

**BIDDER RESPONSE DOCUMENT**



**Please provide information against each requirement.**  
Additional rows can be inserted for all questions as necessary.

**Section 1 - Bidder's Experience**

1. Please outline the company's experience in delivering the required supplies services or works. This should include demonstrated experience with the delivery in the past, any value added services.

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**Section 2 - Bidder's Company Information**

2. General information

Company name:			
Number of years in Operation in the Country:			
Registered name of company (if different):			
Any other trading names of company:			
Primary Contact Name:		Job title :	
Phone:		Fax:	
Email:		Website:	
Principal Address:		Registered Address:	Payment Address:
Company Registration number			Date of registration:
VAT/Tax registration number:			Annual Turnover:
Names of Company Directors:			
Name of any Parent company:			
Location of Registered Office of the Parent Company:			
Legal relationship with Parent Company:			

3. Please provide the following details for at least 3 client references which Malaria Consortium can contact (preferably INGOs / Humanitarian Organisations with similar requirements).

<b>Name of client 1</b>		<b>Length of Contract</b>		<b>Monetary value of contract:</b>	
<b>Contact Name</b>		<b>Phone Number</b>		<b>Email address</b>	

Outline of goods / services supplied:

<b>Name of client 2</b>		Length of Contract		Monetary value of contract:	
Contact Name		Phone Number		Email address	
Outline of goods / services supplied:					

<b>Name of client 3</b>		Length of Contract		Monetary value of contract:	
Contact Name		Phone Number		Email address	
Outline of goods / services supplied:					

The client organisations response to this question will also act as your Referees. If any of the information supplied is deemed false following reference checks, your response to this RFP will be disqualified.

4. Please provide details of your three largest customers, and indicate how much they contributed to your turnover over the past year:

Client organisation	% contribution to turnover
1.	
2.	
3.	

5. Please provide details of all relevant insurances held by the company. These must include vehicle accident insurance to cover any accidents or collisions. Vendor also required hold goods in transit insurance, which must cover any of loss or damage to Malaria Consortium goods that may occur during all transport operations.

Insurance Type	Brief description of what the insurance covers	Maximum claim value	Any relevant restrictions on the insurance

Please provide a copy of all insurances with your bid.

6. Do you operate the following policies within your company? If yes to any of the above please provide a copy with your bid.

<b>Policies</b>	<b>Yes / No</b>	<b>Outline how these policies are embedded and adhered to within your organisation</b>
Fraud and Bribery		
Equality & Diversity Policy		
Environmental Policy		
Quality Management Policy		
Health & Safety Policy		

7. Outline how you comply with environmental statutory and regulatory requirements

8. Will you be subcontracting any activities in order to supply Malaria Consortium?

Yes  No

If yes, give details of relevant subcontractors and what operations they would carry out:

<b>Subcontractor</b>	<b>Location</b>	<b>Operation</b>

9. Detail the locations you have offices in the Country.

	<b>Office Location</b>	<b>Services offered by the Office</b>	<b>Total Number of Staff</b>	<b>Presence since (year)</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

10. Outline the number and size of trucks available to the company below.

	1 MT – 5 MT	5 MT – 10 MT	10 MT – 20MT	20 MT – 40MT
Number of trucks Owned by the company				
Number of trucks available to the company by way of renting/leasing				

11. Do you have a system for tracking your vehicles? If so, please provide details, confirming if this is available for both owned and rental vehicles.

### **Section 3 - Bidder's Pricing Proposal**

Provide details of transport cost per bale, based on the bales dimension and weight. Each bale of 50 nets weighs **33kg**, with dimensions of **1.0 x 0.75 x 0.36m=0.27cm<sup>3</sup>**.

Bidders to provide pricing quotes in USD in Transport Cost per Bale and Total cost columns in below tables.

\*Note that there may be changes in bale quantities, but cost per bale will prevail despite changes in quantities of bales per location.

