



## **Re-advertisement for Motor Vehicle Mechanics Tutor**

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization which is involved in humanitarian, relief and long-term development cooperation in South Sudan.

The long term objective of CSDP is to facilitate a dynamic and vocal civil society in South Sudan through its main program components/Projects which are:

- Rights of freedom of expression and independent media Project.
- Women's Rights Project.
- Land and Resource Rights Project.
- Youth Rights Project.
- Yei Vocational Skill Training Center (YVSTC).

Yei Vocational Skill Training Center (YVSTC) was established in 1997 in Yei. It develops capacity of mostly young South Sudanese men and women in Bricklaying and Concrete Practice, Carpentry and Joinery, Tailoring and Design and Information Communication Technology (ICT). YVSTC trains all students on Adult Literacy, Entrepreneurship, Psycho-social Support and Awareness on Gender Based Violence.

The main aim of YVSTC is to build capacity through providing vocational skills training to South Sudanese youth. This is to enable the youth to turn out to be self-reliant.

YVSTC wishes to recruit a highly competent, proactive and self-driven South Sudanese to fill the position of **Motor Vehicle Mechanics Tutor** based in Yei.

## **Purpose of the Position**

The purpose of the position is to prepare and deliver lessons and participation in reviewing or developing of motor vehicle mechanics curriculum. It also includes provision of technical support to trainees, other users and as well staff of YVSTC.

## **Duties and Responsibilities**

- Participate in preparation and updating mechanics training modules and manuals.
- Lead/participate in development or review and harmonization of mechanics Curriculum for the Vocational Training Centers of the government of South Sudan.
- Mentor and support the trainees of YVSTC as a counselor in case of any matter arising among them and outside the center.
- Publicize YVSTC and its departments through the media and by display of the training schedules on local public notice/bill boards.

- Submitting regular assessments and reports on the conduct, progress and achievements of students and make appropriate recommendations.
- Timely preparation of monthly/end of year tailoring departmental report for the principal.
- In coordination with the principal, conduct resource mobilization for YVSTC's activities.
- Contribution to formulation and implementation/review of YVSTC business plan.
- Maintain and archive training records of all trainees from the department of YVSTC.
- Conduct the daily management of the mechanics class room and general control of the usage of its equipment/tools.
- Participating in the center performance management scheme.
- Ensuring compliance with all Health and Safety regulation, regular checking of equipment/tools or liquids if used, are handled, stored and disposed safely and correctly; ensuring that safe working practices are adopted and that all equipment are operated safely and records maintained.

## **Desired Qualifications, Experience and Skills**

- Diploma or Degree in Mechanical Engineering.
- Previous experience providing participatory mechanics to young adults.
- Previous experience teaching in a Vocational school as a mechanic tutor.
- Ability to train and impart knowledge to trainees of varying levels of formal education.
- Previous report writing experience.
- Previous experience working for NGOs in similar position.
- Excellent interpersonal skills.
- Good team player.
- Good writing skills and proficiency in the English language and Juba Arabic is a plus.
- Computer literate.
- Previous experience working in an insecure environment, particularly in South Sudan.
- Ability to exercise conscience and non-tolerance to sexual harassment, gender based violence, intimidation, etc.

NPA South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Applications and CVs with active contacts and three professional referees and photocopies or soft copies of academic transcripts should be emailed to [hr-sud@npaid.org](mailto:hr-sud@npaid.org)  
Please copy [ayumeE@npaid.org](mailto:ayumeE@npaid.org) and [ayumem@npaid.org](mailto:ayumem@npaid.org)

**Applications submitted after 12:00 noon on Tuesday 3<sup>rd</sup> May, 2016, will not be considered.**

NB: Application letters, CV and copies of Certificates submitted are not returnable.