



INSCAP | ASSOCIATES



# INSCAP

**DEVELOPMENT CONSULTING SERVICES**

**INSIGHTS & PRACTICAL SOLUTIONS**

[www.inscapassociates.com](http://www.inscapassociates.com)

# ABOUT US

Inscap Associates (Inscap) provides development consulting services to Government ministries and agencies, leading international development funding agencies, non-governmental organizations (NGOs) and private foundations - [www.inscapassociates.com](http://www.inscapassociates.com).

# OUR PASSION

Our passion is working collaboratively with clients to achieve their organizational results by creating an appropriate balance between performance and risk, while reliably demonstrating sustainable impact and value-for-money (VfM) for work undertaken.





## OUR RECENT CLIENT EXPERIENCE

CLIENT	OUTLINE
Bill & Melinda Gates Foundation	<ul style="list-style-type: none"> <li>Institutional assessment of resource mobilization and financial management arrangements for a leading international organization that seeks to support African farmers meet their specific environmental and agricultural needs and sustainably boost production and gain access to rapidly growing agriculture markets.</li> </ul>
DANIDA/Embassy of Denmark, Kenya	<ul style="list-style-type: none"> <li>Design of ODA funds flow modalities for primary health care funds for 47 country governments in Kenya.</li> <li>PFM institutional capacity development for 47 county government health and treasury departments</li> </ul>
DFID, Kenya	<ul style="list-style-type: none"> <li>Institutional assessment of DFID's Kenya Health Programme partners e.g. WHO, Ministry of Health (MOH), Kings College London, PSI etc.</li> </ul>
Embassy of Finland, Kenya	<ul style="list-style-type: none"> <li>Value-for-Money (VfM) assessment for an integrated rural development programme of Euro 27 million under the Ministry of Planning and Devolution.</li> </ul>
UNDP, Kenya	<ul style="list-style-type: none"> <li>Development of a Criteria for Climate Change Tracking Budget Codes within IFMIS for National Development Planning and Budgeting for the National Treasury.</li> </ul>
AGRA	Co-sourced governance, risk advisory and internal audit services for recipients of Alliance for a Green Revolution in Africa (AGRA) grants in different countries in Africa.
World Agroforestry Centre/ICRAF	<ul style="list-style-type: none"> <li>Assessment &amp; benchmarking of governance and business risk practices at global headquarters and regional offices using the COSO Internal Control Framework.</li> <li>Co-sourced governance, risk advisory and internal audit services.</li> </ul>
Various	<ul style="list-style-type: none"> <li>Project audits; Donor compliance reviews; Expenditure verifications; Commodity tracking &amp; COSO-based Assessment of internal control frameworks</li> <li>AGRA; CARE; Save the Children; JSI; NPA; AMREF; ADRA; Oxfam; IFDC; Technoserve etc.</li> </ul>

# OUR SERVICE OFFERINGS

## PUBLIC SECTOR & INTERNATIONAL DEVELOPMENT CONSULTING

In a context of global complexity and increasingly scarce and uncertain resources, governments and international development agencies face greater pressure to design robust yet agile programmes that not only deliver sustainable impact and results, but also demonstrably evidence value-for-money (VfM) and adherence to global risk management standards. At Inscap, we partner with our clients to develop well-designed and well-managed public sector and international development programmes.

- Programme Planning & Design
- Programme Implementation Risk Management
- Results-Based Programme & Fund Management
- Pre-Grant Institutional Capacity Assessment & Development
- Project Implementation Monitoring Reviews
- Public Financial Management (PFM) Consulting
- Monitoring, Evaluation, Accountability & Learning (MEAL)
- Management of Partnerships & Sub-Awardees
- Donor Compliance Reviews
- Project Close-Out Reviews

## GOVERNANCE & ENTERPRISE RISK MANAGEMENT (ERM) SERVICES

With increased scrutiny from the public and stakeholders, there are increased calls for the public and private sectors to demonstrate their accountability and results achieved using public and shareholders' funds and resources. We work with our clients to address contemporary corporate governance and enterprise risk management (ERM) issues. We achieve these by collaborating with our clients to identify, monitor, exploit and manage their business risks and address obligations through effective deployment of people, processes and technology.

- Corporate Governance Assessments
- Business Process Performance & Improvement (BPR)
- COSO-based Organisational Risk Management Assessments & Internal Control Reviews
- IT Business Process Advisory

## AUDIT & FINANCIAL MANAGEMENT ADVISORY

We support our clients in developing sound financial management systems that provide reasonable assurance on the use of financial resources.

Our risk-based audit and assurance services include:

- Public Sector & Donor-Funded Project Audits & Expenditure Verifications
- Outsourced Internal Audit Services
- Commodity Tracking/Audits

## TRAINING

We offer in-house mentoring programmes for international development and public sector programmes. - Refer to page 7.

# OUR PEOPLE

## PATRICK KIBE

### Institutional Development & PFM Expert

*MSc. Evaluation, B.Comm., CPA(K), CIA, CISA*

As CEO, Patrick ensures that Inscap successfully fuses conventional organisational, governance and strategic performance standards with a contemporary view of modern public sector and international development context.

