



PROPEL-SOUTH SUDAN

Promoting Resiliency through Ongoing Participatory Engagement and Learning

JOB ADVERTISEMENT

Job Title: State Team Lead
Department: PROPEL Program Team
Reports To: Community Engagement Program Manager
Location: Awerial, South Sudan
Prepared Date: August 5th 2016
Classification:



Promoting Resiliency through Ongoing Participatory Engagement and Learning (PROPEL), will engage and empower selected communities in South Sudan through a process of community-driven development and associated assessments. PROPEL's inclusive mobilization will emphasize grant disbursement as an engagement incentive, and will focus on building the capacity of local community leaders, NGOs and CSOs to sustain the program's success beyond the life of the project. The program will be based in Juba with three field offices

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Oversee all aspects of PROPEL Community Driven Development activities in the assigned region.
- Serve as main point of contact and representation for PROPEL with all community and other stakeholders in the field as well as with local and international partners, donors and central and local government agencies.
- Maintain good relations with leaders and residents in targeted communities and alert management to any issues as they arise.
- Manage the field office, including finances, office maintenance and logistics, and supervise a full team of eight professionals. Ensure full integration between Global Communities and partner staff assigned to the field office.
- Oversee the identification of volunteers, community leaders, leading NGOs and businesses, schools, health centers, youth centers and governmental institutions and other assets in targeted communities.
- Assist in organizing and facilitating meetings with communities, partners and other stakeholders.
- Oversee technical follow up of community infrastructure projects (rehabilitation, maintenance, upgrades, etc.) – including organizing receiving committees, ensuring safety standards are met, following up on project delays, performing final checks and maintaining documentation;
- Maintain photos and reports on all sessions, meetings and site visits.
- Ensure cross-program integration, learning, sharing and adoption of best practices from other PROPEL field offices.





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- Ensure effective integration and mainstreaming of gender, conflict sensitivity, youth integration into all programs.
- Weekly, monthly and quarterly reporting as required.
- Assist with any other duties as required by Supervisor.

QUALIFICATIONS

- At least five years of previous experience managing USAID-funded Community Driven Development activities, including at least two years in a management position.
- Ability to manage staff and workflow to meet deadlines.
- Experience with USAID reporting requirements
- Demonstrated computer and typing skills; Excel and Word skills are essential.
- Excellent communication and organizational skills.
- Must be able to work in collaboration with both national and international staff.
- Ability to work independently on multiple tasks.

EDUCATION and/or EXPERIENCE

Degree in sociology, social work or any related field, or post-secondary education and training with at least five years of relevant experience.

LANGUAGE SKILLS

Fluent in written and spoken English and at least one South Sudanese local language. Must be able to read and interpret documents, and communicate with others as necessary to perform job duties effectively.

APPLICATION PROCEDURE

Global Communities will continually review applications received and reserves the right to fill the position before the deadline for the application.

Interested candidates should submit their applications and updated CV, by August 19th 2016, either by email to, ssvacancies@globalcommunities.org

NO Hand Delivering Application, All applications and CV have to be send to the above email address

Please Note, this position is Open to South Sudanese nationals only, Global Communities is an equal employment opportunity employer and strongly encourages qualified female candidates to apply.

