

Kenya, Somali, South Sudan, Uganda, Zambia

CALL FOR QUOTATIONS: SUPPLY OF ASSORTED FOOD & HYGIENIC ITEMS

Background:

Action Africa Help International is a regional NGO with headquarters in Nairobi, Kenya, working with refugees, host communities and other marginalized and vulnerable groups. Our vision is improved quality of life for livelihood-challenged communities in Africa.

We work across a range of thematic areas to meet our mission of supporting livelihood-challenged communities in Africa to sustainably improve their quality of life. We bring expertise in improving livelihoods and basic services, particularly health, with a capacity to deliver in some of the most challenging contexts. Specific sector experience includes:

- Basic services (health, education, water, hygiene and sanitation)
- Food and income security
- Environmental management and responsiveness to climate change
- Governance, civil society strengthening and peace building.
- Humanitarian relief and recovery.
- Research to provide the evidence base for the above.

In all our programming, AAH aims to mainstream the following cross-cutting issues: HIV/AIDS; Gender equality and equity; Age; Disability; Population and family management.

Our core values are:

- Compassion for livelihood-challenged communities
- Community-centered sustainable solutions
- Respect for all stakeholders
- Partnership, with shared responsibilities
- Integrity in all that we do
- Efficiency in resource utilization
- Innovation in programming

Action Africa Help International, South Sudan Country Programme is calling for Quotations from competent and reputable suppliers for the supply of **Food and Hygienic items** for the Training School in Maridi, as detailed below:

S/No:	Item	Specifications	Unit:	Qty.
01	Maize flour	Grade 1	Kgs	2,520
02	Beans	Sorted Single Color	Kgs	18,000
03	Lentils	Sorted Single Color	Kgs	18,000
04	Washing Powder	250g, OMO Sachets	Cartons	05
05	Washing Bar Soap	Blue, East African	Cartons	05
06	Iodize salt	500g sachets	Bales	05

Expiry and quality control dates:

The items quoted for and to be supplied by the successful bidder MUST have an expiry date of December 2017 and beyond.

The bidder shall indicate any relevant quality controls including but not limited to Country of production of the items, packaging, and proof of sorting and or permitted treatment.

Place of delivery:

**AAH Office
Maridi
Western
Equatoria State South Sudan**

Price and Currency:

The prices shall be free of VAT and other public charges. The price shall be quoted in United States Dollars (USD). The quoted price shall be valid for 45 days from date of closure of submission of quotes.

The bidder is requested to indicate the price of the items and the transportation/delivery cost as separate line items

Submission of Quotes:

Quotations shall only be submitted in hard copy to the following address:

**Action Africa Help International- South Sudan
AAH/UNHCR Logistics Base,
Juba Town,
Near Jit Super Market,
Juba, South Sudan**

Registration for submission:

Please ensure that, you register your hand delivered quotation with the Procurement department and drop it in the Tender box yourself.

Request for clarifications:

Any request for clarification must be made in writing through the email: procurement.southsudan@actionafricahelp.org strictly and must be received no later than 72 hours before the tender closing date.

Dead line for the submission of the quotes:

The deadline for the submission of the quotes will be strictly on **Wednesday the 14th September 2016 at 10:30 AM.**

Evaluation of quotes and award of supply contract:

The quotes will be evaluated and the supply contract awarded based on price, delivery terms, brand, quality assurances and any other factor which the Procurement Committee shall deem necessary.

Notification of the results:

Only the successful bidder will be notified, and if you do not receive an order in writing from AAH within ten **(10)** working days after the expiring of the dead line, consider your bid unsuccessful.

Language:

The language to be used shall be **English** only.

Terms of payment:

Payment shall be made with a maximum of **30** working days after the completion of delivery of the materials subject to appropriate deduction for incomplete deliveries upon the presentation of commercial Invoice. Payment will be made by Bank transfer to the supplier's Bank Account or through.

Disclaimer:

This is a call for quotations only and Action Africa Help International may cancel the process without notice and shall accept no liability whatsoever, arising out of such action. Action Africa Help International is also under no obligation whatsoever to award to the supply contract to the lowest or any bidder; the decision of the Procurement Committee shall be final.