

Clinical Officer Vacancy Tonj East

ORGANIZATION: CCM – Comitato Collaborazione Medica
POSITION: Clinical Officer
REPORTING TO: PHCC Supervisor, Tonj East

Objective

The overall mission of CCM is support development processes that safeguard and promote the right to health through an integrated approach, acting on health needs and influencing socio-economic factors. The overall goal of this position is to ensure that all the all patients coming for curative services are given relevant and appropriate treatment.

Tasks and Responsibilities

- Provide essential clinical and diagnostic care to patients in OPD, IPD and Maternity in close collaboration with the Health Workers in each department. Supervise all the activities in the OPD including dressing and injection rooms
- Perform minor surgeries (i.e. surgical toilet, incision and drainage of abscess and primary suturing of cut wounds, D&Cs).
- Identify the training needs of nurses, midwives, CHWs and EPI vaccinators, ensuring they receive appropriate training by conducting *Continuous Medical Education* (CME) during ward round or in other departments.
- Continuously monitor the use of standardized health management information system and forms/tools for data collection, analysis and reporting.
- Work closely with the laboratory team to ensure that patients are appropriately investigated and results released on time with emphasis on confidentiality.
- Ensure compliance with referral system among supervised staff, including entry of referral forms into appropriate register books, completion of feedback forms of referring facilities, and follow up, as required of discharged patients. Ensure rational use of the drugs.
- Ensure all patients are attended to by the right health workers, promptly and in a professional manner.
- Undertake on call duties in addition to routine working hours
- Lead daily ward rounds
- Take appropriate actions to manage an emergency summoning assistance immediately and whenever necessary.
- Ensure correct usage of standardized drug treatment protocol and proper management of all medical materials and equipment at the hospital
- Participate in timely accurate daily, weekly, monthly collection & submission of epidemiological reports including health service utilization data with emphasis on prompt reporting of any suspected case of a notifiable disease
- Provide appropriate health education to all patients in the hospital
- Perform any other reasonable duties within the framework of the post as directed by the Supervisor

Requirements

Education

- Valid Clinical Officer diploma or equivalent;

Knowledge and experience

- Minimum of 3 years' working experience.
- Working experience with an NGO or private sector will be an added advantage.

Skills

- Excellent interpersonal and communication skills
- Good record keeping, accurate reporting and numerical skills.
- Ability to work on multiple tasks simultaneously.
- Fluency in written and spoken English with Dinka is an asset
- Ability to work under pressure and meet strict deadline
- Ability to work independently

Attitudes

- Proactive and takes initiative.
- Flexibility
- Respect when dealing with others.
- Presentable, outgoing with a pleasant character
- Identify him/herself with the mission, vision and values of CCM

Application procedure:

Interested applicants are requested to submit updated CV, cover letter and relevant academic certificates to CCM contact below.

All application must be received by: TUESDAY 3rd July 2018 at 5pm

The application must be addressed to:

PHCC Supervisor – Tonj East

And delivered at:

CCM Field Offices in Tonj South; Kacuat; CHD Office in Romic;

OR

CCM-Juba office; Hai Cinema-Opposite juba Landmark Hotel

Electronic applications can be sent to the following email address indicating the position in the subject:
pm_greatertonj@ccm-italia.org, deputycountryrep@ccm-italia.org

Please Note: Position is open to South Sudanese only. Only short-listed applicants will be called for interviews. Due to the urgency of this position, candidates will be shortlisted on a rolling basis and the position will be assigned as soon as the best candidate is identified, this may be before the application deadline.

