



Date of publication: 21 February 2018

Deadline for applications: 7 March 2018

Position Livelihood Officer

Place of work: Juba with possible field visits in different parts of the country.

Weekly hours: 40

Schedule: Monday to Friday from 8:30 am to 5:30 pm including 1 hour lunch break

Interview and assessment date: The procedure will follow several steps, written test and interviews and will be concluded ASAP.

Description:

Federation Handicap International is an independent and impartial aid organization working in situations of poverty and exclusion, conflict and disaster. We work alongside people with disabilities and vulnerable populations, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights.

Federation Handicap International has been working in Republic of South Sudan since 2006 and aims at the improving the living conditions of South Sudanese people through Victim Assistance projects.

Mission: To support the Victim Assistance project by ensuring that landmine/ERW victims, people with disabilities (PWDs), people with injuries (PWIs) and their families in Juba and Yei County have an improved access to Socio-economic opportunities, social inclusion and rights of PWDs, as well as basic and specific answers to their needs.

Reports to: Reports to: Project manager-Victim Assistance Protect..

Roles and Responsibilities

- Conducting livelihood assessments including market analysis and institutional mapping
- Provision of home based assessment and support to PWD and victims of landmines/ERW.
- Work with the project manager with support from operational coordinator and technical advisor to develop relevant tools and systems for proper and effective implementation and monitoring of the livelihood activities
- Lead in the assessment and selection of beneficiaries for livelihood activities using relevant criteria.
- Plan and implement relevant livelihood trainings to persons with disability in the target areas
- Travel to local communities to assess individuals with disabilities and families affected by landmines/ ERW using the PSS approach.
- Provide advice and coaching to victims of landmine/ERW and PWD on livelihood opportunities in the community
- Build and maintain strategic partnership with key stakeholders including the private sector, financial service providers and government stakeholders to facilitate referrals of persons with disability to access socio-economic services and employment opportunities.
- Provide technical assistance to project team on livelihood for effective and result based implementation of the livelihood activities
- Coordinate and facilitate assessments, planning, budgeting, implementation, monitoring and evaluation of the livelihood activities
- Liaise with all relevant units to ensure a coordinated planning and implementation of the livelihood activities
- Identify key skill and knowledge gap related to livelihood and inclusion of persons with disability in livelihood service providers and address these through various capacity building initiatives

to stakeholders and/or partners

- Facilitate training or awareness raising to key stakeholders and support PWD to access locally available services
- Provide ongoing support to PWD and victims on IGA activities and to access services within their local community
- Provide practical support and guidance to other relevant stakeholders about how to adapt and include PWD in their activities.
- Represent HI in coordination events such as the FSL coordination meetings with stakeholders and partners.
- Document and record and report activities based on Hi monitoring tools.
- Any other duties as assigned by the line manager

Skills required:

- Excellent listening skills, problem solving skills and interpersonal relations skills.
- Ability to communicate clearly and professionally, both in person and in writing.
- Ability to work without direct supervision and initiate activities with regular communication with supervisor.
- Comfortable with public speaking.
- Excellent organizational skills; ability to follow through and work independently.

Experience with computers, data entry, and internet research.

Knowledge required

- Qualification in development studies, business and any other related field.
- Previous experience working with an International NGO.
- Previous knowledge on implementation of livelihood activities.
- Experience working with persons with disability or knowledge of disability issues
- Good knowledge of the geographical area of Juba and Yei county, knowledge of local culture and languages
- Ability to plan and deliver appropriate and relevant trainings to beneficiaries and team members
- Ability to work independently with limited supervision
- Excellent interpersonal skills – oral and written.
- Good knowledge of team management
- Clear understanding of monitoring and reporting

Availability: ASAP

Please note that Federation Handicap International particularly welcomes applications from persons with disabilities and female candidates

How to apply: Interested candidates are invited to submit their applications through email or physically to: adminofficer@hi-sudan.org, and awaterose@yahoo.com no later than March 7, 2018. Please indicate “AC5 PLO” in the subject of the email.

Before the **closing date** indicated above.

Application should consist of a **typed CV and cover letter** explaining why you consider yourself suitable for this position and providing a valid email and telephone contact.

Due to the expected volume of applicants, **only shortlisted** candidates will be contacted.

Application documents, once deposited will **not be returned** to applicants. Applicants are advised **not to include any original documents** in their application. Federation HI will **not be held responsible** for the loss of such documents.

Applications not meeting the minimum qualifications or received after the expiry date of this Vacancy Notice shall **not** be considered. If you have not heard from the employer in two weeks from the closure date of this Vacancy Notice please consider your application as unsuccessful.

HI would like to thank all applicants for their interest.

Applications can be delivered to our office in Juba before 17 30hrs till 7 March 2018 (South Sudanese time), stating clearly address and contact information and position applied for.

Deadline for applications on and the position will be fulfilled based on funds availability

Handicap International is an equal opportunity employer and particularly welcomes applications from persons with disabilities

Due to the high volume of applications, HI regrets that it cannot inform recruitment all applicants of their eligibility for employment. HI will inform short listed candidates only. Unsuccessful candidates are encouraged to reapply for future postings. No allowances will be paid for travel during the process.

