



VACANCY NOTICE

Action Against Hunger (ACF)-USA is part of the ACF-International Network which works to save lives by combating hunger and diseases that threaten the lives of vulnerable communities, through nutrition, food security and Livelihoods, water and sanitation, health and advocacy.

ACF-USA is current looking for suitable candidates to fill the position of Nutrition Medical Doctor (1 Position).

Position open date: 22nd May 2017

Closing Date: 8th June 2017

Starting date: As soon as possible (ASAP).

Duty Station: Malualkon

Objective 1	Participate in the development and supervision of activities in the framework of ACF nutrition program, with a specific focus on its medical elements.
Tasks & responsibilities	<ul style="list-style-type: none"> • Provide technical support on medical aspects of these programs to ACF Nutrition Program Managers • Provide technical support to ensure high quality care for beneficiaries of ACF nutrition sites. In particular the candidate is expected to: <ul style="list-style-type: none"> ➢ ensure correct diagnosis / treatment of medical complications associated to SAM and correct general management of SAM inpatient children in SCs according to national and ACF guidelines, ➢ ensure correct medical consultation and referral at OTP level • Improve, develop, and follow up on application of guidelines for SCs treatment of patients, admission and referral procedures and documentation • Improve the management of the pharmacy, regularly developing inventory and stock reports, and other actions necessary for ensuring a good stock management. • Support and supervise the procurement of medical supplies, tools, etc, ensuring a rational request of drugs and medical material. • Supervise and provide technical support to ensure proper referral system (within CMAM components and specific medical care like HIV or TB)

	<ul style="list-style-type: none"> • Participate in data analysis with the Nutrition Program Managers • Participate in capitalization of good practices, experiences and evaluation following capitalization policy of ACF
Objective 2	Participate in the management of the medical team (Medical Officers, Nurses and Nurse aids) (Functional link)
Tasks & responsibilities	<ul style="list-style-type: none"> • Support to the Nutrition PMs in the recruitment of medical staff in collaboration with HR department and the Field Coordinator • In close collaboration with Nut PM, participate in the organization and leading of regular team meetings and individual meetings (on a regular basis and for specific cases) • Participate in the development and supervision of action plans for medical team members • Participate in the technical component of medical staff appraisals • Work closely with the Nutrition Program Managers in the management of the overall planning, division, and coordination of work within SCs • Share information on a regular basis with ACF Nutrition Program Managers regarding the quality of the nutrition and medical management by the field team • Support and supervise the regular inventory of pharmacy and stock
Objective 3	Technical support and capacity building of the medical team
Tasks & responsibilities	<ul style="list-style-type: none"> • Participate at the identification of ACF nutrition teams' training needs on the basis of assessments and direct observation • Prepare/Review the medical team training package • Train the medical team in order to reinforce its competencies in management of acute malnutrition according to needs identified • Prepare documents and briefs to guide treatment of medical complications in SC • Train the newly recruited medical staff on management of acute malnutrition, especially the medical component, in collaboration with Nutrition PMs • Build capacity of the ACF medical team on monitoring and reporting indicators, and pharmacy / supply management • Daily supportive supervision of medical activities and on the job training for medical staff in OTP/SC

Objective 4	Participate at the external coordination and representation activities
Tasks & responsibilities	<ul style="list-style-type: none"> • Support the Nutrition PMs in their liaison and collaboration with CHD and SMoH staff regarding Nutrition program • Support and participate in the training of MoH staff on the treatment of medical complications pertaining to the CMAM nutrition protocol • In close collaboration with Nutrition PMs, participate to joint supervision of Nutrition Program with the MoH / donors • In close collaboration with Nutrition PMs, in charge of creating a link and liaising with the partners with regards to ACF beneficiaries transferred for medical care (including HIV, TB and Kala Azar) • Ensure that the relationship established with partners respects the principles and values of the ACF partnership policy
Objective 5	Participate in internal coordination
Tasks & responsibilities	<ul style="list-style-type: none"> • Provide technical support to SCs teams and ensure quality of data reporting • Participate and support the Nutrition PMs in developing monthly Activity Progress Report (APR) and donor reports • Participate in proposal writing: development of needs analysis and solutions-oriented strategies, and provision of relevant inputs to the Nutrition Coordinator for the design of proposals with a view to developing shared and integrated approaches • Provide technical support to Medical Officers to prepare reports on Morbidity and Mortality for the programme and for the MoH as necessary • Support the Nutrition PMs in sharing information on a regular basis with other department (WASH) to facilitate the development of integrated approach at SCs / OTPs levels

POSITION REQUIREMENTS

QUALIFICATIONS

- Must have a Nutrition Medical Doctor degree
- At least 3 years of experience in outpatient care
- At least 2 years of experience in inpatient / outpatient SAM management as well as humanitarian work (compulsory)

SKILLS & EXPERIENCE

ESSENTIAL	<ul style="list-style-type: none"> • Technical expertise in CMAM, particularly SAM medical management • Experience in pharmacy / nutrition supply management • Flexible personality • Willing to travel often and have minimal personal space • Excellent communication and training skills • Good management and representation competencies • Ability to analyze data and produce quality graphs and reports
PREFERRED	<ul style="list-style-type: none"> • Easily integrate with remote areas living conditions • Experience with ACF-USA or other international/national organization engaged in nutrition activities is highly desirable

To apply send your application with CV, cover letter and three professional references to **recruitment.ssd@acf-international.org** specifying "Nutrition Medical Doctor" - Maluakon in the title of your email, **scanned attachments as one document**, or deliver your application to: Action Against Hunger Office at Hai Cinema next to Bari church, Juba Town.

The deadline for applications is 8th June 2017 at 5:30 pm. Note due to urgency of the position we will be reviewing the applications as they come and interviews may be done before the closing date. Female are highly encouraged to apply.

Note: Applications submitted are non-returnable

