



INTERSOS

INTERSOS Office South Sudan

National Staff Position

Position: Emergency Response Team member

Number of position opened: 1

Job site: Juba/ Jonglei/ Unity/ Upper Nile/Eastern Equatoria

Status: Full time

Report to: Shelter/ NFI Project Manager

Planned Start Date: December 18, 2017

Duration: April 30, 2018 (with possibility of extension of the contract)

Key responsibilities:

The Emergency Response Team Member is part of INTERSOS team that must be ready to respond in short time to the emergencies of IDPs, Returnees and host communities. Their activities will include participation for assessment, needs verification, registration, distribution and Post Distribution Monitoring. Their duty station possibly would be either Juba, Bor, Bentiu or Malakal, with frequent travel to UNMISS "Protection of Civilian" area and also deep field "hard-to-reach" area (such as Nyirol, Akobo, Uror, Ayod, Fangak, Pigi, Twic East, Duk, Pochalla and other counties) of Jonglei, Unity, Eastern Equatoria and Upper Nile state.

Responsibilities and duties:

1. Participate in planning and executing activities of needs assessment, needs verification, registration, distribution and Post Distribution Monitoring on the field, using cluster-standard tool,
2. Effectively work together with other cluster partners in executing emergency response activities; if appropriate, lead the response on behalf of the cluster
3. Arrange transportation of necessary shelter/ NFI items, appropriately stored and accurately recorded, by supervising laborers, maintaining contact with logistic officer of INTERSOS, IOM and other organizations, and other necessary tasks.
4. Prepare activities' reports, including Inter-agency Rapid Needs Assessment, needs verification report, distribution report and PDM report, on time after the activities' implementation, using cluster standard format
5. Support INTERSOS Logistic Officer/ Logistic Assistant if needed
6. Any other task not listed above but necessary for the implementation of the project when requested by Project Manager

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Required Qualifications and skills:

- Previous experience in Humanitarian aid, including field mission in deep field “hard-to-reach” location with very basic living conditions
- Previous experience in planning and conducting assessments, needs verifications mission, in emergency situations
- Previous experience in facing difficult situations in remote areas
- Fluency in English, Arabic and local language
- Excellent communication skills and the ability to keep confidential information
- Ability to be time-punctual
- Working knowledge of MS Word, Excel and Internet

Desired Qualifications and skills:

- Previous experience in working with UN/ NGOs
- Previous experience in logistics

Application procedure:

Candidates are requested to submit their CV and motivation letter to the INTERSOS office in Juba (Hai Cinema near ^{Carvendis} university) by December 8, 2017 at 5 pm. Please write *Application for Emergency Team Member* on the envelope, and **remember to include reachable contact details (mobile phone)**. Only short listed candidates will be contacted for an interview.

Women are strongly encouraged to apply.

Please note this advertisement is subject to funding availability.

