



ARDF

African Relief and Development Foundation
Save lives and Build Healthier Communities



Job Vacancies

Job Title: Nurses
Position: 3
Duty Station: Ezo County, Gbude State; Former western Equatoria
Reporting to: Project Coordinator
Opening Date: 10th /Jun/2019



Background

African Relief and Development Foundation popularly known as ARDF is a non-profitable, non-governmental organization registered and recognized by Relief and Rehabilitation Commission (RRC) in the Republic of South Sudan. ARDF aim to provide development and Humanitarian relief services to extreme communities affected with poverty and crises by enhancing transformation of their lives and ensuring total health being.

Mission: ARDF works to save lives and build healthier community by supporting people in meeting their needs in hard to reach areas and ensuring their accessibility to development and humanitarian relief services.

ARDF is therefore seeking for qualified candidates to fill position of Nurses for its anticipated project “**Supporting ANISA II through Community Mobilization for Improved HIV care and Treatment Outcomes**” based in Ezo County.

The Purposed of HIV Nurse is to provide routine HIV counseling, testing and treatment in the outreach mobile unit in Ezo County.

Roles and responsibilities

- 1) The HIV nurse is to lead the Mobile outreach team in each outreach site
- 2) Provide professional Counseling and testing services to the clients at the outreach sites
- 3) Enroll all clients tested HIV Positive to ARVs treatment within the outreach sites.
- 4) Ensure all PLHIV association members and their family members who are tested HIV positive are enroll to ART services
- 5) Link clients who want to get treatment and other services like MMS to the health facilities
- 6) Collect all blood samples of HIV positives for viral load test with proper record taken of the clients' details against their samples.
- 7) Ensure proper storage, transportation of Clients' samples for viral load test
- 8) Ensure Clients tested with high viral load are mobilizes with the help of community mobilizers and enrolled for HIV care and treatment.
- 9) Ensure Infection prevention procedures are practices in the routine testing of HIV in the outreach sites
- 10) Ensures filling of the registers during testing process
- 11) Ensure HIV data reports are sent to the project coordinator.
- 12) Conduct any other task assign by the supervisor.

Policy compliance – Mandatory Reporting Policy (MRP):

- Ensure any violations of the ARDF Sexual Abuse and Exploitation Code of Conduct are reported to the Project Coordinator. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by ARDF and other humanitarian workers

Confidentiality:

- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of ARDF acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

Qualifications and Experience

- Certificate in Nursing.
- Diploma in Nursing will be an added advantage
- At least 2-3 years' experience in HIV program

Functional skills and knowledge:

- Demonstrates a systematic and efficient approach to work.
- Works collaboratively with team members to achieve results.
- Relates and works well with people of different cultures, gender and backgrounds.
- Should be able to plan his/her own work on daily/weekly/monthly bases
- Should be able to submit reports on time.
- Ability to work with minimal supervision.

Other skills:

- Good communication skills.
- Good reporting skills.

Languages:

- Fluency in English and local Arabic
- Zande Language is an added advantage.



How to apply To apply to this position, send your softcopies of CV ,cover letter and your academic credentials to: **lobowa.ardfsouthsudan@gmail.com** and copy to: **ardfsouthsudan@gmail.com**. Hand delivery should be submitted to ARDF Head Office at Dar-es-Salam, along St. Kizito – Hai Tarawa Road next to Darling Primary & Secondary School. It **Must** be addressed to Human Resource Manager.

While in field location, hand delivery should be submitted to ARDF Field Office in Yambio at” **Passion For The Needy** “compound adjacent to Mikesse University ,Hai Bakindo coordination office and Must be addressed to: **Admin assistant** Yambio, Gbude state.

The deadline for the application is **03/07/2019** by 5:00pm

This position is open to south sudanese National only. Female applicants are strongly encourage to apply.

Note: Due to the urgency of the position, we will be reviewing the applications and interviews may be done before the closing date.