

South Sudan Mission

VACANCY NOTICE

Action Against Hunger is a non-governmental organisation that aims to provide solutions to hunger. Our mission is to save lives by eliminating hunger through the prevention, detection and treatment of under-nutrition, particularly during and after emergency situations linked to conflicts or natural disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods; water, sanitation and hygiene and advocacy.

Action Against Hunger USA is currently looking for a highly motivated and committed **Deputy Program Manager-Gender Based Violence (GBV)** (1 position)

Position open date: 27th November 2017
Closing date: December 15, 2017
Starting date: 1st January 2018
Duty Station: Juba, South Sudan.



Objective 1	Pilot project design and implementation and monitoring
Tasks & responsibilities	<ul style="list-style-type: none"> Actively contribute to the pilot design together with the Program Manager, country management and technical team, including technical design and the planning of activities and monitoring. Ensure the regular collection and maintenance of the pilot project monitoring system including baseline data collection, and monthly/quarterly reporting where relevant. Prepare and ensure that all formal partnership agreements are consistent, up to date and filed. Ensure relevant inter-departmental planning with logistics, administration, HR etc. for successful implementation of the pilot at base and/or national levels. Participate in project financial management processes, including but not limited to: monitoring of budget execution on a monthly basis and cash forecasting. Support GBV Program Manager with the collection of data, tools and resources and share with project teams. Contribute to the preparation of monthly activity reports and quarterly donor reports.
Objective 2	Representation, Communication and Coordination
Tasks & responsibilities	<ul style="list-style-type: none"> Contribute and prepare communications content in line with the overall project communications plan. Ensure country level pilot project content is regularly updated in the No Hunger Forum (intranet). Ensure an updated country project contact list. Participate in and represent Action Against Hunger in relevant local technical working groups as relevant to gender equality/GBV programming. Proactively engage with other national and international organizations in areas of

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	operation to develop GE/GBV networks and share learning from Action Against Hunger programmes.
Objective 3	Capacity Building and Technical Support
Tasks & responsibilities	<ul style="list-style-type: none"> • Participate in the design, planning and implementation of Gender/GBV Analysis and/or other analytical exercises. • Conduct training on Gender Equality and Gender Based Violence for staff, partners and beneficiaries. • Develop/adapt training tools for the field level context. • Support Program Manager with the roll out of Action Against Hunger Gender Minimum Standards within the country office
Objective 4	General
	<ul style="list-style-type: none"> • Attend planning sessions, team meetings and annual performance reviews as required. • Pro-active exchange and collaboration with Action Against Hunger South Sudan team. • Ensure an on-going process of personal professional development and learning. • Other duties as assigned.

POSITION REQUIREMENTS
QUALIFICATIONS

- Degree in relevant discipline in a field related to social sciences, development, nutrition or gender studies and/or equivalent experience gained.
- Minimum of 2 years working with an international organization in a similar position/level.
- Minimum of 1 year working in the technical area of Gender Based Violence.

SKILLS & EXPERIENCE

ESSENTIAL	<ul style="list-style-type: none"> • <u>GBV Program Manager</u>: Direct Line management-technical support-exchange of information • <u>Nutrition Program Managers and Officers</u>: direct technical collaboration • <u>Other Program Managers and Project Officers</u>: exchange of information and coordination (integrated approach) • <u>Logistic Coordinator</u>: exchange of information and collaboration on procurement planning, purchasing and follow up and other logistics matters • <u>Finance Coordinator</u>: exchange of information and cash forecasting and budget follow up
PREFERRED	<ul style="list-style-type: none"> • <u>Local governmental and non-governmental partners</u>: exchange of information, coordination, training, supervision • <u>Local representatives of INGOs</u>: exchange of information • <u>Donor representatives</u>: hosting field visits, exchange of information

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To apply send your application with CV, cover letter and three professional references to rec@actioncontrelafaim.ca specifying **"GBV Program Manager"** in the title of your email.

The deadline for applications is Friday 15th December 2017 at 5:30 pm.

"Women are highly encouraged to apply"

Note: Applications submitted are non-returnable



A handwritten signature in blue ink, appearing to read "M. Kottar".