



Environmental Health Assistant PM

Concern South Sudan is an international humanitarian NGO working in South Sudan since 1998. It is dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries through the provision of health & nutrition, shelter, WASH and livelihood activities in the three States of South Sudan.

Concern South Sudan is looking for a suitable candidate to fill the position **Environmental Health Assistant PM**. The position holder will be based in **Bentiu**.

Main Role

Main purpose of the position is to ensure effective planning and quality implementation of the sanitation activities in Rubkhona, Bentiu and BBR locations. He/she will assist the WASH PM in providing technical support in the development of sanitation programming for both construction and hygiene promotion activities. Sanitation construction activities adopted outside the PoC involves "modified" Community Led Total Sanitation approach (Emergency CLTS). He/she will also work closely with the entire WASH team in the field to ensure timely delivery of quality Sanitation construction and sanitation activities such as solid waste management, and will assist the WASH Project Manager in overall planning and design of (future) projects.

Duties & Responsibilities:

Participation in the Project Implementation Activities :

- Oversee the implementation of Community triggering for household latrine constructions ensuring community participation with support from Concern and as per demonstrated design.
- Facilitate appropriate community involvement in the modified CLTS approach and appropriate hygiene promotion activities targeting a free open defecation communities.
- Undertake inspection of sanitary installations including constructed latrines and any other established sanitary facilities.
- Ensure all solid waste management activities are clearly managed and coordinated with the relevant line ministries and other state bodies such as Mayor's office and Payam Administrators for Public health promotion.
- Advice on quality control of all Sanitation activities – travel regularly to all the Concern sanitation and hygiene promotion sites assessing quality of works and services.
- Development of rapid response and contingency plans.
- Assess and advise on capacity building needs within the team to ensure effective developments of the quality standards for the Sanitation activities.
- Carry out informal and formal training sessions (according to identified needs) and evaluate the impacts of this training to be held to account for the quality of the WASH programme.
- Help identify needs for non-food items relevant to hygiene, participate in the choice of items, targeting strategy, promotion of effective use, and post-distribution monitoring.

Information and reporting

- Help plan and carry out needs assessments, baseline studies and periodic studies, and feedback findings to the stakeholders.

- Help plan activities to reduce WASH-related risks.
- Collate data from the WASH supervisors, and service providers and prepare regular reports on activities and WASH conditions for monitoring.
- Coordinate with the entire WASH team to ensure that the various aspects of the WASH response are integrated.
- Liaise with community leaders and other sectors and agencies working locally in order to coordinate within the WASH sector and between sectors such as health and shelter.
- To represent Concern in co-ordination meetings with the other IPs and other stakeholders
- Preparation of weekly, monthly, quarter and reports, guidelines and other strategic documentations

People Management:

- Lines manage WASH Supervisors, contributing to their capacity building and career development through technical support and on-the-job training and coaching, including in particular a thorough induction at the start of their contract.
- Conduct regularly PDRs for the staff under direct line management.

Resources Management

- Ensure all the tools and equipment's used for solid waste management and supporting community latrine construction are well used and maintained.
- Recruit, train, and manage WASH Supervisors, Service providers including performance appraisal/PDR where applicable.
- Organize day-to-day logistics, administration, and personnel activities together with the WASH Supervisors in the assigned locations.

Other:

- Ensure the highest stands of accountability through ensuring good communication and information sharing within and outside the organisation.
- Be aware of, understand and comply with all of Concern's policies and procedures (P4, finance, logistics, HR, security management etc).
- Contribute to ongoing security and safety management and planning as necessary.
- Actively participate in any emergency response if called upon to do so (within the existing programme area or in a new one).
- Supervise Sanitation activities in line with relevant standards, codes of conduct, and humanitarian principles.
- Use participatory approaches as a far as possible throughout the programme cycle, in training, and in the use of tool kits and other materials.
- Supervise Sanitation and Hygiene Promotion activities and resources so that they are implemented and handed over or ended in a way that promotes local capacities and sustainable operations.
- Take account of gender, protection, HIV, the environment, and other important cross-cutting concerns in programme design, implementation, and reporting; carry out activities in a way that reflects the needs of specific groups and individuals e.g. elderly people, minority groups, children, and people with special needs.
- Any other assignment as may be required by the WASH Project Manager.
- Concern is committed to responding to emergencies efficiently and effectively in order to help affected people meet their basic needs, alleviate suffering and maintain their dignity. To this end, when emergencies strike and the South Sudan Programme is to respond, all staff are required to actively participate in the response, regardless of location and contribute to the efforts aimed at achieving the humanitarian objective of the organization.