#### **LOT 1: Wau Teaching Hospital to Wau Bomas**

Option A: Wau Teaching Hospital to Wau Payams

From County	Payam Store (delivery point)	Payam delivery point is located within	Estimated distance in km from Wau Teaching Hospital to Payam Store	Quantity of bales to be delivered to each Payam store	Transport cost per bale, from Wau Teaching Hospital to Payam Store (USD)	Total cost (USD)
Wau Teaching Hospital	Bagari	Bagari	25	317		
Wau Teaching Hospital	Bessilia (Mboro)	Besselia	40	169		
Wau Teaching Hospital	Kpaile	Kpaile	35	94		
Wau Teaching Hospital	Kor Kajer	Wau North	210	214		
Wau Teaching Hospital	Agok	Wau South	20	29		
	Bazia		80	608		
	Masna		20	412		

Option B: Wau Payams to Wau Bomas

From Payam Store	To Boma (delivery point)	Payam Boma delivery point is located within	Estimated distance in km from Raja Payam Store to Boma delivery point	Quantity of bales to be delivered to Boma delivery location	Transport cost per bale, from Wau Teaching Hospital to Boma (USD)	Total cost (USD)
Bagari	Bagari	Bagari	1-12	72		
	Bringi			65		
	Bussere			59		
	Momoi			25		
	Ngisa			48		
	Ngodakala			47		
Bessilia (Mboro)	Abu-shaka	Besselia	1-12	9		
	Besselia			35		
	Mboro			39		
	Ngolimbo			71		
	Khor Gana			2		
	Kaabi			12		
Kpaile	Gittan	Kpaile	1-12	7		
	Kpaile			78		
	Taban			8		
Kor Kajer	Ismaliya	Wau North	1-12	105		
	Lokloko			109		
Wau Teaching Hospital	Aweil Jedid	Wau Noth	1-12	47		
	Hai Dinka			36		
	Darajat East			96		
	Hai Batara			58		
	Hai Falleta			44		
	Hai Kalvario			96		
	Hai Khorgana			11		
	Hai Sika Hadid			59		
	Hai Jadid			51		
	Darajat West			96		
	Hai Fahal			62		
Wau Teaching Hospital	Agok	Wau South	1-12	29		
Bazia	Bazia Jedid	Wau South	1-12	72		
	Hai Krash B			44		
	Jalaba			32		
	Jebel A			58		
	Jebel B			28		
	Jebel Kheir			141		
	Gezira			58		
	Hai Krash A			52		
	Kosti			123		

Masna	Masna	Wau South		11		
	Mutamadia			65		
	Muwzifin			114		
	Nazareth			150		
	New Site			11		
	Salaam			61		

Option C: Wau Teaching Hospital to Wau Bomas

From County	To Boma (delivery point)	Payam Boma delivery point is located within	Estimated distance in km from Wau Teaching Hospital to Boma delivery location	Quantity of bales to be delivered to Boma delivery location	Transport cost per bale, from Wau Teaching Hospital to Boma (USD)	Total cost (USD)
Wau Teaching Hospital	Bagari	Bagari	37	72		
	Bringi			65		
	Bussere			59		
	Momoi			25		
	Ngisa			48		
	Ngodakala			47		
Wau Teaching Hospital	Abu-shaka	Besselia	52	9		
	Besselia			35		
	Mboro			39		
	Ngolimbo			71		
	Khor Gana			2		
	Kaabi			12		
Wau Teaching Hospital	Gittan	Kpaile	47	7		
	Kpaile			78		
	Taban			8		
Wau Teaching Hospital	Ismaliya	Wau North	222	105		
	Lokloko			109		
	Aweil Jedid			47		
	Hai Dinka			36		
	Darajat East			96		
	Hai Batara			58		
	Hai Falleta			44		
	Hai Kalvario			96		
	Hai Khorgana			11		
	Hai Sika Hadid			59		
	Hai Jadid			51		
	Darajat West			96		
	Hai Fahal			62		
Wau Teaching Hospital	Agok	Wau South	80	29		
	Bazia Jedid			72		
	Hai Krash B			44		
	Jalaba			32		
	Jebel A			58		
	Jebel B			28		
	Jebel Kheir			141		
	Gezira			58		

	Hai Krash A			52		
	Kosti			123		
	Masna			11		
	Mutamadia			65		
	Muwzifin			114		
	Nazareth			150		
	New Site			11		
	Salaam			61		

