

Vacancy Announcement



Country: South Sudan
Post: M & E Officer
Duty station: Juba
Starting date: As soon as possible

Organizational background

Cordaid is a Dutch development and humanitarian NGO with more than 100 years of experience in building flourishing communities for a just, inclusive and sustainable world. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion divide societies, we connect people and communities. We stand for professionalism, expertise and solidarity across borders. We make a difference where it is most needed.

Together with more than 800 organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion. We do that where natural disasters strike, where conflicts tear up communities and where underdevelopment keep families in extreme poverty. In the Netherlands we are known as Cordaid Memisa, Cordaid Mensen in Nood, Cordaid Kinderstem and Cordaid Microkrediet.

For its Country Office in South Sudan, Cordaid is recruiting a Monitoring and Evaluation officer for the Strategic Lobby and Advocacy Programme on 'Dialogue and Dissent' with the Dutch Ministry of Foreign Affairs, the Dutch embassy in South Sudan and local civil society organizations (CSOs).

The Strategic Partnership programme

Within this Partnership we work to strengthen the lobby and advocacy capacity of civil society organizations and to achieve lobby & advocacy goals related to strengthening the social contract in fragile contexts. The Partnership seeks to contribute to the development of legitimate and effective policies, systems and practices in security and justice, service delivery and economy.

Focus of the position

Delivers (social) improvements in communities in fragile contexts through taking lead in M&E in the Strategic Partnership Project on Lobby and Advocacy, giving guidance to the Cordaid

project team and selected local civil society partners on elaborating the M&E framework for the program, on collecting monitoring data that show progress of the program activities and on facilitating drawing lessons for improving the interventions from the M&E information.

Main duties and responsibilities

Facilitate usage of M&E Tools

- Develop and strengthen monitoring, inspection and evaluation procedures
- Monitor all project activities and progress in this program towards achieving the project output
- Recommend further improvement of expected project results
- Develop and monitor impact indicators for the project success
- Lead design and implementation of data collection methods for lobby and advocacy
- Conduct capacity assessment on existing monitoring and evaluation system
- Set up of an effective complain & response mechanism for the project

Monitoring Progress

- Develop indicators and a monitoring strategy for the project
- Monitor and evaluate overall progress on achievement of results
- Monitor the sustainability of the project's results
- Provide feedback to the project manager on project strategies and activities
- Facilitate the use of M&E data to review strategies of the project by identifying bottlenecks in completing project activities and developing plans to minimize or eliminate such bottlenecks
- Facilitate reflection on the Theories of Change (TOCs) of the program trajectories
- Report monthly, quarterly, half yearly and annual project status and progress on all project activities to the lobby and advocacy coordinator

Capacity development

- Assist the project personnel of Cordaid South Sudan and selected partner civil society organizations (CSOs) with M&E tools and support them in their use.

Reports

- Provide input, information, and statistics for quarterly, annual and other reports to the lobby and advocacy coordinator
- Participate in annual project reviews and planning workshops, and assist the lobby and advocacy coordinator in preparing relevant reports
- Perform other duties as required

Qualifications/ preferred competencies

- Academic Degree in Community Development or International Development with specialization in Applied Research and Statistics or in M&E
- Fluent in both written and spoken English and knowledge of Arabic will be an added value
- At least 3 years' experience of M&E in complex projects
- Knowledge and experience of PRA and qualitative monitoring and evaluation methodologies and instruments like outcome mapping

- Knowledge of data collection and data collection instruments (technology)
- Knowledge of research and evidence building
- Experience with security and justice, gender equality and natural resource governance projects
- Experience in handling and analyzing large data
- Knowledge of policy research to support lobby and advocacy work and regional/ international political networks
- Knowledge of country context
- Planning and coordination skills
- Social/Communication skills to create networks, coordinate and obtain contributions from others

Desired competencies/attributes

- Team building skills
- Attention to details
- Participatory attitude
- Motivational skills
- Conceptual thinking;
- Drive to perform;
- Environmental consciousness;
- Collaboration skills;
- Entrepreneurship;
- Organization awareness.

Specifics of duty station

The desired candidate will be based in Juba and will work closely with other Cordaid programme managers, thematic technical experts on security and justice, women leadership, extractives and partner financial capacity building and learning You will be part of a professional and dedicated team that works to make a difference in communities and will report to the Lobby and Advocacy Coordinator.

Contract information

This is a 1 year contract with 2 months of probation with possible extension depending on funding and satisfactory performance. We offer a contract with a competitive salary and a benefit package which includes comprehensive insurance cover, social insurance, pension contribution and a travel allowance.

Further information and how to apply

Applications including a motivation letter and extensive CV in English, with the contact details of three professional references, including most recent employer / supervisor, should be submitted **before 30th April 2016, 17:00 hrs GMT** via email applications.southsudan@cordaid.net or you can handdeliver them to our office located behind the Equatoria/UAP Tower, just a few meters after the Strome Foundation.

Cordaid is an equal opportunities employer, and women are strongly encouraged to apply.

Please note: acquisition regarding this vacancy is not appreciated, and all applications submitted are non-returnable.