A former Senior Manager at KPMG East Africa's Development Advisory Services Division, Patrick has over 16-years experience supporting public sector and international development agencies, international NGOs, and private foundations in programme strategy and design; institutional capacity & development; Public Financial Management (PFM) and risk management strategy.

His recent experience includes designing funds disbursement mechanisms for DANIDA and Embassy of Finland for ODA support to Kenya, as well as conducting PFM capacity development support for 47 county treasury and county health departments, and an institutional assessment on behalf of the Gates Foundation.

## DR RONALD O. NG'IELA

### Public Health Expert

*Msc. Public Health*

Ronald is an experienced Public Health Specialist and Clinician with more than 15-years technical assistance (TA) capacity building expertise focusing on effective country health care management systems in underserved Sub-Saharan African countries.

Dr Ng'iel's experience includes offering technical supportive supervision to health teams in provinces and districts, and support in logistics, training, operational research and implementation of community TB DOTS. He has authored and presented over twenty papers at international conferences.

## HANNAH KAMAU

### M&E/Institutional Development Expert

*MSc. Housing Administration, Certificate in Monitoring & Evaluation*

A top-ranked Monitoring, Evaluation, Learning and Accountability (MEAL) specialist with over 20-years local and international experience with leading NGOs, Hannah is a former Africa Region MEAL Director for Pact Inc. responsible for providing strategic direction, and serving as a Governance & Peer Learning Specialist for over 14 countries in Africa.

Her recent client experience includes developing a monitoring and evaluation framework for DFID, the Kenya Climate Innovation Center, an Infodev-funded programme, and the State University of New York, Center for International Development.

## MARYSTELLA BARASA

### M&E/Institutional Development Expert

*Master of Science in Application of Geoinformation Systems for Rural Application; MBA; PhD in Public Health (pursuing)*

MaryStella is an international development, research, monitoring and evaluation (M&E) expert with over 18 years of experience in evaluation, project design and management, strategic planning, and institutional capacity development in both the public and private sectors. She has worked on large and complex programs funded by a variety of donors e.g. USAID, DFID, EU, Bill Gates Foundation and CIDA.

She is a former Monitoring and Learning Coordinator in CARE International in Somalia as well as the Senior Research, Monitoring and Evaluation Advisor at JHPIEGO Kenya. She also served as an M&E Specialist for Family Health International, Kenya.

# OUR PEOPLE

## THERESE FORSHAW

### **Institutional Development & PFM Expert**

*Masters in Finance; Fellow – UK Chartered Accountant*

An accomplished Public Financial Management (PFM) Systems & Institutional Development expert, Therese has over 25-years' experience in public sector financial management support to NGOs, government ministries and agencies in Kenya, South Sudan, Malawi, and Uganda.

Her areas of PFM expertise include Value-for-Money (VfM) reviews; reviewing government financial management systems, processes and procedures to highlight areas of weaknesses in the management and reporting of funds; and support in the design, delivery of PFM training materials and training events for East and Southern African countries.

She has written various PFM capacity development guidelines and workbooks.

## RICHARD MACHARIA

### **Public Procurement & Supply Chain Expert**

*MBA, UK Graduate Diploma in Purchasing & Supply Management*

Richard is a proficient procurement specialist with over 25-years working experience with leading international development agencies such as Danida, the World Bank, Sida, Global Fund, DFID, USAID, KfW, European Union, JICA and regional governments.

He has also provided support in the procurement of goods, works and services for priority projects and programmes financed by 14 donor countries and administered by the World Bank under the Multi-Donor Trust Fund (MDTF) in Sudan and South Sudan.

## MARY ANDIKA MALOBA-KINYUA

### **Public Financial Management & Audit Expert**

*B.Comm (Finance), ACCA, CISA*

Mary has extensive experience assisting top end commercial and financial services corporate entities, as well as international development agencies, government ministries and INGOs with their corporate governance, enterprise risk management (ERM), organizational process performance improvement, internal control reviews, external and internal audits.

A former senior auditor at KPMG and at the Africa International University, Mary works closely with clients advising them on improving strategic, operational and financial management processes for improved operational results.



# IN-HOUSE TRAINING PROGRAMMES

The number of participants indicated is the minimum required for each training course.

The amount indicated is the cost per participant.

## PROGRAMME MANAGEMENT & MONITORING AND EVALUATION (M&E)

Project Planning using Logical Framework Approach (LFA)	Results - based Project Management	Organizational Risk Management Assessment
3 days 10 participants KES 35,000	3 days 10 participants KES 25,000	3 days 10 participants KES 25,000
Organizational Capacity Assessments: Institutional & Financial	Management of Program Partners: Selection, Monitoring and Reporting	Close Out of Projects/ Programmes
3 days 10 participants KES 25,000	3 days 10 participants KES 25,000	2 days 10 participants KES 15,000
Fraud: What every Programme Manager should know	Developing Strong M&E Systems	Evaluating Programmes and Projects: Assessing Impact & Value for Money (VfM)
3 days 15 participants KES 30,000	3 days 10 participants KES 25,000	3 days 10 participants KES 30,000

## FINANCIAL MANAGEMENT

Finance for Non-Finance Managers	Project Financial Management: Planning, Budgeting & Control	Assets Management: Fixed Assets & Inventory/Stocks
3 days 10 participants KES 15,000	4 days 10 participants KES 20,000	2 days 10 participants KES 10,000



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