Copies of amendments will be furnished to all Bidders.

[End of RFQ]