### LOT 2: Wau Teaching Hospital to Raja Payams

From County	Payam Store (delivery point)	Payam delivery point is located within	Estimated distance in km from Wau Teaching Hospital to Payam Store	Quantity of bales to be delivered to each Payam Store	Transport cost per bale, from Wau Teaching Hospital to Payam Store (USD)	Total cost (USD)
Wau Teaching Hospital	Timsah	Ere	500	142		
Wau Teaching Hospital	Deleba	Raja	540	29		
	Mangayat		340	398		
Wau Teaching Hospital	Katta	Ringi	540	47		
	Boro Medina		500	128		
Wau Teaching Hospital	Sopo	Uyujuku	340	66		
	Abulu		340	22		
	Kor Kajer		460	50		

### LOT 3: Wau Teaching Hospital to Jur River Payams

From County	Payam Store (delivery point)	Payam delivery point is located within	Estimated distance in km from Wau Teaching Hospital to Payam Store	Quantity of bales to be delivered to each Payam Store	Transport cost per bale, from Wau Teaching Hospital to Payam Store (USD)	Total cost (USD)
Wau Teaching Hospital	Kujena	Kujena	160	689		
Wau Teaching Hospital	Alur	Alur	320	495		
Wau Teaching Hospital	Maria Bai	Maria Bai	160	365		
Wau Teaching Hospital	Wau Bai	Wau Bai	200	200		
Wau Teaching Hospital	Recrocoding	Recrocoding	105	240		

Wau Teaching Hospital	Udici	Udici	200	271		
Wau Teaching Hospital	Kangi	Kangi	240	305		
Wau Teaching Hospital	Alebtong	Alebtong	320	98		

#### LOT 4: Raja Payams to Raja Bomas

From Payam Store	To Boma (delivery location)	Payam Boma is located within	Estimated distance in km from Raja Payam Store to Boma delivery point	Quantity of bales to be delivered to Boma delivery location	Transport cost per bale, from Wau Teaching Hospital to Boma (USD)	Total cost (USD)
Timsah	Boro Bahr	Ere	1-12	30		
	Magwa			7		
	Timsah			90		
	Balballa			15		
Deleba	Gossinga	Raja	1-12	18		
	Mbambara			11		
Mangayat	Raga North	Raja	1-12	70		
	Raga South A			190		
	Raga South B			138		
Katta	Katta	Ringi	1-12	39		
	Menamba			8		
Boro Medina	Boro Medina	Ringi	1-12	121		
	Diem Jallab			7		
Sopo	Sopoi	Uyujuku	1-12	66		
Abulu	Yabulu	Uyujuku	1-12	10		
Abulu	Kuru	Uyujuku	1-12	12		
Kor Kajer	Uyujuku	Uyujuku	1-12	50		

#### LOT 5: Jur River Payams to Jur River Bomas

From Payam Store	To Boma (delivery location)	Payam Boma is located within	Estimated distance in km from Raja Payam Store to Boma delivery point	Quantity of bales to be delivered to Boma delivery location	Transport cost per bale, from Wau Teaching Hospital to Boma (USD)	Total cost (USD)
Kujena	Kuajena	Kujena	1-15	366		
	Mbili			322		
Alur	Alur	Alur	1-15	430		
	Dang Acak			65		
Maria Bai	Achonchong	Maria Bai	1-15	40		
	Alel Chok			79		
	Marial Bai			65		



	Kuom			109		
	Rakbak			72		
Wau Bai	Mabior Abiem	Wau Bai	1-15	97		
	Makuac			25		
	Tharkueng			43		
	Nyinakok			36		
Recrocoding	Achot	Recrocoding	1-15	83		
	Rocrocdong			74		
	Wathalelo			83		
Udici	Atido	Udici	1-15	93		
	Gette			47		
	Kayango			91		
	Udici			40		
Kangi	Gumel	Kangi	1-15	73		
	Kangi			126		
	Tikou			105		
Alebtong	Alelthony	Alebtong	1-15	58		
	Athor			40		

**Section 4 - Declaration by the Bidder:**

We, the Bidder, hereby confirm compliance with:

- Malaria Consortium Terms and Conditions of Purchase
- Malaria Consortium’s Child Protection policy
- Malaria Consortium’s Anti-Fraud and Anti-Corruption policy
- Malaria Consortium’s Anti-Bribery Policy

*Note: The terms and conditions and policies can be found at the end of the RFP document.*

We also confirm that Malaria Consortium may in its consideration of our offer, and subsequently, rely on the information provided in this document.

I (Name) \_\_\_\_\_ (Title) \_\_\_\_\_

am authorized to represent the above-detailed company and to enter into business commitments on its behalf.

Company .....

Date .....