

- Experience in fleet management and Information Technology Management.
- Experience in warehouse management.
- Carry out any other duties as assigned by the supervisor.

**Requirements and Qualifications:**

- Degree or higher Diploma Business Administration or Management.
- Five years of relevant experience in Managerial position preferably large INGOs or Corporate.
- Knowledge of USAID, USG rules and regulations.
- Experience in developing new administration systems, including implementation and training
- Excellent analytical skills.
- Excellent report writing skills
- Good communication and negotiation skills.
- Ability to meet deadlines and prioritize workflow.

**NB: This position is open to South Sudanese nationals and female candidates are strongly encouraged to apply.**

**Only shortlisted candidates will be contacted. Attach only photocopies of relevant documents, no originals.**

**If you meet the criteria above and would like to work for CMMB South Sudan, submit your CV and Covering Letter to CMMB South Sudan Office at Stadium Road Plot 98, Nakpangau-Yambio Gbudue State, Republic of South Sudan or Email: [cmmbssouthsudanjobs@gmail.com](mailto:cmmbssouthsudanjobs@gmail.com)**

