



Advertisement for Senior Partnership Officers (2)

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA's is currently running a programme called *Limu Idan: Partnerships for Strong Communities* that supports South Sudanese Civil Society organizations and includes:

- Supporting partners conducting grassroots engagement.
- Supporting partners doing National level advocacy.
- Supporting alliances and networks of civil society voices.

There is also a focus on ensuring the voices of marginalized groups including youth and women are heard and their participation in public life is both encouraged and valued. NPA's creates partnerships with organizations that engage and organize citizens, increasing both their awareness of their rights but also helping them find their voices and then influence the change they want to see in their community and country. The programme works with partners that are focusing on youth, women, media and land and resource rights amongst others areas of focus.

NPA's CSDP wishes to recruit (2) highly competent, proactive and self-driven individuals for the position of *Partnership Senior Officer*. Although these (2) positions are Juba based, they will require significant time spent in the field. With an emphasis on ensuring effective working relationships with NPA stakeholders and partners, these are key positions within the programme, responsible for supporting the partnership management in NPA's *Limu Idan: Partnerships for Strong Communities* Programme.

Purpose of the Position:

The purpose of the Senior Partnership Officer is to provide organizational development support to NPA's partner organizations. The position holder will also work closely with NPA staff to ensure they are effectively managing their partnerships with civil society. The position holder will work closely with the NPA Partner Accountant, making sure that all rules and regulations of NPA and of donors are properly complied. The post holder will work closely with Project Coordinators in the programme and other relevant teams working with partners. The position(s) will each report to a Project Coordinator.

Duties and Responsibilities

- Work closely with the Project Coordinators and Programme Manager developing tools and systems for effective partnership management.
- Work closely with the Programme Staff and Partner Accountant to conduct partner assessments and action plans for organizational development of partners.
- Conduct and analyse partner feedback surveys with NPA partners.
- Work closely with the NPA Partner Accountant and Programme Staff to ensure NPA partners are meeting donor compliance requirements.

- Together with the MEAL staff perform M&E data quality checks on NPA partner reports.
- Produce and submit reports and updates for the projects and as may be required by donors and internal reporting mechanisms.
- Work closely with Project Coordinator (s) in ensuring that the project meets the agreed standards.
- Compile partner profiles on an annual basis and update partner database info.
- Mentor and coach NPA partners on identified organizational capacity needs.
- Coordinate with other stakeholders on supporting partners and civil society in South Sudan.
- Represent the programme in various meetings at different forums as assigned
- Strengthened the links and cooperation between the programme and other projects/programs in NPA South Sudan Program
- Lead the logistical efforts related to the programme or assigned by the project coordinator.
- Perform any related tasks as assigned by the Supervisor or designate

Desired Qualifications/Skills/Experience

- University degree in social work, community development/ social science/ development studies.
- Demonstrable experience in community and/or international development including coordination or management experience, specifically working with civil society organizations.
- Strong project management skills and possession of good report writing skills.
- At least three (3) years' experience working with an NGO in South Sudan.
- Experience and knowledge of civil society development and engagement in South Sudan.
- Excellent understanding of Project Cycle Management and ability to use Logical Framework Approach for project planning and management.
- Strong organizing, coaching and mentoring skills.
- Strong team working, communication and interpersonal skills.
- Strong analytical and presentation skills.
- Experience working in a multi-cultural setting.
- Proficiency in the English language, and good writing and computer skills.
- Ability to exercise conscience and non-tolerance to corruption and discrimination.

NPA South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified women and South Sudanese nationals are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: hr-sud@npaid.org. Please copy in michelleda@npaid.org and ayumem@npaid.org.

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF), Juba, South Sudan.

Applications submitted after 12:00 noon on Wednesday 14th March 2018 will not be considered.