



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB ADVERTISEMENT **DETENTION FIELD OFFICER III** **Based in Torit**

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position based in Juba.

Main Duties and Responsibilities:

- Acts as the link between the Equatoria Office/Sub-Delegation department and the NPS, as well as community / interlocutors / stakeholders; arranges meetings and other events according to planning, translates orally during meetings in Arabic and English (Other languages an asset), takes minutes of meetings while not translating, assists the detention team in collecting names, contact details and numbers; presents and explains ICRC mandate and activities to a variety of external interlocutors
- Represents the Institution in an appropriate way during activities in the field and during meetings, and avoids any activity that may reflect negatively on the ICRC's image.
- Actively participates in the planning and preparation of activities: together with the Field Delegate and the Head of Office / Head of Sub-Delegation, the Detention Nutritionist and Healthcare in Detention Delegate, organizes appointments with interlocutors, prepares dissemination equipment and material; organizes events in execution of the Office/Sub-Delegation's objectives, participates in the implementation of workshops and round tables and assists in the preparation of field trips (administration, logistics, etc.)
- Monitors on a daily basis context developments and provides regular oral and written updates; Collects, compiles, translates Detention related information; gives advice regarding prison dynamics, political, cultural and socio-economic issues related to detention to colleagues concerned; conduct RFL activities in Detention, collect and/or distribute RCM, Salamat, Tracing Request, organize regular phone calls sessions; assists in the supervision and monitoring of construction activities in the prison
- Supports the Water and Habitat Maintenance and Hygiene Programme by (1) participating in the constitution and training of the Maintenance and Hygiene committee, (2) monitoring the implementation of a cleaning and maintenance schedule, (3) relaying maintenance requests and monitoring their implementation through the maintenance protocol, and (4) coordinating with WatHab to organize the distribution of maintenance and cleaning tools, material, and products; agricultural Programme: Participate in coordination with the EcoSec Delegate and field officers in the analysis and definition, planning, implementation, monitoring and evaluation of the agro activities in detention; prepares and follows up on ROs and donation certificates related to health, nutrition, individual and collective assistance; organize and participate in the distribution and monitoring of the assistance
- Upon request, takes part in assessments and/or the implementation of activities (assistance distributions, health activities, trainings); with guidance from the Engineering team, monitors of simple construction projects, and alerts the engineering responsible of any implementation problems; upon request, attends sector coordination meetings regarding the NPS and shares outcomes with concerned colleagues.

Minimum required knowledge & experience:

- University degree, at least Bachelor's level. Extensive work experience/ vocational training may be an acceptable substitute. At least 3-5 years of work experience.
- Experience in the area of social work, in particular related to prisoner management considered a strong asset.
- Good knowledge of the structure and functioning of the National Prisons Service (NPS). Experience working with the National Prisons Service an asset. Advanced conversational and written English; Good command of Arabic, also in writing.
- Experience in designing and performing training sessions with local communities and with authorities would be an asset: readiness to spend at least 75% of the time in Torit and up to 25% in Juba

Interested candidates should submit their application clearly marked "**Detention Field Officer III**"-Torit (including C.V. written in English) and copies of certificates at latest **Tuesday, 28th November 2017** to the **HR Manager**

either: At the ICRC reception in **Juba, Wau, Bor, Rumbek, Malakal and Bentiu**
or By email to: jub_recruitment_services@icrc.org

Only short-listed candidates will be contacted. Application files not retained will not returned.

