

CATHOLIC RELIEF SERVICES SOUTH SUDAN PROGRAM (RFSP)

CRS JOB ADVERTISEMENT

Job Title

DRR/FFA Program Officer (1 position)

Department:

Program

Band:

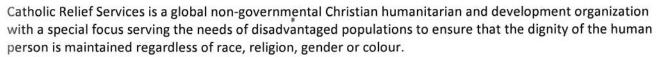
N/A

Reports To:

DRR Team Leader

Country/Location:

Duk



Catholic Relief Service (CRS) South Sudan program is implementing the **Resilience and Food Security Program** (RFSP) Bor, Uror (Yuai), Pibor, Duk and Twic East in Jonglei State.

Job Summary:

The DRR/FFA Program Officer will contribute to the implementation of Resilience and Food Security Program (RFSP); disaster risk reduction (DRR), resilience and Food for Asset – FFA activities by working directly with community members, local partners, established community structures including the CMDRR committees by providing technical guidance and support to the participants of FFA activity. She/he will be responsible for planning conditional and unconditional food intervention activities in the assigned location as agreed with the direct line supervisor. She/he should use service and community relation skills to ensure local partners and communities feed into and directly benefit from project inputs and outputs. She/he will consistently apply best practices and continuously work towards improving program results and impact.

Job Responsibilities:

- Facilitate consultation meeting with the community and the local authority, develop plans and facilitate implementation of both conditional food intervention through FFA modalities, and unconditional food intervention activities.
- Engage and sensitize community leaders, CMDRR committees and beneficiaries and other stakeholders on CMDRR process and FFA implementation strategy.
- Work with the county level government staff, other sector staff and communities to develop an implementation plan at community and county levels.
- Ensure that the DRR/ FFA activities are implemented according to design, quality standards and schedule through planning and close monitoring of the implementation process.
- Collect data on monthly basis to update Indicator Performance Tracking Table (IPTT) for DRR and resilience activities and prepare weekly and monthly reports.





• In collaboration with food distribution team, ensure follow up on registration, verification of beneficiaries and distribution of food entitlements to FFA project participants.

Scope: N/A

Typical Background, Experience & Requirements:

Education and Experience

- Diploma or bachelor's degree from a recognized university in; Disaster management, Development studies, Food security and livelihoods; agricultural economics or any other related fields.
- Knowledge of and experience with Disaster Risk Reduction (DRR) approaches, participatory approaches in community development and Food for Asset implementation strategies.
- 3 years' experience working with NGOs in development and food security related field.
- Computer literacy (MS Office and email/internet).
- Prior work experience in conflict-affected areas.

Personal Skills

- Analysis and problem-solving skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with team members, local partners and the community.
- Willing and able to work in a remote field location with minimum or no recreational facilities usually with harsh living conditions.
- Proactive, results-oriented and service-oriented
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Knowledge of local language

Travel Required

When need arise

Key Working Relationships:

Supervisory: None

Internal: Bor POCU DRR team, DRR Team Leader and Field Area Coordinator

External: Local authority and beneficiaries

Agency-wide Competencies (for all CRS Staff):

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Serves with Integrity
- Models Stewardship
- Cultivates Constructive Relationships

<u>Disclaimer:</u> This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.



Application submission:

Interested candidates should submit a <u>Non-refundable</u> application letters and CVs, to the undersigned not later than **February 20, 2019, 5:00PM**. Only short-listed candidates will be contacted.

Human Resources Manager

Catholic Relief Services South Sudan program, Bor (drop at any CRS Office) OR By E-mail

Deng.John@crs.org (Human Resource Manager)

Catholic Relief Services- Jonglei State Bor Office Or

Peter.Awan@crs.org (Deputy Human Resource Manager)

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions, it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

