



## VACANCY ANNOUNCEMENT

Terre des Hommes Foundation (Tdh) is an international NGO focussed on Child Rights. To support the development of its **project in boma state**, Tdh is encouraging applications from South Sudanese nationals for the role of:

### Child protection project Manager Assistant

**Duty station:** Boma(with frequent visit to Maruwo )

**Contract duration:** 3 months (with possibility to be renewed)

**Starting Date:** ASAP



#### Key Activities/Responsibilities

- Ensure the day to day management of the Child Friendly Spaces (CFS) in the area of operations
- Facilitate the identification of separated and unaccompanied children for support and referral
- Facilitate the provision of psychosocial support services to the most vulnerable
- Provide intensive support to staff in identifying, documenting, tracing and reunifying of UASC
- Provide cash management service to identified children including UASC.
- Establish and strengthen community based structures including parent support groups.
- Establish and empower adolescents groups to provide community-based PSS activities.
- Supervise and support structured psychosocial support, life-skill and recreational activities in the Child Friendly Space as per the work schedules set by line manager
- Ensure a safe and child-friendly atmosphere within the Child Friendly Space
- Manage and supervise the team of Community Animators and other CFS staff in the project locations to ensure roles and responsibilities are well-defined and fulfilled
- Ensure that children feel comfortable, motivated, safe, and respected in the Child Friendly Space
- Oversee outreach and adolescent activities to ensure high quality programming, high level of participation and minimum standards
- Actively participate and contribute to coordination meetings in the County;
- Ensure Tdh actively coordinates and contributes to the County's child protection and psychosocial coordination and plans;
- Contribute to the establishment of effective community based referral and early warning systems;
- Enhance effective child protection networks at all levels and connect them as much as possible with regional and national child protection networks;
- Coordinate with other actors working in the same location and inform line manager on the latest development and any plans regarding to the project locations or the targeted population;
- Ensure that children feel comfortable, motivated, safe, and respected in school, income generating group and vocational training institutions;
- Support community mobilisation to increase understanding of children's needs and encourage community members to report child protection concerns;
- Oversee staff knowledge of, agreement to, and compliance with Tdh's Child Protection Policies;
- Build capacities for child protection through regular dialogue with local government partners and include them in Tdh activities.
- Work closely with the DDR Project Manager and Child Protection Programme Coordinator to identify and address training needs of staff and community based structures;
- Conduct training, workshop and thematic exercise on Child Protection and PSS support as per needs identified;
- Advise and contribute to program design on issues of sexual and gender-based violence.
- Collect field reports, check accuracy of data and combine reports on weekly and monthly basis for the



- submission to the line manager;
- Prepare program reports for the DDR Project Manager on a weekly and monthly basis which includes quantitative and qualitative information on project accomplishments and impact;
- Contribute to the development of an effective system of monitoring and evaluation for child protection and psychosocial programs;
- Inform line manager of challenges faced in doing the work, and if additional support is needed;
- Maintain the highest standards of confidentiality and ensure child safeguarding concerns are reported and followed up;
- Establish synergies with other initiatives and projects to better respond to the needs of the target group;
- Perform other tasks as assigned by the line manager

## Profile

### Education and experience:

- At least 2 years of experience in Child Protection Project Management in an INGO
- Knowledge of international humanitarian response and development work
- Proven track record and experience in child protection
- Good understanding of project cycle management
- Previous experience working in the field would be highly appreciated

### Key Competencies

- Planning and organizational skills
- Networking and coordination skills
- Negotiation skills
- Strong interpersonal and communication skills
- Mentoring and capacity building skills
- Knowledge of key child protection issues in the South Sudan context
- Knowledge of child protection system in South Sudan
- Knowledge of best practices in child protection
- English language skills
- Murle speaker
- Computer skills

### Application modalities:

Qualified and interested candidates should submit the updated CV with a covering letter to: **Terre des Hommes, Plot. 338k, south 2<sup>nd</sup> Class -thong ping-- off US Embassy Road or be emailed to: [tdhsshra@gmail.com](mailto:tdhsshra@gmail.com). Clearly with the title indicated, "child protection project Manager Assistant". Closing date is November 29<sup>th</sup>, 2016.**

Only shortlisted candidates will be contacted for a written test.

Tdh's recruitment and selection procedures reflect our commitment to protect children's rights, which includes the prevention of all forms of child abuse. Tdh is an equal opportunity employer. Female candidates are encouraged to apply.

Submitted documentation will remain Tdh properties (do not submit originals).