

## **INVITATION TO TENDER / CALL FOR OFFERS**

### **Consulting Services for Recruitment of 4 Trainers to Facilitate training using Modules prepared by Local Government board in collaboration with GIZ**

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is implementing Technical cooperation measures on behalf of the Government of the Federal Republic of Germany. GIZ invites eligible Individual's/consultant firm's to append their offers for this consultancy services.

For the last ten years GIZ Governance Programme in South Sudan has been offering capacity building to Local Government Administrative Officers (LGAO's). With the support of GIZ the Local Government Board (LGB) developed eight induction course modules for LGAO's, which have been updated recently. These courses were developed to train administrative officers for 3 months.

Below are the course modules to be used by the facilitators to train LGAO's.

- Brief Accounts of the Comprehensive and Compromise Peace Agreements
- The Governance
- Local Government and some selected Laws of the Republic of South Sudan
- Local Government Finance
- Community Development in Local Government
- Disaster Management, Peace Building and Conflict Resolution
- Crosscutting Issues
- Human Resources and Office Management.
- History of Local Government of South Sudan and Sudan

More specifically, the Individual's/consultant firm's will carry out the following deliverables

<b>Deliverable</b>	<b>Time frame</b>
a) Participate in orientation workshop conducted by LGB and GIZ	mid of July
b) Hold familiarization discussions with colleagues (trainers) on the course modules	mid of July
c) After four (4) weeks training, the trainers will submit end training report, with the aim to give fulfilment on the importance of the facilitators guide	Estimated as 3 days
d) Conduct four (4) weeks training of trainers for 64 TOTs	First week of July 2018

e) Prepare as included in the facilitators guide	Within the period of 4 weeks training
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Interested Individual's/consultant firm's must provide verifiable proof of qualifications and experience on performing similar assignments of highly recognized standards. Kindly submit the following:

- 1 All legal documentation of company registered in South Sudan (registrations, valid VAT certificates, supplementary certificate of courses, institutes etc.)
- 2 Documentation of similar work done, reference letters of previous clients, etc.
- 3 Qualification and specific/ regional experiences of lead expert(s), supervisor(s) preferable advanced university degree in public administration, governance or other relevant degree, a PhD will be added advantage.
- 4 Over 10 years' experience in the relevant subject.
- 5 Strong knowledge of former Sudan and South Sudan local government system.

Please obtain the TOR documents which contain more details by sending a blank email to [procurement-ssd@giz.de](mailto:procurement-ssd@giz.de) with the subject exactly as "**Consultancy Service for recruitment of four (4) Training of Trainers Facilitator's,**" or Pick hardcopies from the Reception at the below address.

Eligible Individuals/Firms should submit their "**TECHNICAL AND FINANCIAL PROPOSALS**" in plain sealed envelopes in the Tender Box situated at the GIZ Reception - ground floor, Ministries Road next to Paradise Hotel Juba South Sudan **not later than 22<sup>th</sup> June 2018 @20:00hrs (East African Time)**, clearly marked as indicated in the detailed Terms of Reference. Bids may also be submitted via email to [procurement-ssd@giz.de](mailto:procurement-ssd@giz.de).