



## CHILD PROTECTION CASEWORKER

**NUMBER:** CINA/HR4/18030/SC.G5.A

<b>Location :</b>	Yirol East
<b>Application Deadline :</b>	10-03-2019
<b>Type of Contract :</b>	Service Contract
<b>Post Level :</b>	SC-G5.A
<b>Reporting to :</b>	IPiE Team Leader
<b>Starting Date :</b> (date when the selected candidate is expected to start work)	Immediately
<b>Duration of Initial Contract :</b>	6 months

### Background

Community in Need Aid (CINA) is a national NGO working in South Sudan, based in Juba and mandated to save lives, protect dignity and develop resilience of children and families from effects of conflicts and disasters. CINA has been working in Jonglei, Central Equatoria, Eastern Equatoria and Lakes States since 2011 to date. CINA has been implementing different projects across these locations. To effectively achieve the programme objectives of the current integrated programme, CINA is therefore, seeking a qualified candidate to fill the position of **Child Protection Caseworker** to be based in Yirol East County.

### The Role

The Child Protection Caseworker perform FTR and case management activities in the field by conducting identification, documentation, tracing, reunification, follow ups and interim family based care services to unaccompanied, separated and missing children and other vulnerable children as well as supporting caregivers. The incumbent plays a key role of managing cases at field level by filling all the FTR data into the FTR paper forms, initiate tracing actions, temporary care monitoring and reunification exercises and conduct case management activities using the vulnerable criteria and case management toolkit and procedures.

### Primary duties and responsibilities

- Adhere to weekly FTR schedules and implement cases assigned to him/her per a week
- Work to achieve at least a target of 5% of FTR case management (tracing actions, TCMs, reunifications) assigned to him/her per a week
- Using the vulnerability criteria, identify children in extremely vulnerable situations and place them in care plan including UASC, child survivors of GBV, CAAFAG, children with injuries, child mothers and their children, children in conflict with law, and children living with disabilities, etc.
- Provide case management packages to children placed in care arrangements including follow up with service providers
- Convene case conferences with caregivers and children on regular basis
- Conduct beneficiary feedback mechanisms with children and caregivers
- Participate in multiple 1-2 week or more FTR missions in the County



- Manage according to priority cases of unaccompanied and separated minors (UASC) with great focus of UASC in extremely vulnerable situations
- Conduct tracing actions and temporary care monitoring (TCM) in line with National FTR Working Group SOPs
- Document all registered using Paper Forms (including registration, TCMs, tracing actions, reunifications, case referrals, etc) within 7 days of the visit
- Participate in weekly meeting with PSS Officer, CPMIS Officer for review of case progress and ensure data entry is completed accurately and verified
- Raise awareness on prevention of family separations and available FTR services and spread relevant prevention messages in accordance with FTR WG SOP
- Perform any other tasks as may be assigned to him/her by the Supervisor.
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#### Statement of Skills, Knowledge and Abilities

- Diploma of Arts in Education, Social Science, Community Studies, Social Work or related disciplines.
- Minimum 1 year of proven experience working in child protection in emergencies including knowledge of FTR processes and case management and needs assessments
- Strong knowledge of child protection policies and practices in South Sudan
- Strong experience and knowledge of Do No Harm and conflict sensitivity approaches
- Demonstrated understanding of the humanitarian emergency operating context including, the humanitarian system, security and field level project management
- Proven ability to carry out GP and CP activities with holistic and integrated approach.
- Knowledge of how to map services and follow up referral services for children
- Good English language and computer skills.
- Strong team-work spirit, trustworthiness, communication, and facilitation skills
- Good knowledge of local Arabic and Dinka language is a desired advantage.
- Assess problem situations to identify causes, gather and process relevant information, generate possible solutions and make recommendations.
- Flexibility to relocate in shortest notice possible.

#### How to Apply:

Please send your application and CV with accompanying documents of credentials to the Human Resources Manager at CINA South Sudan Head Office in Juba, Atlabara 21<sup>st</sup> Street, Juba South Sudan, [akolsuzan.cina@gmail.com](mailto:akolsuzan.cina@gmail.com) and [makuei.cina@gmail.com](mailto:makuei.cina@gmail.com) by 10 – 03- 2019 at 5:00 pm promptly.

**Female candidates are strongly encouraged to apply.**

**Important:** CINA is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Successful applicants will be subject to enhanced past crime record checks, qualifications and experience checks and satisfactory references and will have to sign CINA's Child Protection Policy as they take their job offers. **DUE TO URGENCY OF RECRUITING THIS POST, SELECTIONS WILL START BEFORE THE DEADLINE!**



For /EAdmin/ub  
21 Feb. 2019