

CALL FOR QUOTATIONS

Background

Action Africa Help International (AAH-I) is a nongovernmental and nonprofit making Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stakeholders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for quotations from reputable companies for provision of training on Caterpillar Equipment. The course content is outlined below.

TOR - TRAINING COURSE ON CATERPILLAR EQUIPMENT FOR TECHNICIANS

Coverage: 320D, 160K, CS533E, 938H and 422F CAT Machines

Period of Date: From 17/09/2018 to 28/09/2018

Basics coverage package:

- General Service Repair and Safety
- Basics Service Literature, Parts Manual and OMM Guide
- Basics Lubrication System
- Basics Cooling System
- Contamination Control (CC)
- Basics Filtration and Filter Analysis

Basics Caterpillar Products Knowledge:

- Components Identification
- Service Points Locations
- Routine Service
- Machine Inspection
- Daily-Work around And Visual Inspections
- Customer ET Diagnostic Tool Usage

Training Course Objectives:

Upon Successful Completion of this Training Course participants will be able to:

- Understand the Importance of Safety
- Understand the Importance of Preventive Maintenance (PM)
- Understand the Importance of Inspections
- Understand the Fluids /Lube System Requirements
- Understand the Contamination Control (CC)
- Identify the Major Components of Machines Coverage in this Course
- Understand the Significant Maintenance Changes
- Performing the Daily-Work around Inspection
- Locate Various Service Points for each Machine
- Check the Fluids level and Recommended Service Intervals
- Check Faults by using Customer ET Diagnostic Tools

REQUIREMENTS

Price and Currency: The prices shall be in **United States Dollars (USD)**.

Submission of Quotes

The proposals should be submitted either in **Hard copies in sealed envelopes**, OR through email: **procurement.southsudan@actionafricahelp.org**.

Submission Address

bids shall be submitted to:

**AAH-I/UNHCR Logistic Base Juba South Sudan
Near JIT Supermarket, the envelope should be labeled
Read: Training**

Registration for submission:

Please ensure that, you register your hand delivered quotation/bid with the Procurement Department and drop it in the bid box yourself, before you leave the Procurement department. Each hand delivered quotation/bid must be registered individually on the bids submission forms which will be available at Procurement department. Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

Request for clarifications

Any request for clarification must be made in writing through the email: **procurement.southsudan@actionafricahelp.org** strictly and must be received not later than **Monday the 10th September, 2018 at 12:00 pm Local Time.**

Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly on **Friday the 14th September, 2018, at 12:00 pm Local Time.**

Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

Language for the bids

The language for the bids shall be **English** only.

Disclaimer

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.