



ACTED



JOB TITLE: Food security and Livelihood officer (2 vacancies)

Department: FSL

Location: Gendrassa Maban County

Date of Advert: 05/01/2017

Date of Closure: 24/01/2017

Reporting to: FSL Program Manager

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MINISTRY OF LABOUR AND SERVICES
RURAL DEVELOPMENT

JOB PURPOSE

- Under direct supervision of the Agriculture Team Leader, S/he will support in implementation of food security and livelihood initiatives through set up and support of kitchen gardens, seed multiplication farms and cropping activities, along with providing trainings on improved agricultural and post-harvest practices. With support from the agriculture Team leader, s/he will participate in development of training materials, planning and delivery of trainings, monitoring and regular reporting.

CHAIN OF COMMAND

Under the authority of:

- Agriculture Team Leader

Line Management:

- Field Extension Workers
- Community mobilizers

WORKING RELATIONS

Internal:

- Livelihood department
- Other departments (camp management, community mobilization, GBV and AME etc)

External:

- Partners working in Maban (UNHCR etc)
- Local Authorities (RRC and CRA)
- Community leaders

OBJECTIVES

- To support in imparting skills and knowledge to communities in best farming method/practicess through trainings and result-based experiements to improve household food production and income of refugees and hosting communities

Duties /responsibilities

- To work closely with Agriculture Team Leader and other FSL team members in building the capacity of farmer groups and pastoralist communities through brain storming and introduction of new techniques to increase productivity
- To help with the supervision and running of the seed multiplication farm, schools kitchen gardens, household kitchen, permaculture gardens and demonstration gardens
- To impart trainings to the local community in income generating activities and agriculture;
- Produce detailed agricultural training materials and deliver trainings
- To help with the establishment of farmer cooperatives and building their capacities

- To support and promote activities that link agriculture such as vocational skills sets, tree nursery, private sector works and value chain networks
- Providing technical support to the Field extension workers to maximize the impact of the trainings (based on ToT methodology);
- Ensure effective organization of cooperatives, trainings and meetings;
- Support distribution of agricultural inputs to project beneficiaries;
- Support the development of appropriate visibility material for the project;
- Support assessments, monitoring and evaluation of activities as required by the project;

- Provide clear and complete information and technical advices to the field extension workers on agricultural related activities;
- Performs other duties under project as requested by agriculture Team Leader and Livelihood program Manager.
- Motivating, mobilizing and involving Agricultural Committees in on-going projects;
- Training farmers on the correct methods on the various stages of cultivation and maintaining an agricultural technique demonstration farm;
- Supervising the activities in demonstration plots and seed multiplication farms
- Carrying out assessments of agro pests and post-harvest management practices or any food security issues when required;
- Participate in community sensitization of any community related activities related to food security and livelihoods
- Undertake needs assessments as and when requested by the FSL Program Manager.
- Working closely with the FSL team to plan the day to day activities to ensure that program goals are achieved and submit weekly reports;
- Performs other duties under project as requested by agriculture Team Leader and Livelihood program Manager;
- Developing training plans and monitoring their implementation by field extension workers;
- Assist the PM and FSL team in developing BoQs / budget about any training and/ or workshop and constructions concerned with livelihoods (granaries / tree nurseries/ demonstration plots);

Person Specification

- A university degree/ **diploma in Agriculture**, horticulture, floriculture, crop production, agronomy, organic agriculture or related fields
- **At least 2 years of experience in implementing Agronomy programs**
- Experience with capacity building and training of farmers / community members/ field workers.
- Basic awareness of logistics / financial procedures.
- Ability to work independently and as part of a team, with strong interpersonal and communication skills is required.
- Strong problem solving, analytical, reporting and communication skills
- A demonstrated ability to multi-task, prioritize and process information into action.
- Ability to work with Microsoft Word, Excel, Power Point and Outlook.
- Fluency in English (Oral and Written). Knowledge of Mabanese and Arabic language is an asset.

- Valid riding/driving permit is an added advantage

KEY PERFORMANCE INDICATORS

- Number of groups trained and supported in food production
- Number of trainings conducted in a year
- Number of training materials developed for training
- % of farmers supported who able to increase production
- Number of trainings/support provided to farming groups per week
- Number of success stories recorded from the community in a year
- Number of work plans and reports submit per month.
- % of PoCs who are able to improve their nutrition and income
- Number of participants who are regularly attending agricultural training sessions
- Number of technical support visits conducted per month

Applications

- Applications should be submitted in English, and should include:
- detailed CV
- cover letter
- photocopy of all university degrees
- photocopy of national ID card,
- photocopies of work certificates related to past jobs
- All applications should be submitted to the ACTED Country Office in Juba (Hai Malakal, and ACTED Office in Maban (Doro Compound) in hard copy by January 24, 2017.Or by mail to juba.hrofficer@acted.org; gendrassa.administration@acted.org; stephen.mawadri@acted.org
- Shortlisted candidates will be contacted by ACTED Human Resources Department within two weeks of the application deadline.
- Application materials are not returnable, therefore applicants are strongly recommended not to submit original documents.
- Note: This position is open to South Sudan Nationals & Women are encouraged to apply